

To: Mr. Ismael Mijares, Deputy Superintendent for Business and Finance
From: Mr. Luis A. Vélez, Purchasing Director
Date: Friday, September 29, 2017
Subject: **Request for Qualifications No. 181409 for Land Surveying Professional Services**

As per Board Policy CV Legal, competitive bids shall not be solicited for professional services of any architect, landscape architect, land surveyor, professional engineer, or state-certified or state-licensed real estate appraiser. Contracts for these professional services shall be made on the basis of demonstrated competence and qualifications to perform the services and for a fair and reasonable price (Gov't Code 2254.002, .003(a)).

In procuring architectural, engineering, or land-surveying services, the District shall:

1. First select the most highly qualified provider on the basis of demonstrated competence and qualifications; and
2. Then attempt to negotiate a contract with that provider at a fair and reasonable price.

If a satisfactory contract cannot be negotiated with the most highly qualified provider of architectural, engineering, or land-surveying services, the District shall formally end negotiations with that provider, select the next most highly qualified provider, and attempt to negotiate a contract with that provider at a fair and reasonable price. The District shall continue this process until the parties enter into a contract.

Presenters will be allotted 10 minutes for their presentations for a total of 30 minutes between all 3 proposing vendors. The following are the proposing vendors for this Request for Qualifications:

1. Dirksen Engineering
2. Martinez, Guy & Maybik, Inc.
3. Richard Lane & Associates

Attached for your review is a copy of the published Request for Qualifications No. 181406 for Land Surveying Professional Services.

If you have any questions or need more information regarding this matter, please contact me at the purchasing department.

EAGLE PASS INDEPENDENT SCHOOL DISTRICT



Marked for Excellence

REQUEST FOR QUALIFICATIONS 181409
LAND SURVEYING PROFESSIONAL SERVICES
DUE DATE: 09/27/2017 AT 10:00 A.M.

EAGLE PASS INDEPENDENT SCHOOL DISTRICT
EAGLE PASS, TEXAS

DEPARTMENT OF PURCHASING

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**EAGLE PASS INDEPENDENT SCHOOL DISTRICT
REQUEST FOR QUALIFICATIONS NO. 181409
LAND SURVEYING PROFESSIONAL SERVICES**

A – EAGLE PASS INDEPENDENT SCHOOL DISTRICT SUPPLIED INFORMATION

1. Purpose of Solicitation

The Eagle Pass Independent School District (the District) is requesting Qualifications (RFQ) for the purpose of selecting a Land Surveying firm to provide professional services on the basis of demonstrated competence and qualifications to perform the services and for a fair and reasonable price pursuant to Texas Government Code Chapter 2254. The District intends to award one (1) firm for land surveying professional services. Any deviations to this shall be at the sole discretion of the District.

Qualifications shall be accepted by the District until **Wednesday, September 27, 2017 at 10:00 A.M., Local Time.**

Qualifications shall be delivered to 587 Madison St., Eagle Pass, TX 78852 and be clearly marked as follows:

Re: Request for Qualifications No. 181409 for Land Surveying Professional Services
Attention: Luis Vélez, Purchasing Director

2. Eagle Pass Independent School District Background

The Eagle Pass Independent School District is located in Eagle Pass, Texas, in the southwest Texas region approximately 150 miles southwest of San Antonio, Texas. The District has 23 schools and one alternative education program. The District has an approximate enrollment of 15,000 students and approximately 2,000 full-time employees.

3. Services Requested

Land surveying services shall include but not be limited to:

1. Metes and bounds
2. Preparation of plats of revision for easements
3. Legal descriptions of property boundaries, right-of-way or easements (existing or acquired)
4. Search Legal records, survey records, and land titles to obtain information about property boundaries in areas to be surveyed.
5. Direct or conduct surveys to establish legal boundaries for properties, based on legal deeds and titles.
6. Prepare or supervise preparation of all data, charts, plots, maps, records, and documents related to surveys.
7. Write descriptions of property boundary surveys for use in deeds, leases, or other legal documents.
8. Assist the District in preparing variance notice for each site per subdivision ordinance of the City of Eagle Pass and City of Eagle Pass Planning Department.
9. CAD drawings and any related files for a project must be directed to the District.

All services shall be performed in compliance with industry standards and all federal, state, and local laws, ordinances, and regulations. Engineers, architects, surveyors, and other professionals associated with project work must be licensed to work in Texas, with work subject to but not limited to the requirements set forth in Texas Occupations Code Chapter 1001 and 1051.

**EAGLE PASS INDEPENDENT SCHOOL DISTRICT
REQUEST FOR QUALIFICATIONS NO. 181409
LAND SURVEYING PROFESSIONAL SERVICES**

The District is interested in requesting a plat of the following properties from the awarded firm:

INSIDE CITY LIMITS:

1. San Luis Elementary
Property ID #53900 Abstract
2. C.C. Winn High School
Property ID #57118 Abstract
3. Liberty Elementary
Property ID #53898 Abstract
4. Eagle Pass High School
5. Kennedy Hall
6. Old Jr. High, including Eagle Field
7. De Luna Center
8. Robert E. Lee Elementary
9. Glass Elementary
10. Benavides Elementary

OUTSIDE CITY LIMITS:

1. Sam Houston Elementary
Property ID #57881 Abstract
2. Pete Gallego Elementary
3. Ray Darr Elementary
Property ID #3976 Abstract
4. District Service Center
Property ID #3700 Abstract
5. Seco Mines Elementary
Property ID #3516

NOTE: The City of Eagle Pass has agreed to assist the District with the Engineering portion to obtain approval of platting.

**EAGLE PASS INDEPENDENT SCHOOL DISTRICT
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LAND SURVEYING PROFESSIONAL SERVICES**

4. Selection Process

The District's School Board will be the sole judge of the suitability of the professional services offered, in its determination of successful qualifications. The successful firm will be the firm whose Statement of Qualifications are determined to be the most advantageous considering the evaluation factors included in this RFQ.

The successful firm may be chosen by the District's School Board at its sole discretion based exclusively on review of the submitted response. At the District's School Board sole discretion, firms may be requested to develop detailed responses and/or interview prior to selection, augmenting the information provided in the submittal.

The District reserves the right to contact any individual, agencies, or employers listed in a statement of qualification, to contact others who may have experience and/or knowledge of the proposer's relevant performance and/or qualifications; and to request additional information from any and all respondents.

Statements of Qualifications that do not meet the requirements included in this RFQ may be deemed non-responsive by the District.

The District reserves the right to conduct a review of records, systems, procedures, etc. of any entity selected for award. This may occur prior to, or subsequent to the award of an agreement. Misrepresentation of the proposer's ability to perform as stated in the statement of qualifications may result in cancellation of the agreement award.

While no additional projects have been identified, nor is there a guarantee that any will be, the District, at its sole discretion, reserves the right to contract with the awarded firm for additional projects not included in this solicitation. The original term of the contract shall end August 31, 2018 with the District's option to renew for one or two (2) twelve month periods (2018-2019 and 2019-2020 District fiscal years).

**EAGLE PASS INDEPENDENT SCHOOL DISTRICT
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LAND SURVEYING PROFESSIONAL SERVICES**

5. Evaluation Criteria

Criteria 1: Experience in projects of similar size, type and scope. (20 points)

Criteria 2: Specialized experience, qualifications, and technical competence of the firm as specifically indicated in the firm's response (20 points)

Criteria 3: Knowledge and experience working with Public Agency Procedures and requirements. (25 points)

Criteria 4: Location of the firm and availability of personnel. (15 points)

Criteria 5: Innovative, proven, cost-saving approaches to similar projects. (10 points)

Criteria 6: References and performance records with similar projects, as indicated by firm-provided and other references. (10 points)

MAXIMUM TOTAL IS 100 POINTS

6. Instructions to Respondents

a. Submission of Qualifications

Interested parties are instructed to carefully examine this entire RFQ. Firms interested in providing services for this project must provide written statements of qualifications in accordance with this solicitation. The District will notify the selected and non-selected firms in writing as to the results of the selection process. Any awards resulting from this RFQ will be in accordance with the procurement regulations and practices of the District.

b. Standard Format

In order to equitably evaluate each firm's ability to meet the professional services needs of the District, a standard format for all proposals is required. Only responses submitted in the prescribed format and using the provided forms will be considered and evaluated for contract award.

c. Late Responses

Responses received after the deadline will not be considered. Please note that Eagle Pass, Texas is considered a remote location by some delivery companies. Firms must allow adequate time for delivery, and not assume overnight delivery will reach the District prior to opening date and time. The District will not be responsible for misdirected submissions.

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LAND SURVEYING PROFESSIONAL SERVICES**

d. Questions/Clarifications

Requests for clarification of any part of this solicitation must be in writing and submitted to the District prior to September 8, 2017. Requests for clarification may be emailed to Mr. Luis Vélez, Purchasing Director at LVElez@eaglepassisd.net. Answers shall be provided to all known responders as a written addendum to the RFQ. It is the responder's responsibility to verify the issuance of Addenda in regard to this RFQ. Interpretations or clarifications in any other form, including oral statements, will not be binding on the District and should not be relied on in preparing Qualifications. No contacts with other District employees, officials, or board members are to be made by responding firms throughout the entire process without express permission from the District's Superintendent of Schools. Any unauthorized contact may result in disqualification of the firm.

e. Independent Contractor

It is expressly understood and agreed upon by the District and selected firm that the District is contracting with the successful vendor as an independent contractor. The parties hereto understand and agree that the District shall not be liable for any claims, which may be asserted by any third party occurring in connection with the services to be performed by the successful vendor under this contract, and that the successful vendor has no authority to respond to the District.

f. EPISD's Reservation of Rights

The EPISD makes no representations of any kind that an award will be made as a result of this RFQ, or subsequent RFP and no such representation is intended or should be construed by the issuance of this RFQ. The District reserves the right to reject any and all Qualifications and re-solicit for new Qualifications, or to reject any and all proposal and temporarily or permanently abandon the project. The District reserves the right to reject as nonresponsive any responses that do not contain the information requested in this RFQ. Additionally, the District reserves the right to reject any responses that are not organized and formatted as described in this RFQ. The District reserves the right to waive any formalities or minor technical inconsistencies, or delete any item/requirements from this RFQ when deemed to be in the District's best interest.

g. Acceptance of Evaluation Methodology

By submitting its Qualifications in response to this RFQ, responding firm accepts the evaluation process and acknowledges and accepts that determination of the "most qualified" firm(s) will require subjective judgments by the District.

h. No Reimbursement for Costs

Interested firms acknowledge and accept that any costs incurred from the firm's participation in this RFQ shall be at the sole risk and responsibility of the firm.

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REQUEST FOR QUALIFICATIONS NO. 181409
LAND SURVEYING PROFESSIONAL SERVICES**

i. Firm's terms and conditions

While the District expects respondents to adhere to their standard contract terms and conditions, the firms should identify any contract provisions that the firm takes exception to. Please include as part of your response any additional terms and conditions that your firm would include, particularly any the firm considers nonnegotiable. The District reserves the right to negotiate all elements that comprise the successful firm's response to ensure that the best possible consideration be afforded to all concerned.

j. Ownership of Documents

Any reports, specifications, blueprints, negatives or other documents prepared by the firm in the performance of its obligations under the contract shall be the exclusive property of the District, and all such materials shall be returned to the owner upon completion, termination, or cancellation of this contract. The firm shall not use, willingly allow, or cause such materials to be used for any purpose other than performance of all firm's obligations under the contract without the prior written consent of the District. Documents and materials developed by the firm under the contract shall be the property of the District; however, the firm may retain file copies, which cannot be used without prior written consent of the District.

k. Responsibility for Claims and Liabilities

The District's review, approval, or acceptance of, or payment for, any services required shall not be construed to operate as a waiver by the District of any rights or of any cause of action arising out the contract. The firm shall be an remains liable to the District for the accuracy and competency of plans, specifications, or other documents or work and firm is responsible for to the District for any costs incurred resulting from any errors, acts or omissions in the performance of any services furnished.

**EAGLE PASS INDEPENDENT SCHOOL DISTRICT
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LAND SURVEYING PROFESSIONAL SERVICES**

B - RESPONDENT'S SUBMITTAL

1. Proposal Format

a. General Instructions

Qualifications shall be prepared simply and economically, providing a straightforward, concise description of the firm's ability to meet the requirements and an understanding of Owner's needs. Fax copies are not acceptable. For review and evaluation purposes, please provide the District with ten (10) copies of your qualifications.

b. Format

Qualifications shall be a maximum of fifty (50) printed pages. One (1) sheet of paper shall count as two (2) pages if printed front and back. If a sheet of paper is printed single sided it shall count as one (1) page. The cover, table of contents, and divider sheets do not count as printed pages. Submitting additional pages is reason for disqualification.

Qualifications shall be printed on letter-size (8-1/2" x 11") paper and assembled with spiral or coil bindings. The minimum font size allowed is 12.

Additional attachments shall not be included with the Qualifications. Only the responses provided by the firm and the oral presentation, if applicable, will be used by the District for evaluation.

Submittals shall include a "Table of Contents" and give page numbers for each part of the Qualifications. All pages of the submittal shall be sequentially numbered using Arabic numerals (1, 2, 3, etc.).

c. Statement of Qualifications Contents

a. Cover Sheet

Include the complete legal name of the proposing engineer, the location of the office which will have the responsibility for the services to be provided, and the name, address, telephone, facsimile number, and e-mail address of the primary authorized representative knowledgeable of the submittal.

**EAGLE PASS INDEPENDENT SCHOOL DISTRICT
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b. Overall Qualifications and Experience

State the overall qualifications and experience of the firm in the areas of providing professional services as indicated in the RFQ. State licensure levels, professional certifications, and practical experience relevant to the scope of work. If certain services must be provided through subcontractors or specialty firms, this must be documented by providing the names, qualifications and experience for the subcontractor or specialty firm.

Include a list of several comparable projects the firm has completed in the past five (5) years.

Provide the names, addresses and telephone numbers of references for three (3) projects completed in the past five (5) years, and the firm's permission to contact these and other known references to verify past performance.

- c. Provide an organization chart showing the names and responsibilities of key personnel.
- d. Disclose any current or former employees who are current or former employees of the District. Disclose any proposed personnel who are related to any current or former employees of the District.
- e. Firms may offer any other information relevant and unique to their staffing, experience, approach, etc.
- f. Firms must disclose any pending litigation rendered in conjunction with professional services.
- g. A certificate of existing insurance coverage shall be submitted with the statement of qualifications as proof of insurability.

**EAGLE PASS INDEPENDENT SCHOOL DISTRICT
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Non-Collusive Affidavit

The undersigned Proposer by signing and executing this Proposal certifies and represents to Eagle Pass Independent School District that Proposer has not offered, conferred or agreed to confer to any pecuniary benefit as defined by 1.07 (a) (6) of the Texas Penal Code, or any other thing of value, as consideration for the receipt of information or any special treatment or advantage relating to this Proposal: the Proposer certifies and represents that the Proposer has not offered, conferred or agreed to confer any pecuniary benefit or other thing of value as consideration for the recipients decision, opinion, recommendation, vote or other exercise of discretion concerning this Proposal: the Proposer certifies and represents that Proposer has neither coerced nor attempted to influence the exercise of discretion by any offer, trustee, agent or employee of the District concerning this Proposal on the basis of any consideration not authorized by law: the Proposer certifies and represents that Proposer has not received any information not available to other Proposers so as to give the undersigned a preferential advantage with respect to this Proposal: the Proposer certifies and represents that Proposer has not violated any federal, state or local law, regulation or ordinance relating to bribery, improper influence, collusion or the like and that Proposer will not in the future offer, confer or agree to confer any pecuniary benefit or other thing of value to any officer, trustee, agent or employee of the District in return for the person having exercised their persons official discretion, power or duty with respect to this Proposal: the Proposer certifies and represents that it has not now and will not in the future offer, or agree to confer a pecuniary benefit or other thing of value to any officer, trustee, agent or employee of the District in connection with information regarding this Proposal, the submission of this proposal, the award of this Proposal or the performance, delivery of sale pursuant to this Proposal.

Company Name

Printed name of authorized company representative

Title of authorized company representative

Signature of authorized company representative

Date

EAGLE PASS INDEPENDENT SCHOOL DISTRICT

LIST OF COMPANIES RESPONDING TO REQUEST FOR QUALIFICATIONS 181409 FOR LAND

SURVEYING PROFESSIONAL SERVICES

1 DIRKSEN ENGINEERING

1152 FERRY ST, SUITE B
EAGLE PASS, TX 78852

2 MARTINEZ, GUY & MAYBIK, INC.

6000 S. STAPLES, SUITE 207
CORPUS CHRISTI, TX 78413

3 RICHARD N. LANE & ASSOCIATES

2606 ENCINO PARK
EAGLE PASS, TX 78852

DIRKSEN ENGINEERING
1152 FERRY ST, SUITE B
EAGLE PASS, TX 78852

The board will select the most highly qualified provider. Price is not considered in making the initial selection (Board Policy CH Legal). The following criteria are provided to assist the Board. The board is not limited to these criteria when selecting the most highly qualified provider.

PRESENTING FIRM: DIRKSEN ENGINEERING

Criteria 1: Experience in projects of similar size, type and scope. (20 points)

Refer to page 6 and 7 of qualifications.

Criteria 2: Specialized experience, qualifications, and technical competence of the firm as specifically indicated in the firm's response (20 points)

Refer to pages 4-6 of qualifications.

Criteria 3: Knowledge and experience working with Public Agency Procedures and requirements. (25 points)

Refer to page 6 and 7 of qualifications.

Criteria 4: Location of the firm and availability of personnel. (15 points)

Refer to page 8 of qualifications.

Criteria 5: Innovative, proven, cost-saving approaches to similar projects. (10 points)

Refer to page 10 and 11 of qualifications.

Criteria 6: References and performance records with similar projects, as indicated by firm-provided and other references. (10 points)

Refer to page 7 of qualifications.

TOTAL POINTS: _____

REQUEST FOR QUALIFICATIONS

RFQ # 181409

Land Surveying Professional Services

Deadline: September 27, 2017 at 10 AM



Eagle Pass Independent School District
Attn: Luis Vélez, Purchasing Director
587 Madison St.
Eagle Pass, TX 78852



DIRKSEN ENGINEERING

TBPE FIRM #F-8848, TBPLS FIRM #10193741

311 N. GETTY ST.

1152 FERRY STREET, STE B

UVALDE, TX 78801

EAGLE PASS, TX 78852

PHONE: 830-278-2100

PHONE: 830-325-7080

FAX: 830-278-2102

DIRKENG.COM

CONTACT:

Kenneth R. Dirksen, P.E., R.P.L.S.

830-279-9447 Cell Phone

kendirksen@sbcglobal.net



DIRKSEN ENGINEERING

TBPE FIRM #F-8848, TBPLS FIRM #10193741

311 N. GETTY ST.

UVALDE, TX 78801

PHONE: 830-278-2100

FAX: 830-278-2102

1152 FERRY STREET, STE B

EAGLE PASS, TX 78852

PHONE: 830-325-7080

DIRKENG.COM

September 27, 2017

Eagle Pass Independent School District
Attn: Luis Vélez, Purchasing Director
587 Madison St.
Eagle Pass, TX 78852

RE: Request for Qualifications #181409
Land Surveying Professional Services

Dear Mr. Vélez,

Dirksen Engineering is pleased to present our Statement of Qualifications to the Eagle Pass Independent School District to provide Land Surveying Professional Services as outlined in the RFQ #181409.

Our workload and experience with boundary surveying, utility location, topography and locating improvements enables us to provide professional, responsive and immediate services to the Eagle Pass Independent School District. Dirksen Engineering has enjoyed a long term working relationship with the City of Eagle Pass, Eagle Pass Water Works, AEP and other utilities in providing quality surveying services in Eagle Pass and Maverick County.

We are happy to say we are one of the local surveying firms for southwest Texas which includes Eagle Pass. All surveying operations are based out of the Uvalde Office; however, field crews work in Eagle Pass two or three days per week. Our familiarity with Eagle Pass and Maverick County make us the best choice for local engineering and surveying services.

We thank you for your consideration and look forward to working with you and the Eagle Pass Independent School District.

Sincerely,

Kenneth R. Dirksen, P.E., R.P.L.S.

Statement of Qualification Contents

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Statement on EPISD employees associated with Dirksen Engineering	Page 8
Dirksen Engineering History and Capabilities	Page 9
Pending Litigation Statement	Page 12
Certificates of Insurance	Following Page 12

B. Overall Qualifications and Experience

Dirksen Engineering is a hard working and growing firm. Growth over the past five years has been largely due to demand from repeat clients who value quality and responsiveness. The skills and experience developed by Dirksen Engineering are best suited to the Services Requested by the District as follows:

1. Metes and Bounds –

Metes and Bounds are the boundary lines of land with their terminal points (bounds) and angles (metes). These are often called field notes and describe the direction and distance of property lines along with monuments that mark the limits of the boundary.

Dirksen Engineering is well experienced in boundary surveys to retrace boundaries or to sever and subdivide tracts into parcels. Metes and Bounds are produced for every survey that does not have a description by lot and block and for ALTA type surveys of commercial properties where the metes and bounds are given by request. All plats recorded for the City of Eagle Pass and Maverick County include the metes and bounds of the subdivision outside boundary.

Dirksen Engineering has been active in boundary surveying, including metes and bounds tracts, since being registered as a surveying firm. Kenneth Dirksen has been active in creating metes and bounds descriptions for boundary surveys for over ten years.

2. Preparation of Plats, Revision of Easements

A Plat is a map showing the divisions of a tract of land. For the City of Eagle Pass and Maverick County, plats are prepared according to the subdivision ordinances of the City and/or County. Dirksen Engineering is well practiced in developing plat maps for subdivision in Eagle Pass and Maverick County. Over the years we have platted several subdivisions from large subdivision having over 50 lots to re-subdivisions of one-acre tracts into two parts. Our firm has been active in platting and land development since being registered as a surveying firm. Kenneth Dirksen has been active in land development for over ten years.

Platting often requires the revision of easements and/or planning new ways to service tracts and subdivisions. This requires coordination with Eagle Pass Water Works, electric, gas and other utilities to develop the proper locations of service to identify alignments so that utilities do not encroach on others minimum clear space. Often this planning is required of the engineering firm. Dirksen Engineering has unique experience that we are also registered as an engineering firm with the Texas Board of Professional Engineers since 2005, practicing Civil Engineering and have years of experience in planning utilities and revision of easements.

3. Legal Descriptions of Property Boundaries, Rights-of-Way or Easements (existing or acquired)

Legal Descriptions of Property, Rights-of-Way and Easements are often described by Metes and Bounds as explained in item 1. The legal descriptions tie the boundary to the original tract of land whether the original survey or a recorded subdivision. The legal descriptions also include the adjoining tracts and acreage as well as the line bearings and distances to the boundary monuments.

As described above, Dirksen Engineering is well practiced in preparing legal descriptions of Property Boundaries, Rights-of-Way and Easements for conveyance and platting.

4. Search Legal Records, survey records, and land titles to obtain information about property boundaries in areas to be surveyed.

Records or Legal Research is a crucial first step in land surveying. To describe a tract of land it is necessary to research deeds, easements, plat and other title documents to assist in determining property boundaries, rights-of-way and easements. Research is often performed in cooperation with a Title

Company or by direct research in the County Clerk records. Direct research is performed by searching the indexes of records for deeds and plats at the County Clerk office. Research is also performed through the right-of-way departments for various utility companies and the Maverick County Water District.

The records research is used to make deed sketches that may be used in the surveying field work. Good records research and deed sketches are essential to accurate and complete field work.

Dirksen Engineering has a very good relationship with the title companies in Eagle Pass. Kenneth Dirksen has been instrumental in cleaning up survey ambiguities on several tracts in Eagle Pass and Maverick County. Our ability to research deeds and plats is second to none.

5. Direct or conduct surveys to establish legal boundaries for properties, based on legal deeds and titles.

Dirksen Engineering has equipment and manpower to field two crews. The crews are based in Uvalde and are very accessible to Eagle Pass. We travel to Eagle Pass at a minimum of two to three times per week. The crews are equipped with current model GPS receivers and Total Station. Dirksen Engineering uses the VRS Network in the Eagle Pass area for survey control to ensure that all survey positions are in Texas State Plane Coordinates and have accurate and repeatable data.

The survey crews are well practiced in surveying and work under the direct responsibility of Kenneth Dirksen. It is estimated that field work for the 15 schools can be completed at a pace of one per week. Dirksen Engineering is also well experienced in construction surveying and staking as necessary.

6. Prepare or supervise preparation of all data, charts, plots, maps, records, and documents related to surveys.

Dirksen Engineering is especially skilled in preparation of ALTA type surveys for platting and engineering design. We stress the importance of making the topography as accurate as possible and locating utilities as completely as possible. Several clients have hired Dirksen Engineering over other local surveyors because of the accuracy and completeness of AutoCAD files produced. The files are used by engineers located out of state who depend on our ability to provide accurate details.

We also work hard to be responsive to requests for more information. Once a survey is completed, and the survey file is turned over the engineer, we don't walk away but back up our data by collecting additional information or clarifying information as reasonable. This responsiveness has been key in working out ambiguities in location of utilities and utility conflicts and in resolving or designing additional easements.

The typical area of an ALTA type survey is 2 acres to 10 acres which are very similar to the typical EPISD school campus. Larger ALTA surveys for 10 acres up to 50 acres have been performed.

7. Write descriptions of property boundary surveys for use in deeds, leases, or other legal documents.

Dirksen Engineering is well practiced in the process of developing boundary descriptions for retracement of existing boundaries, severances of new parcels or subdivisions of tracts. Most descriptions of boundaries are conducted according to the metes and bounds given in Item 1 above. The process can also include developing deed sketches and exhibits of boundaries and areas for use in easement exhibits or real estate agreements that are not necessarily boundary surveys.

8. Assist the District in preparing variance notice for each site per subdivision ordinance of the City of Eagle Pass and City of Eagle Pass Planning Department.

Dirksen Engineering has been involved in the platting process with the City of Eagle Pass and Maverick County since 2011. Kenneth Dirksen has a good relationship with the City of Eagle Pass Planning Department and the Maverick County Planning Department. We also have a working knowledge of the subdivision ordinances from activity in platting subdivisions. Dirksen Engineering will be more than capable in coordinating and assisting the school district with variances necessary for platting.

9. CAD drawings and any related files for a project must be directed to the District.

Dirksen Engineering is experienced in land surveying for engineering design. As said above, several engineers has asked developers to hire us specifically for the ability to produce quality AutoCAD drawings. We work in the current version of AutoCAD. All drafting is made using uniform CAD standards for layers, symbols, text descriptions. Dirksen Engineering has company standards that can be used and provided. We also adapt to layer and symbol standards required by other engineers.

The following is a list of equipment and software currently in use:

- Surveying equipment: Trimble R10 and R6 GPS receivers w/Glonass-3ea, TSC3 data collectors-2ea, Nikon Reflectorless Total Station
- Computer Equipment: Desktop Computers with AutoCAD 2018, Autodesk Civil3D 2018, Carlson Civil Suite 2018, Microsoft Office 2016, Trimble Business Center for survey data reduction.
- Printers: HP Designjet T2300 w/36" scanner for plotting drawings, Xerox 7500 series copier/printer.

Below is a partial list of recent projects completed by Dirksen Engineering.

2017-

- Family Dollar– Survey for engineering design and plat for recording, Encinal and Sebastian, TX
- Replat of Val Verde Park – survey for engineering design and plat, Mountain View Eng., Del Rio, TX
- Cedar Cabins Project, ALTA and Tree Survey for modular cabin development, OX Ranch, Uvalde
- Burr Park, ALTA Survey for architectural design, Davis Powell, Eagle Pass, Tx
- North Hills Plat Amendment – ALTA Survey and Plat Amendment for architectural design
- Family Dollar – 4 locations in Texas, ALTA Survey for as-built, Hutton Construction.
- Wincrest Unit 2 – Survey, utility locations and subdivision design, Weco & Associates
- Cast Iron Pipe Replacement – utility locations for engineering design, Tetra Tech, Eagle Pass, Tx
- Las Palmas Ranch – Topography and tree survey for landscape design, La Pryor, TX
- Stephen F Austin Elementary – ALTA survey for design and platting, Davis Powell, Eagle Pass, Tx

2016-

- Blue Horizon Estates – Survey, utility locations and subdivision design, Palmeros
- O'Reilly Auto Parts - 5 locations ALTA Survey and Utility Location - Hutton Construction
- Bass Subdivision Unit 3, Eagle Pass, TX - Survey, Utility Locations, Subdivision Design - James Bass
- Horizon Hills Detention Ponds - City of Eagle Pass - Survey, Civil Design
- Stat Clinic, Eagle Pass - Stat Land Holdings - Alta Survey and Civil Design
- Eagle Pass ISD - Alta Survey and Utility Locations - Davis Powell Architects
- Kickapoo School Project - ALTA Survey, Utility Location and Sanitary Sewer Extension - KTTT

2015-

- CR 253- Quail Valley Civil Improvements, Eagle Pass, Texas-Kickapoo Traditional Tribe of Texas
- Reconstruction of Rosita Valley Road and Lucky Eagle, Kickapoo Traditional Tribe of Texas

- Horizon Hill Commercial Subdivision Unit 2, Eagle Pass, Texas- Winn Exploration Company, OA Maverick Health Reality, LLC, City of Eagle Pass
- Southwest Texas Junior College Crystal City Library, Crystal City, Texas- Ferrell & Brown

2014-

- Crisis Residential Center - Eagle Pass, Texas - Philo-Wilke, Inc.
- Southwest Texas Junior College Campus Expansion - Eagle Pass, Texas, Ferrell & Brown
- Southwest Texas Junior College Library Expansion - Crystal City, Texas, Ferrell & Brown
- US 57 Extension - Eagle Pass, Texas, Winn Exploration

2013-

- Academy Sports + Outdoors, Eagle Pass, Texas, Vista Hermosa Subdivision - Levcor, Inc.
- Starbucks at Plaza Del Sol, Del Rio, Texas - Adelson Ventures, LLC
- Maverick Arms Plant Expansion, Eagle Pass, Texas, Maverick Arms, LLC
- El Charro Mobile Residences - Maverick County, Texas, Kickapoo Traditional Tribe of Texas
- Re-Plat of Lot 6, Block 19, Lewis Farms Estates, Maverick County, Texas, Mi Tierra Land Development
- United Medical Center El Indio Facility, Maverick County, Texas
- KTTT Maintenance Yard Paving, Eagle Pass, Texas - Kickapoo Traditional Tribe of Texas
- M.A.V. Subdivision Paving and Utilities, Maverick County, Texas - Kickapoo Traditional Tribe of Texas
- Bass Subdivision Unit 2, Eagle Pass, TX - Survey, Utility Locations, Subdivision Design - James Bass

2012-

- Trinity Mortuary, Del Rio, Texas - Davis Powell Architect
- The Park Commercial Subdivision, Eagle Pass, TX, Invermex, LTD
- Pecan Farm Sanitary Sewer-First Time Sewer Service, Kickapoo Tradition Tribe of Texas, Maverick County Reservation
- KTTT Capital Campaign 2, Kickapoo Tradition Tribe of Texas, Maverick County Reservation
- KTTT Lucky Eagle Drive Reconstruction, Kickapoo Tradition Tribe of Texas, Maverick County Reservation
- Tierra Soverana Water Main Extension, Kickapoo Tradition Tribe of Texas, Maverick County Reservation

Recent Project References

Past and current clients who may be contacted for reference of survey projects:

Chris Berry, PE Berry Engineers 3555 Keith St NW Ste 109 Cleveland, TX 37312 (423) 790-5880	Meagan Brown, PE, PMP Tetra Tech 7645 E. 63rd St. Ste 301 Tulsa, OK 74133 (918) 249-3926	Robert Bickle Kickapoo Traditional Tribe of Texas 2212 Rosita Valley Rd. Eagle Pass, TX 78852 (361) 563-9464
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Additional references can be given upon request.

C. Organization and Responsibilities of Key Personnel

Professional Staff - Dirksen Engineering works to provide the best motivated and competent staff possible. By encouraging development of new skills and continuing education the focus is to provide a staff with cutting edge skills.

- Kenneth R. Dirksen, P.E. has been registered in the State of Texas since 1997. Ken began his career with Chicago Bridge & Iron, Co. in 1989 as a field engineer in industrial construction. Ken joined TxDOT in 1997 as a Transportation Engineer at the Uvalde Sub-Area Office. After supervising design and construction at the Uvalde Sub-Area office for several years, Ken left TxDOT in 2007 to concentrate on a career as an independent consultant.
From 2007 to 2011, Ken was a Surveyor in Training under the mentorship of D.G. Smyth. Ken is currently certified as a Professional Land Surveyor in the State of Texas.
Ken's career experience includes; industrial construction supervision, structural design for construction and heavy lifts, steel and concrete structural design, highway and urban street design, pavement design, utility design, stream flow and flood plain determination, hydraulic design including bridge hydraulic design and detention structures, construction inspection, contract administration, land planning and land development, ALTA type and boundary surveying.
- Naman Garg holds a degree in Bachelors in Architecture (Gold Medalist, graduated 2010) from Amity University, India. He has about 4 years of experience in Conceptualization, design development, 3D-Visualization, Estimates, Construction documentation & site inspection in projects ranging in Low & High Rise Residential, Retail, Commercial, Hospital, Bus Terminal, Airport Terminal, Schools, Car showroom, Holiday Cottages, Hotel & Mall Buildings. He has worked as a contractor at our office since Oct 2014 and as full time employee since Aug 2015 and assists in Civil Projects like Subdivision, Road, Pipeline & Foundation designs and construction documentation. Standardizing of construction documentation is one of his core interests.
- William Schlichting - Survey Technician. Will joined Dirksen Engineering in 2010 when he began as a helper on the field survey crew. Will has developed excellent skills in boundary surveys, ALTA surveys, topography for engineering design and writing field notes for surveys. Will is pursuing a bachelor's degree with the intent of being certified as a Professional Land Surveyor.
- John Mallory- Survey Technician - John joined Dirksen Engineering in 2013. John began by working as a Field Survey Technician and quickly gained knowledge in AutoCAD and has become a Survey Technician. John has developed excellent skills in boundary surveys, ALTA surveys, topography for engineering design and writing field notes for surveys.
- Amanda Ibarra - Administrative Assistant - Amanda joined Dirksen Engineering in 2013. During her time, Amanda has developed skill in proof checking, record keeping and book keeping. An important part of Amanda's job is to coordinate paperwork required for the City of Eagle Pass subdivision review process. Amanda is a graduate of Sul Ross University with a Bachelors Degree in Business Administration.

D. Does not apply. To our knowledge, there are no current or former employees of Dirksen Engineering who work for the District. Further, there are no known employees of the District who are related to current or former employees of Dirksen Engineering.

E. Company Information

Dirksen Engineering is dedicated to providing professional engineering consulting services in Southwest Texas.

- ❖ Land Development Design – Land Planning, Subdivision Design, Pavement and Utilities, Drainage and Detention Design, SWPPP
 - ❖ Municipal Design – Urban Street Design, Pavement, Utilities Design, Storm Drain and Channel Design, FEMA Flood Plain Study, Detention and Drainage Structure Design, SWPPP and NPDES Best Management,
 - ❖ Construction Consulting – Commercial and Industrial Construction Consulting, Estimating, Construction Inspection, Code Compliance
 - ❖ Surveying Services - Subdivision Platting, ALTA/ASCM Surveys, Utility Mapping, Title Surveys
- Dirksen Engineering has been registered with the Texas Board of Professional Engineers since 2005. Since founding, Dirksen Engineering has provided quality consulting service in Southwest and West Texas from Castroville to Fort Stockton to Eagle Pass and Cotulla. The focus of the consulting effort has been land development and municipal design. Dirksen Engineering also provides consulting services to the general public to address a wide range of situations involving title surveys, flood plain elevations, drainage problems and more.

In 2011, Dirksen Engineering was registered as a surveying firm with the Texas Board of Land Surveyors and began offering professional land surveying services in 2011. Dirksen Engineering was registered as an engineering firm with the Texas Board of Professional Engineers in 2005.

Dirksen Engineering has an integrated approach for providing professional services. All employees are cross trained for other jobs to facilitate better integration of work skills. All draftsmen and designers have a working knowledge of field work and have worked on field crews. This allows them to better understand the surveying process and what to expect when using the field data. Cross training of employees allows us to be more responsive to individual or site-specific needs and client concerns.

We also place a great emphasis on training and take time each week to work on learning new skills or maintaining existing skills. Employees are sent to seminars for continuing education in both surveying and civil engineering to learn best practices and new skills.

We also place a great emphasis on safety. A safety meeting is held at the beginning of each work week on Monday morning. The topics for safety follow guidelines developed from engineering and surveying safety manuals so they are relevant to the trade. Dirksen Engineering also participates in random drug testing conducted by a third-party testing firm. All employees are drug screen pre-employment and randomly during employment. We take safety seriously for the good of the employees, the clients and ourselves to ensure work performed is safe manner and accident free.

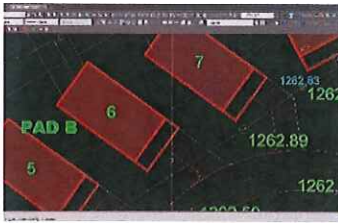
Professional service is provided through all phases of the project.



Field Survey - Dirksen Engineering began work as a surveying company. From title surveys to ALTA surveys to surveys strictly for civil and architectural design, Dirksen Engineering is first of all a surveying company. The ability to survey for civil design, as required by this project, is complemented by our knowledge of the needs of Civil Engineers to build accurate designs. We also make it a priority to follow through with requests for additional data when critical areas are identified. Dirksen Engineering has equipment and manpower to field two crews with modern GPS and conventional equipment, trucks and tools.



State Plane Coordinate Systems - All work is done is NAD 83 and can be worked in any adjustment desired. Elevations are adjusted to the current Geoid 12A for the Continental United States or the Geoid desired by the client. To make measurements repeatable, we use RTKNET.com VRS network for GPS Surveying. This guarantees that all field surveying is conducted in state plane coordinates from the first moment using the same base system which is provided by the network. This gives centimeter accuracy and very repeatable measurements for horizontal and vertical control. Conventional surveying with Total Stations are integrated with GPS surveying using Trimble Access to provide seamless data.



AutoCAD DWG Format - Dirksen Engineering currently use a standardized system for layers, line types and symbols. In our processes we can easily use and adapt to the Tetra Tech CADD standards. All drawings that include topography and contours are made with 3D line work to model the existing features. Surfaces can be shared as TIN files if desired or converted to other formats. Points, separated into appropriate layers, are also typically included in the AutoCadd file.

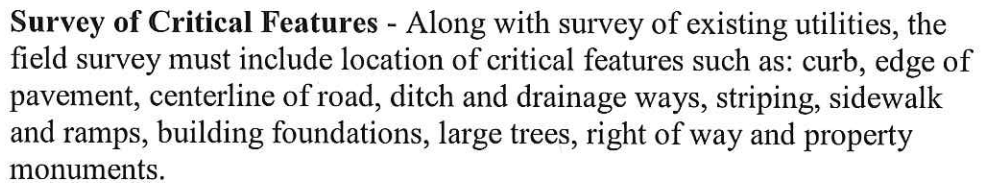


Survey of Existing Utilities - The accurate and thorough location of existing utilities is the primary purpose of this survey project. The typical process of locating utilities begins with calls to the 811 system for utility locates. Then field surveying is performed to find the marks for existing utilities and critical features. Data collected include the type of utility and the size and depth of bury if marked. The typical protocol includes opening all manholes to find the depth of inverts and notation of the size of lines and direction of flow. The depth of water and gas mains may be estimated by opening valve boxes to measure the depth of valve nut. Field survey is followed up by contacting the utility owners about the type, material and size of utilities and other information as needed for the utility. These are confirmed as needed by reviewing maps of the existing utilities and interviewing maintenance personnel for the utilities to collect their personal knowledge.

The personal experience and rapport with utility companies and contractors in the Eagle Pass area is a particular strong point for Dirksen Engineering. A relationship of mutual trust and respect has allowed us to work closely with Eagle Pass Water Works and other utility owners to accurately investigate, locate and survey utilities.



Quality A - Where were necessary utilities can be located by "potholing" with a vacuum truck. A contractor will be hired to vacuum excavate a hole until the utility is physically located. Then the utility can be directly measured with surveying equipment to further develop a three-dimensional model of the utilities.



Flood Plain Delineation - Dirksen Engineering is well experienced working with FEMA Flood Analysis and Maps. A typical process for surveying property involving flood plains is to underlay the drawings file with flood maps so that the flood plain can be drawn into the map. Data from studied flood plains are used to make accurate depictions of the flood plain and flood way contours and elevations.

F. Pending Litigation

Kenneth Dirksen d/b/a Dirksen Engineering was recently joined to a suit styled, Cause No. 15-04-31174-MCV; *Martha Ardila and Rey Rubalcaba v. Academy, Ltd. d/b/a Academy Sports + Outdoors, Levcal Eagle Pass Loop, LLC, Levcor, Inc., Comanche Contractors, L.P., LL-ALA, Ltd., and A.E. Hiller & Sons, Inc. v. Kenneth Dirksen and Dirksen Engineering*; in the 293rd Judicial District Court of Maverick County, Texas.

We have filed a Motion to Dismiss for failure to comply with the certificate of merit statute. We also deny each and every allegation.

G. Certificate of Insurance

Please see attached Certificates of Insurance.

MARTINEZ, GUY & MAYBIK, INC.
6000 S. STAPLES, SUITE 207
CORPUS CHRISTI, TX 78413

The board will select the most highly qualified provider. Price is not considered in making the initial selection (Board Policy CH Legal). The following criteria are provided to assist the Board. The board is not limited to these criteria when selecting the most highly qualified provider.

PRESENTING FIRM: MARTINEZ, GUY & MAYBICK, INC.

Criteria 1: Experience in projects of similar size, type and scope. (20 points)

Refer to page 7 and 8 of qualifications.

Criteria 2: Specialized experience, qualifications, and technical competence of the firm as specifically indicated in the firm's response (20 points)

Refer to page 9 and 17-25 of qualifications.

Criteria 3: Knowledge and experience working with Public Agency Procedures and requirements. (25 points)

Refer to page 10 of qualifications.

Criteria 4: Location of the firm and availability of personnel. (15 points)

Refer to page 10 and 11 of qualifications.

Criteria 5: Innovative, proven, cost-saving approaches to similar projects. (10 points)

Refer to page 9 of qualifications.

Criteria 6: References and performance records with similar projects, as indicated by firm-provided and other references. (10 points)

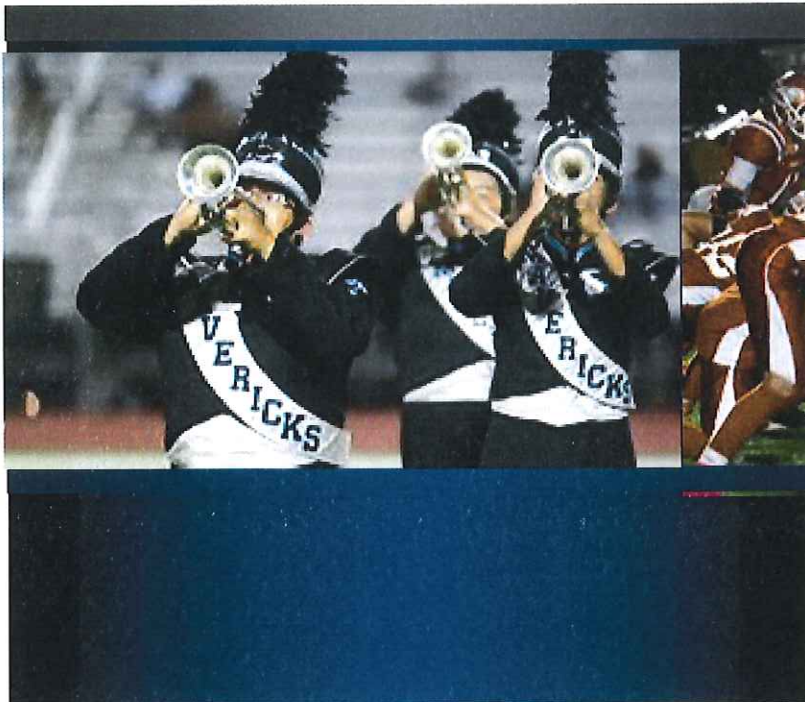
Refer to page 30 of qualifications.

TOTAL POINTS: _____



**REQUEST FOR QUALIFICATIONS
NO. 181409
FOR LAND SURVEYING
PROFESSIONAL SERVICES**

SEPTEMBER 27, 2017



**MARTINEZ, GUY
& MAYBIK, INC.**
ENGINEERS & SURVEYORS



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Certificate of Liability Insurance
Certificate of Interested Parties
Invitation to Bid/Propose
Non-Collusive Affidavit
Non-Collusion Statement
Felony Conviction Notice
Debarment and Suspensions Certifying Statement
Deviation/Compliance Form
Out-of-State Certifying Statement
Historically Underutilized Business (HUB) Certifying Statement
Certification of Criminal History Record Information
Direct Contact with Students Declaration
Conflict of Interest Questionnaire (Form CIQ)
Request for Taxpayer Identification Number and Certification (W-9)

Section 1: Letter of Interest

September 27, 2017

Eagle Pass Independent School District
587 Madison Street
Eagle Pass, Texas 78852



MARTINEZ, GUY
& MAYBIK, INC.
ENGINEERS & SURVEYORS

6000 S. Staples, Suite 207
Corpus Christi, Texas 78413
Office 361.814.3070
Houston, Corpus Christi & San Antonio

Proposal For: ***Request for Qualifications 181409
Land Surveying Professional Services***

Attention: Luis Velez, Purchasing Director

Dear Mr. Velez:

Martinez, Guy, & Maybik, Inc (MGM) is pleased to provide this Statement of Qualifications for Professional Land Surveying Services to the ***Eagle Pass Independent School District (EPISD)***. Our office understands that the services being sought by the EPISD relates to the platting with the City of Eagle Pass (City) of various school campuses contained within the District—ten campuses within the City's city limits and five others within the City's extraterritorial jurisdiction (ETJ).

Said services being sought by EPISD entails the performance of land boundary surveys; the research of legal and available surveying records in connection to the properties of interest; the preparation of metes and bound descriptions; the preparation of land plats showing existing and proposed right-of-ways and easements; the preparation of variances to City ordinances and assist the District in the approval process of said variances with the City; and manage the activities, consult with the District on, and complete all documents related to the platting of the school properties listed on the RFQ page 4 of 11.

MGM will serve as the prime for the project and be responsible for the completion of all required tasks leading to the platting of the school campuses. ***MGM will use local business participation—i.e, Stewart Title Company located at 703 E. Main Street, Eagle Pass, Texas--for the research of deeds and property records of all the school campuses.*** A letter of intent from Stewart Title follows after this Letter of Interest.

MGM is a multi-service, civil and structural engineering and field surveying firm operating in the Texas since 1987 with offices in the Corpus Christi, Houston, and San Antonio areas.

With regards to familiarity with EPISD, MGM has provided surveying, civil, as well as structural engineering services to the District on multiple school campuses involving the construction of new school buildings including the Student Activity Center Sports and Fine Arts Complex at US277; storm drainage investigation and design for the Language Development

RFQ 181409 Land Surveying Professional Services
Eagle Pass Independent School District, Eagle Pass, Texas

Section 1: Letter of Interest

Center at S. Veteran's Memorial Boulevard; and the structural damage assessment of the Rosita Valley High School structure resulting from a tornado event.

Serving as the Project Manager and Principal-in-charge will be Mr. Ricardo Martinez, PE, who has manage and provided structural/civil engineering services as well as field surveying services for the City of Eagle Pass, EPISD, CCISD, the City Corpus Christi, City of Houston, and the Robstown Utility Systems.

Serving as the Project Surveyor will be Mr. Steven L. Guy, PE, RPLS, who has performed extensive boundary analyses, topographic surveys, right-of-way acquisitioning, and easement surveys for private developers (Landry's Developments and AutoZone), municipalities (Corpus Christi, Houston, and Robstown) as well as for TxDOT, and other school districts.

MGM is also a DBE, MBE and HUB certified firm meeting the requirements necessary to be classified under and in meeting any of the District's minority business utilization goals.

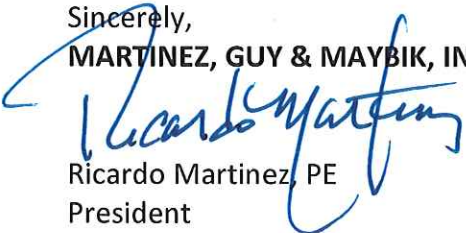
MGM also carries Professional and General/Commercial Liability Insurances in the amounts of \$2 million, as well as Workers Compensation and Auto Liability Insurance.

Enclosed with this RFQ are the firm's company profile, key personnel resumes, a copy of the firm's insurance certificate, and required RFQ Certifications. All information contained in the proceeding response to this RFQ is complete and accurate to the best of the undersigning engineer's knowledge.

Mr. Ricardo Martinez, PE has the authority to engage the firm into a service contract and can be contacted for any clarifications with regards to this RFQ submittal. Mr. Martinez may be contacted at 361.814.3070, extension 100, by fax at 361.991.7970, or by email at rmartinez@mgm-inc.com.

MGM is confident that it will exceptionally meet the project planning, managerial, and technical elements needed for the successful implementation for this EPISD project.

Sincerely,
MARTINEZ, GUY & MAYBIK, INC.


Ricardo Martinez, PE
President

Attachments

stewart title



Stewart Title Company
Border Division
1016 Monaco Blvd.
Laredo, TX 78041
(956) 791-5810 main
(956) 791-5555 fax
stewart.com/laredo

September 26, 2017

Ricardo Martinez
Martinez, Guy & Maybik Inc.
Engineers and Surveyors
8000 Interstate 10 Frontage Rd.
San Antonio TX 78230

RE: LETTER OF INTENT

Request for Qualifications 181409
Land Surveying Professional Services

Dear Mr. Martinez,

Thank you for contacting us regarding the RFQ for EPISD. Stewart Title has a fully automated title plant containing real property records for Maverick County dating back to the early 1800's to the present. Should you get chosen for this project, our tools and resources and title services will be of utmost importance to your final product. In addition, Stewart Title has been the go-to title company for approximately 98% of EPISD transactions. Our skilled and experienced staff is prepared to assist in this project.

We appreciate the opportunity to show you and EPISD that Stewart Title is the title company you can trust for such an important project.

If you should have any questions regarding our services, please feel free to contact me any time. We look forward to hearing from you soon.

Sincerely,

Monica Martinez
Division President



CERTIFICATE OF LIABILITY INSURANCE

MARTI-3

OP ID: TM

DATE (MM/DD/YYYY)

07/20/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
DeWitt - Todd Moore
433 Kitty Hawk Rd, #1-213
Universal City, TX 78148
Todd P. Moore

CONTACT NAME: Todd P. Moore

PHONE (A/C, No, Ext): 361-949-0606

FAX (A/C, No): 361-949-0626

E-MAIL ADDRESS: tpmoores@dewittins.com

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: Sentinel Insurance Company Ltd

INSURER B: Beazley Insurance Company, Inc

37540

INSURER C:

INSURER D:

INSURER E:

INSURER F:

INSURED
Martinez, Guy & Maybik, Inc
6000 S Staples St, Ste #207
Corpus Christi, TX 78413

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			65SBAT17344	04/04/2017	04/04/2018	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			65UECZF6212	04/04/2017	04/04/2018	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			65SBAT17344	04/04/2017	04/04/2018	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	65WBCAK3899	04/04/2017	04/04/2018	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
B	PROFESSIONAL LIAB			V15KY7170901	03/08/2017	03/08/2018	PER CLAIM 2,000,000 AGGREGATE 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Section 2: Company Information

2.1 COMPANY OVERALL PROFILE

2.1.1 GENERAL OVERVIEW

Having been in practice for over 30 years, **MARTINEZ, GUY, & MAYBIK, INC. (MGM)** is a Texas established corporation with offices in Corpus Christi, Houston and San Antonio, Texas. MGM has distinguished itself as a multi-service, quality driven civil/structural engineering and land surveying company. MGM's professional personnel have a comprehensive knowledge and practice in the areas of municipal, drainage, highways, streets, storm sewer, wastewater, water, bridge, and structure designs as well as field surveying.

MGM has been operating in the Texas since 1987 and has successfully completed projects, as prime and subconsultant, for governmental and educational institutions such as the City of Corpus Christi, Robstown Utility Systems, City of Portland, City of Eagle Pass, CCRTA, Metro, CCISD, Flour Bluff ISD, Eagle Pass ISD, University of Texas Medical Center, University of Houston, and TAMCC. **MGM is also M/WBE and HUB certified.**

The staff of MGM has the proven ability to work cooperatively and effectively with various local and state-wide agencies, school districts, contractors, suppliers, and other engineering and architectural firms. This combination of design experience and strong relationships is but only one key element in provide longevity to MGM's success. MGM will provide the District with a professional staff of Surveyors, RPLS, CAD Survey Technicians along with a proven Project Manager capable of managing the Land Surveying and administrative support functions. MGM can pull from a pool of local resources utilized on our past projects for additional services that may arise during the course of this project. MGM maintains close relationships with a diverse group of trade professionals who have performed well on our past projects and have provided MGM with a high level of confidence regarding the caliber of their performance.



Project Role: Land Surveying Services; Boundary Analysis; Platting Services; Right-of-way and Easement Acquisitions; Computer Aid Drafting (CAD); Project Management; Consulting and Project Coordination with EPISD.

Main Office: MGM Corpus Christi, 6000 S. Staples Street, Suite 207, Corpus Christi, Texas, 78413.

Other Offices: Houston & San Antonio

Year established & Type of Organization: Texas Corporation since 1987

Principal Owners: Ricardo Martinez, Steven L. Guy, & Thomas E. Maybik

Contact Person: Ricardo Martinez, P.E.

Telephone: (361) 814-3070 Ext 100

Fax: (361) 991-7970

E-Mail: rmartinez@mgm-inc.com

Texas Firm PE Registration No. F-1415;

Section 2: Company Information

SERVICES PROVIDED BY MGM PROFESSIONAL STAFF

Civil Engineering

- Roadways & Municipal Works
- Water Production & Distribution
- Wastewater Collection
- Drainage Design & Flood Studies
- Subdivision Design
- Parking Facility Design
- Pavement Design
- Stormwater PPP's

Structural Engineering

- Roadway Bridges/Utility Crossings
- Building Structural Systems
- Drainage Structures
- Foundation Analysis & Design
- Retaining Walls & Sheet Piles
- Special Structural Investigations
- Structural

Redesigns/Alternations

Surveying Services

- Boundary Surveys
- Topographic Surveys
- Flood Plain Delineation
- Elevation Certification
- Construction Stake Out
- Right-of-Way Acquisition
- Mapping and Platting Services

Construction Administration

- Contract & Bid Document Preparation
- Technical Specifications Preparation
- Construction Monitoring & Progress Reporting
- Shop Drawing Reviews

2.1.2 SERVICES PROVIDED BY MGM

Contained along the sidebar is a comprehensive list of services that the MGM staff has performed and can readily provide. The list demonstrates MGM's breadth of experience as relates site development and land surveying projects. This type of experience will simply lend itself towards the quality of the decision making and problem solving approach that will be exercised on behalf of EPISD.

MGM's success is not only attributed to their technical team experience, but to their understanding that they are but a piece of a much larger team that will consist of District and City staff personnel, all working together for one common goal. MGM will make its technical staff readily available and response promptly to address any project related concerns or questions that the District may have.

2.1.3 MGM INSURANCE COVERAGES

MGM carries Professional/General Liability Insurance of up to \$2 million as well as Worker's Compensation and Auto Fleet Liability Insurance. The company's insurance certificate is contained within the appendix of this RFQ submittal.

2.1.4 RFQ REQUIRED CERTIFICATIONS

The required certifications are included within the appendix of the this RFQ submittal, which includes the following: Non-Collusive Affidavit, Non-Collusion Statement, Felony Conviction Notice, Debarment and Suspension Certifying Statement, Deviation/Compliance Form, Out-of-State Certifying Statement, Historically Underutilized Business (HUB) Certifying Statement, Certification of Criminal History Record Information, Conflict of Interest Questionnaire, Certificate of Interested Parties (Form 1295), and W-9 Form for Taxpayer Identification Number and Certification.

Section 3: Qualifications of the Firm & Staffing

3.1 QUALIFICATIONS OF MGM TEAM

3.1.1 EXPERIENCE IN PROJECTS OF SIMILAR SIZE, TYPE AND SCOPE

MGM has been engaged in Land Surveying for most of its 30-year existence providing boundary analysis and platting services for private and public entities within the State of Texas. MGM employs a Texas Registered Public Land Surveying (RPLS) along with experienced field and office survey support technicians.


MGM has provided platting services for large parcels of land approximately equaling is size to school campuses under consideration.

MGM has the technical experience, qualifications, and technical competence in providing the needed services outline in the District's RFQ, and has worked extensively with public agencies and municipalities in meeting all platting requirements.

Representative projects are listed as follows:

 **NORTH FOREST I.S.D. VARIOUS SCHOOL CAMPUS** (Since taken over by Houston I.S.D.) -- MGM performed comprehensive boundary and topographic surveys on the following campuses. MGM performed said services as a subconsultant to Archi-Technics/3, Inc., a Houston base architectural firm. (1998-2000) **Project Surveyor: Steven L. Guy, PE, RPLS**


1. Shadydale Elementary School – 13.906 Acres
2. East Houston Elementary School – 14.008 Acres
3. Keahey Elementary School – 14.630 Acres
4. Northwood Middle School – 18.850 Acres
5. Kirby Junior High School – 19.295 Acres
6. B.C. Elmore Middle School – 20.013 Acres

 **CITY OF HOUSTON SURFACE WATER TRANSMISSION PROGRAM (SWTP) VARIOUS TOPOGRAPHIC AND EASEMENT ACQUISITION SURVEYS, HOUSTON, TEXAS** -- MGM performed surveying services as a subconsultant to Lockwood Andrews Newnam of Houston Texas. MGM provided horizontal/vertical controls throughout the length of the project; performed full-width topographic surveys; performed all research to obtain record construction drawings of existing public roads, HCFCD ditches, and private and public utility easements, MGM also prepared base maps showing right-of-ways, existing utilities, and easements. Other assignments included the preparation of easement taking exhibits with metes and bound description along long lengths of City right-of-way. Said work was performed to facilitate the

Section 3: Qualifications of the Firm & Staffing


design and construction of water transmission lines of various sizes throughout the City of Houston. (2014-2017) **Project Surveyor: Steven L. Guy, PE, RPLS**


1. City of Houston SWTP WBS No. S-000900-0176-3, Contracts 99E-1, 99E-2, Beltway 8 at West Hardy Road; Spencer Road at Drainage Channels; Greens Road at West Hardy Road involving topographic surveying, establishing vertical/horizontal controls, and right-of-way delineation.
2. City of Houston SWTP WBS No. S-000900-0171-3, West Airport Blvd. from Fondren Road to Braewick Drive involving topographic surveying, establishing vertical/horizontal controls, and right-of-way delineation.
3. City of Houston SWTP WBS No. S-000900-0142-3, Southeast Transmission Line along SH 3, south of Beltway 8 in southeast Houston, involving easement takings along approximately 18,400 LF of city right-of-way.
4. City of Houston SWTP WBS No. S-000900-0164-3, Northeast Transmission Line in northeast Houston along Aldine-Binder (FM 525) Road and Lee Road involving easement takings along approximately 7,000 LF of City right-of-way.

 **PORT OF HOUSTON AUTHORITY BOUNDARY SURVEY** - 203.5-acre tract along with the partitioning of said tract of about 30 acres. Tract located off of Red Bluff Road in Pasadena, Texas. (2001-2003) **Project Surveyor: Steven L. Guy, PE, RPLS**

 **WOMANS HOSPITAL OF TEXAS ESTATES** – 28.96 acres platted through City of Houston Planning and Development Department. (2003) **Project Surveyor: Steven L. Guy, PE, RPLS**

 **SALTGRASS STEAK HOUSE BAYTOWN MINOR REPLAT** – 1.970 Acres platted through City of Baytown Planning and Development Department. (2016) **Project Surveyor: Steven L. Guy, PE, RPLS**

 **OLIVER ESTATES UNIT III RESIDENTIAL DEVELOPMENT, CORPUS CHRISTI, TEXAS** – 6.398 Acres platted through City of Corpus Christi Planning and Development Department. (2015) **Project Surveyor: Steven L. Guy, PE, RPLS**

 **VARIOUS AUTOZONE SITES WITHIN TEXAS GULF COAST AND GREATER HOUSTON AREAS** – Average 1-acre tracts requiring boundary, topographic, and/or platting services. (1995-2017) **Project Surveyor: Steven L. Guy, PE, RPLS**

Section 3: Qualifications of the Firm & Staffing

3.1.2 EXPERIENCE QUALIFICATIONS, AND TECHNICAL COMPETENCE OF THE PROJECT MANAGER AND PROJECT SURVEYOR

Ricardo Martinez, PE will be the Project Manager and Civil Engineer to progress the platting process for the aforementioned EPISD school campuses. ***Mr. Martinez is a Texas Registered Engineer*** and will be coordinating with MGM, EPISD, City of Eagle Pass staff to successfully complete all required survey task activities. He will generate the project timeline showing progress and stage of completion for the platting process of each of the school campuses; disseminate activity reports to all interested parties; and coordinate directly with the City to define required easements and variances for each school site.

Mr. Martinez has over 30 years of experience in completing and managing the scope of services for various civil/structural engineering projects. He has worked on multiple project types that demonstrates the extensiveness of his engineering experience and knowledge. He has successfully completed and managed project assignments involving traffic roadways and bridges; site and residential developments; water and wastewater utility designs; performing drainage studies and designs; establishing property easements; and the design educational facilities.

Steven L. Guy, PE, RPLS, will be providing the technical analysis and his expertise in delineating the property limits and developing the metes and bounds for each of the school properties. He will examine existing deeds and available surveying records to orchestrate the final plat exhibits inscribing the new easements on to the new plats and, most importantly, affixing his professional Texas RPLS surveying seal and signature to each new plat.

Mr. Guy has served as the company's Texas Registered Public Land Surveyor (RPLS) since the early existence of the company. For over 30 years, he has provided boundary and topographic surveys for commercial, school campus, and residential developments as well as roadway and projects. He has been the surveyor-of-record on right-of-way and easement acquisitions for municipal and TxDOT projects.

Mr. Guy is also a Texas Professional Engineer and has also provided engineering designs for roadways, land developments, and utility projects for municipal and private entities.

Messrs. Martinez and Guy's resumes is included within the resume section of this RFQ submittal outlining their relevant project experience, education, and certifications.

Section 3: Qualifications of the Firm & Staffing

3.1.3. KNOWLEDGE AND EXPERIENCE WORKING WITH PUBLIC AGENCY PROCEDURES AND REQUIREMENTS

Messrs. Martinez and Guy are both knowledgeable and experienced in coordinating construction plans for public agency approval following municipal ordinances and requirements. They have accomplished such work for City, County, State, Transportation Authorities and Federal agencies.

They have undergone the platting and plan approval process for such city governmental entities as the Cities of Houston, Corpus Christi, Eagle Pass, Robstown, Laredo, Baytown, Sugar Land, and dozens of others within the State of Texas.

Other governmental agencies include the Army Corps of Engineers, Harris County Flood Control, TxDOT, TCEQ, and TDLR as well as regional transportation agencies such as Metro Transportation Authority of Harris County and the Regional Transit Authority of Nueces County.

Messrs. Martinez and Guy have gone through the plan approval process with private entities such as for power, gas, and communication companies.

3.1.4. STAFF FORMATION AND COORDINATION OF TEAM MEMBERS

MGM's project managers and design staff can provide the technical expertise as well as managerial skills, and have the project experience in working with governmental entities in progressing any job assignment to its successful completion.

MGM shall make available a staff of thirteen technical and administrative employees consisting of 2 Texas Professional Engineers, 3 graduate engineers/designers, 4 CAD survey technicians, 4 field surveyors, and 1 administrative assistant.

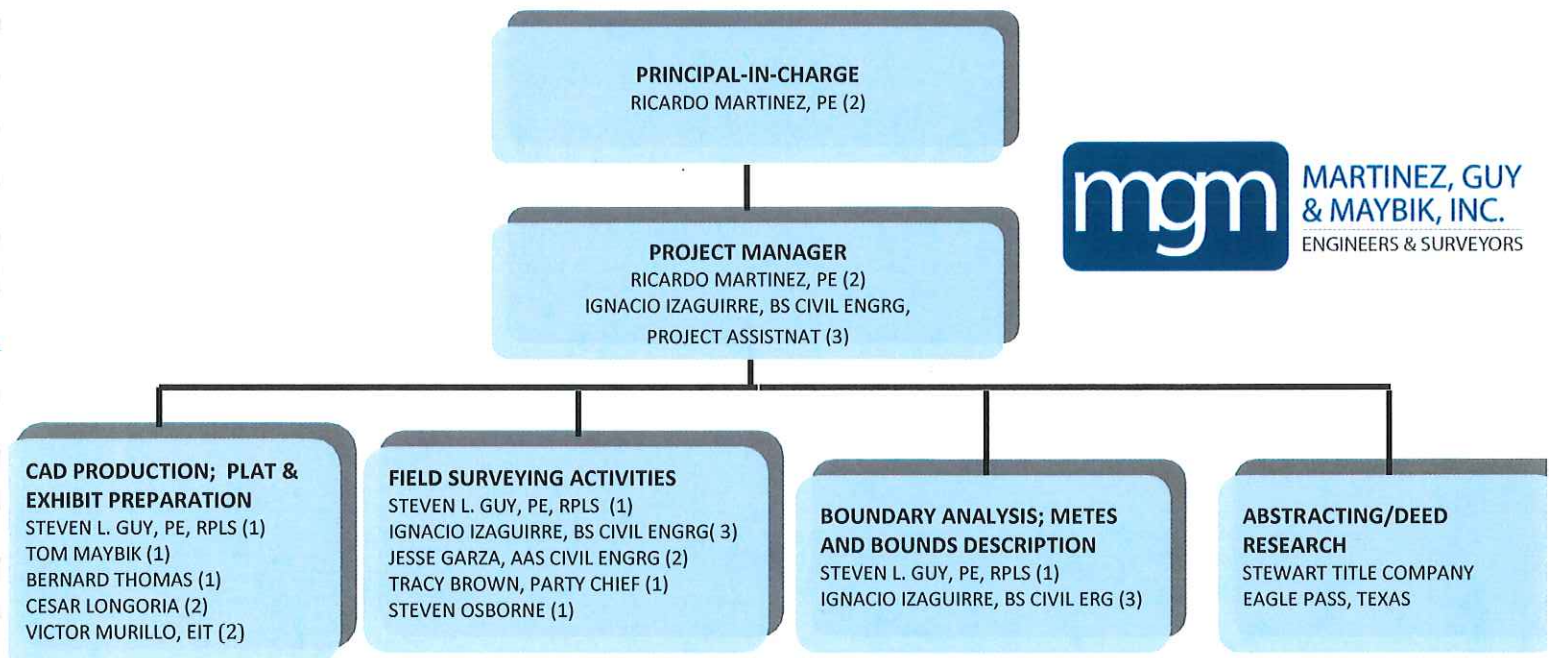
The firm is flexible and maintains a level of readiness to move quickly in responding to client needs and project changes. MGM's office environment places the firm's design/survey professionals in direct communication with the field and drafting technicians on a daily basis. This helps streamline and expedite the design process and, at the same time, allows the project manager to closely supervise the field surveying and CAD design activities.

The formation of the team is presented in Figure 1, Organizational Chart. The Principal-in-Charge will be Ricardo Martinez, PE, and as mentioned above, and will be serving as the Project Manager to assure all project assignments are completed.

Section 3: Qualifications of the Firm & Staffing

The primary land surveying and platting functions will be performed from MGM's Houston office with managerial and technical support coming from its Corpus Christi and San Antonio offices.

Figure 1: Organizational Chart



(1) MGM Houston

1500 S. Dairy Asford
Suite 280
Houston, Texas 77077
281.679.0335

(2) MGM Corpus Christi

6000 S. Staples Street
Suite 207
Corpus Christi, Texas 78413
361.814.3070

(3) MGM San Antonio

8000 IH10 West Frontage Rd
Suite 681
San Antonio, Texas 78230
800.821.0750

STEWART TITLE COMPANY

703 E. Main Street
Eagle Pass, Texas 78852
830.773.9253

Section 4: Plat and Survey Exhibit Examples

4.1. PLAT AND SURVEY EXHIBIT EXAMPLES

Samples of MGM's previous plat drawings are provided in the following pages to demonstrate the professional quality of MGM's CAD production for similar type of work being sought in the proposed RFQ.

Said examples are listed as follows:

EXAMPLE 1 – WOMENS HOSPITAL OF TEXAS ESTATES

EXAMPLE 2 – NORTHWOOD MIDDLE SCHOOL CAMPUS

EXAMPLE 3 – KIRBY JR HIGH SCHOOL CAMPUS

EXAMPLE 4 – B. C. ELMORE MIDDLE SCHOOL CAMPUS

1. UNLESS OTHERWISE INDICATED, THE BUILDING LINES (B.L.) WHETHER ONE OR MORE, SHOWN ON THIS SUBDIVISION PLAT ARE ESTABLISHED TO EVIDENCE COMPLIANCE WITH THE CITY OF HOUSTON ORDINANCES, ACCORDING TO THE CITY OF HOUSTON ORDINANCES, CITY OF HOUSTON TEXAS, IN EFFECT AT THE TIME THIS PLAT WAS APPROVED, WHICH ARE AS FOLLOWS:

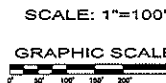
2. SET BACKS AND PLANS FOR FUTURE DEVELOPMENT OF THIS RESERVE MUST BE APPROVED BY THE CITY OF HOUSTON CODE ENFORCEMENT AND THE MARINE COUNTY FLOOD CONTROL DISTRICT.

3. THIS TRACT IS SUBJECT TO CHAPTER 47, ARTICLE III, DIVISION 2 OF THE CITY OF HOUSTON CODES OF ORDINANCES. ACCORDING TO A STORM WATER DRAINAGE PERMIT MUST BE OBTAINED FROM THE CITY OF HOUSTON, A CONSTRUCTION PERMIT, AS THAT TERM IS DEFINED IN DIVISION 2, FOR ALL OR PART OF THIS TRACT.

4. COORDINATED SHADOWS AND GRID VALUES REFLECTING THE CITY OF HOUSTON STORM WATER DRAINAGE PERMIT, SHALL BE SHOWN HEREIN ARE SURFACE VALUES THAT CAN BE CONVERTED TO GRID VALUES BY MULTIPLYING BY A SCALE FACTOR OF 1.67.

5. THE 3/4" IRON RODS WITH PLASTIC CAPS NOTED AS BEING SET HAVE THE FOLLOWING STAMPED ON CAPS:
 HRC INC.
 1982 4/23

BL	BUILDING LINE
FND.	FOUND
H.C.C.F.	HARRIS COUNTY
H.C.D.E.	HARRIS COUNTY
H.C.M.R.	HARRIS COUNTY
I.P.	IRON PIPE
I.R.	IRON ROD
N.O.W.	RIGHT OF WAY

[illegible]

FURTHER, Owners have dedicated and by these presents do dedicate to the use of the public for public utility purposes forever unobstructed aerial easements, to the extent necessary, situated hereinafter an additional eleven feet, six inches (11'-6") for ten feet (10'-0") perimeter ground easements or seven feet, six inches (7'-6") for fourteen feet (14'-0") perimeter ground easements or five feet, six inches (5'-6") for sixteen feet (16'-0") perimeter ground easements, from a plane sixteen feet (16'-0") above ground level upward, located adjacent to and adjoining said public utility easements that are designated with aerial easements (U.E. and A.E.) as indicated and depicted, hereon, whereby the aerial easement totals twenty one feet, six inches (21'-6") in width.

FURTHER, Dwyer has dedicated and by these presents do dedicate to the public for public utility purposes forever unobstructed easements. The aerial easements shall extend horizontally an additional ten feet (10'-0") for ten feet (10'-0") back to back ground easements, or eight feet (8'-0") for fourteen feet (14'-0") back to back ground easements or seven feet (7'-0") for sixteen feet (16'-0") back to back ground easements, from a plane sixteen feet (16'-0") above ground level. The easements shall be subject to the following: (1) utility easements that are designated with aerial easements (U.E. and A.E.) as indicated and depicted herein, whether the aerial easement, below thirty feet (30'-0") in width

FURTHER, Owners do hereby covenant and agree that all property within the boundaries of this plot is hereby restricted to prevent the drainage of any septic tanks into any public or private street, permanent easement, road or alley or any drainage ditch, either directly or indirectly.

FURTHER, Owners do hereby dedicate to the public a strip of land fifteen feet (15'-0") wide on each side of the center line of any and all baysou, creeks, gullies, ravines, draws, sloughs, or other natural drainage courses located in said plot, as easements for drainage purposes, giving the City of Houston, Harris County, or any other governmental agency, the right to enter upon said easement at any times for the purpose of construction and maintenance of drainage facilities and structures.

FURTHER, Owners do hereby covenant and agree that all of the property within the boundaries of this plat and adjacent to any drainage easement, ditch, gully, creek or natural drainage way is hereby restricted to keep such drainage ways and streams clear of fences, buildings, planting, and other obstructions to the operations and maintenance of the drainage facility and that such abutting property shall not be permitted to drain into this easement except by means of an approved drainage structure.

FURTHER, Owners hereby certify that this report does not attempt to alter, or remove any covenants or restrictions; we further certify that no portion of the premises was limited by deed restriction to residential use for not more than two (2) resident per lot.

IN TESTIMONY WHEREOF, CHCA Women's Hospital, L.P., a Delaware Limited Partnership has caused these presents to be signed by Howard K. Patterson, its General Partner, thereunto authorized, this _____ day of _____.

CHCA Women's Hospital, L.P., a Delaware Limited Partnership,

By: Howard K. Patterson, General Partner

IN WITNESS WHEREOF, The Women's Hospital of Texas, Inc. has caused these presents to be signed by Edward K. Patterson, its Vice President, therewith authorized, attested by its Assistant Secretary, Dora Blackwood, this _____ day of _____, 19____.

The Warren's Hospital of Texas, Inc., a Texas corporation

By _____
Linwood K. Holloman, Vice President

Attachment: Dora Blackwood, Assistant Secretary

STATE OF TENNESSE
COUNTY OF DAVIDSON

BEFORE ME, the undersigned authority, on this day personally appeared Howard K. Patterson, General Partner, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledgement to me that he executed the same for the purposes and considerations therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this _____ day

Notary Public in and for the State of Tennessee

My Commission expires: _____

STATE OF TENNESSEE
COUNTY OF DAVIDSON

BEFORE ME, the undersigned authority, on this day personally appeared Howard K. Patterson, Vice President and董董 Blackwood, Assistant Secretary, known to me to be the persons whose names are subscribed to the foregoing instrument and acknowledgement to me that they executed the same for the purposes and considerations therein expressed and in the capacity therein and herein stated, and on the act and deed of said corporation.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this _____ day

Notary Public in and for the State of Tennessee

My Commission expires: _____



I, Steven L. Goy, am registered under the laws of the State of Texas to practice the profession of surveying and hereby certify that the above subdivision is true and correct was prepared from an actual survey of the property made under my supervision on the ground; that, unless noted otherwise, all boundary corners, angle points, points of curvature and other points of reference have been marked with iron rods having an outside diameter of not less than three quarters (3/4) inch and a length of not less than three (3) feet; and that the plot boundary corners have been tied to the nearest survey corner.

Steven L. Guy, R.P.L.S.
Texas Registration No. 4743

This is to certify that the Planning Commission of the City of Houston, Texas, has approved this plat and subdivision of Womans Hospital of Texas Estates in conformance with the laws of the State of Texas and the ordinances of the City of Houston as shown herein and authorized the recording of this plat this 15th day of January, 2004.

By: W. Marvin Katz, or L.S. Brown By: Robert M. Lise
Chairman Vice Chairman Secretary

I, Beverly B. Kaufman, Clerk of the County Court of Harris County, do hereby certify that the within instrument with its certificate of authentication was filed for registration in my office on _____ 200__ at _____ o'clock _____ M., and duly recorded on _____ 200__ at _____ o'clock _____ M., and at Film Code Number _____ of the Map Records of Harris County for said county.

Witness my hand and seal of office, at Houston, the day and date
last above written.

Beverly B. Koufrman
Clerk of the County Court
of Morris County, Texas

By _____
 Property _____

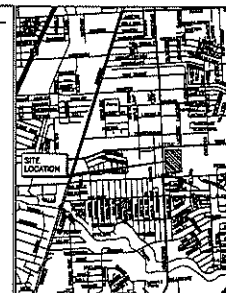
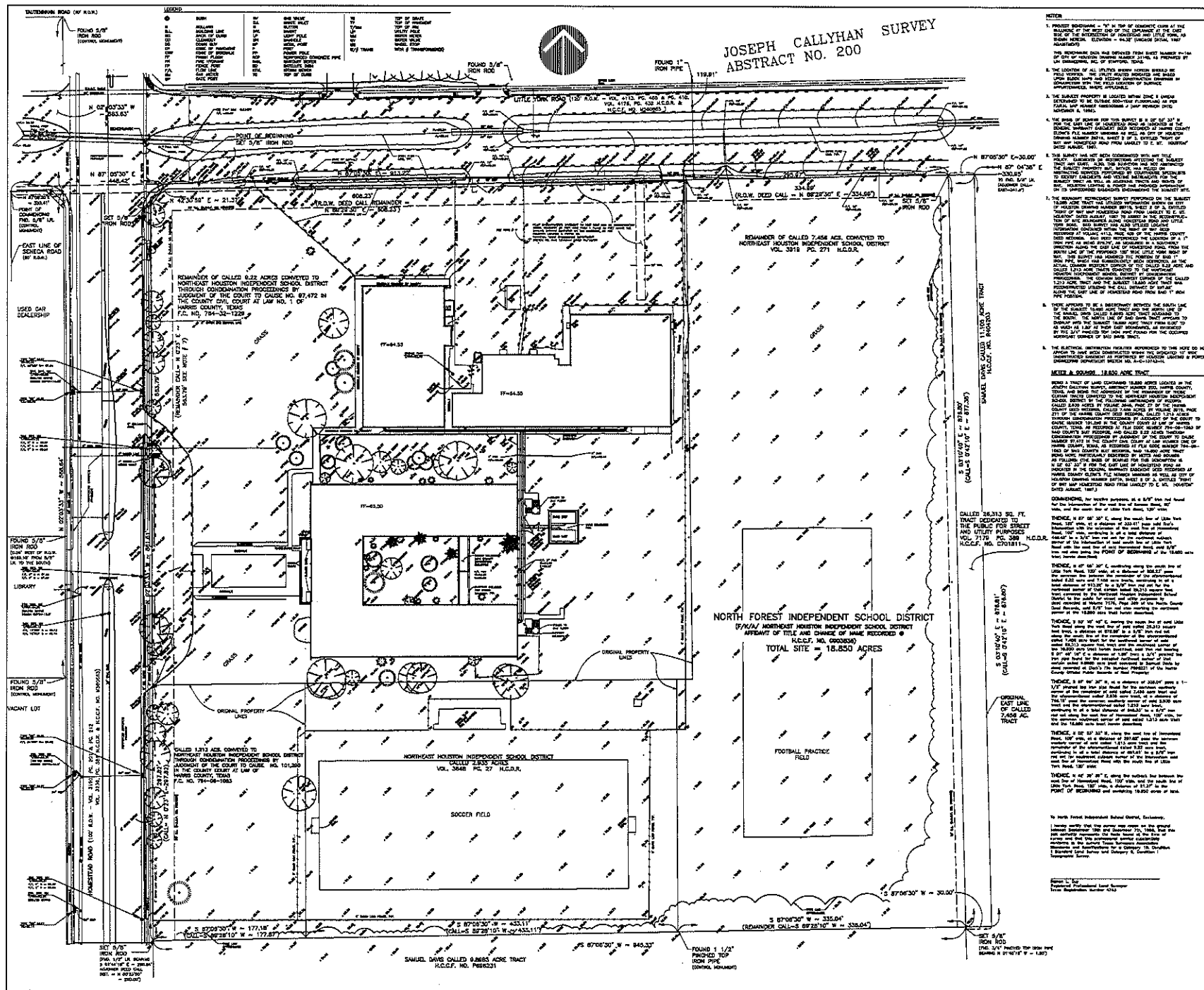
A SUBDIVISION OF 28.96 ACRES (1,261,382 SQ.FT.)
LOCATED IN THE P.W. ROSE SURVEY, ABSTRACT NO. 645
CITY OF HOUSTON, HARRIS COUNTY, TEXAS

ALSO BEING A REPLAT OF
COLUMBIA ESTATES (F.C. NO. 376083 H.C.M.R.),
ALONG WITH CALLED 1.4619, 2.1810 AND
2.8231 ACREAGE TRACTS

1 BLOCK 1 RESERVE
REASON FOR REPLAT: TO CREATE A LARGER RESTRICTED RESERVE

DATE: DECEMBER 22, 2003 SCALE: 1" = 100'

OWNER: CHCA WOMAN'S HOSPITAL L.P., A DELAWARE LIMITED PARTNERSHIP
THE WOMAN'S HOSPITAL OF TEXAS, INC., A TEXAS CORPORATION
SURVEYOR: MARTINEZ, GUY & MAYBIK, INC.



VICINITY MAP
SCALE 1" = 1/4 MILE (2400')

PROJECT
Northwood Middle School
School Renovation

Houston, Texas 77028

Prepared for
North Forest Independent
School District
&
Archi-Technics / 3

**Martinez
Guy &
Maybck, Inc.**
Civil / Structural Engineering & Land Surv.
12000 Richmond, Suite 150
Houston, Texas 77082
(281) 979-0330
FAX (281) 979-0338

Surveyed By: K. Ho & Crew
Drawn by: MGO
Scale: 1" = 40'

Job no. 2501301

Revisions

**BOUNDARY &
TOPOGRAPHIC
SURVEY OF CAMPUS**

Drawing Number

Sheet 1 of 1

C-1

Section 5: Key Personnel Resumes

RICARDO MARTINEZ, P.E.
PROJECT MANAGER/CIVIL ENGINEER

Education & Professional Affiliation:

Masters Degree/Civil Engineering, University of Houston (1984)
Bachelor's Degree/Architectural Engineering, University of Texas at Austin (1980)
Registered Professional Engineer/State of Texas (Reg. #58265)
Certified Windstorm Engineer with the Texas Department of Insurance
American Society of Civil Engineers - Member



Professional Experience:

Mr. Martinez, a Texas Registered Professional Engineer and diverse experienced Project Manager, has been the principal engineer on building projects that include educational, industrial, commercial, public, and sports facilities. **He has provided services for the Flour Bluff Independent School District (ISD), Houston ISD, and the Eagle Pass ISD.** He has also provided structural repair plans and windstorm services on several Nueces County Community Action Agency head start classroom facilities.

Mr. Martinez served as the Project Civil Engineer for the **Texas A&M Corpus Christi College of Education's Early Childhood Development Center** that included the performance of an topographic survey for an 18.2-acre area of the campus for the generation and development of the drainage and grading plans to facilitate the project.

Mr. Martinez, on City of Corpus Christi projects, has been the Project Manager and Civil Engineer for ADA sidewalk and curb ramp compliance, and utility upgrades for various citywide sidewalk improvement projects being adjacent to **CCISD school campuses including the Mary Grett Cunningham/Chula Vista School and Wynn Seale School Areas.**

Mr. Martinez was the Principal-in-Charge and one of the investigating engineers involved with the preliminary investigation of the **EPISD Language Development Center School Campus** flooding that involved the City's regional detention pond and Veterans Memorial Drive roadway drainage systems that occurred during a major storm event.

Mr. Martinez has provided structural engineering designs for the majority of structures contained within **the EPISD Student Activity Sports and Fine Arts Complex** consisting of a

Section 5: Key Personnel Resumes

performance arts building, gymnasium, football field houses, football stadium elevator tower, and outdoor pavilion.

Mr. Martinez has also provide structural designs for EPISD school campus buildings including the performance of a structural damage assessment on the **original Rosita Valley Elementary School Building** that was damaged by tornado winds, along with providing the structural engineering for the reconstruction of said school. **Other EPISD school buildings include, Liberty Elementary Classroom Addition, EP High School Science Lab Addition, Girls Gymnasium Addition, Junior High Classroom Buildings, Memorial Classroom Additions, and CC Winn Classroom Additions.**

Other design experience under structural engineering includes the design of building structural systems and foundations; storm drainage and flood control structures; pumping stations; sanitary sewer lift stations; wastewater treatment plants; water treatment plants; waterline aerial crossings; retaining and sheet piling walls; and roadway, interchange, and pedestrian bridges and culvert crossings.

On municipal engineering projects, Mr. Martinez has prepared preliminary engineering studies, estimated construction costs, developed final designs, and prepared bid packages for roadway and sidewalk improvements; waterline and storm water improvements; wastewater line and manhole structure rehabilitation; and traffic control plans to facilitate construction and permanent roadway installations.

Mr. Martinez provided engineering services to municipal and governmental entities such as the City of Houston, City of Corpus Christi, Corpus Christi International Airport, Harris County Toll Road Authority, City of Sugar Land, City of Robstown Utility Systems, Metro, Regional Transportation Authority, Regional Transportation Authority, TxDOT, Texas A&M Corpus Christi, Municipal Utility Districts, and Army Corp of Engineers.

Relevant Project Experience

Texas A&M Corpus Christi Early Childhood Development Center Addition, Corpus Christi, Texas: As a DBE subconsultant, Mr Martinez was the Project Manager and Civil Engineer orchestrating the topographic survey activities and setting survey controls within a 18.2-acre area of the campus in addition to providing construction plans and technical specifications for

Section 5: Key Personnel Resumes

the site development of this two-story 11,000 SF addition of math, science and discovery lab/exhibit space to the College of Education's Early Childhood Development Center. MGM provided site demolition plans, a drainage design, utility extensions for water and wastewater services, sidewalk expansion, storm water pollution control plans with technical report, and a construction traffic control plan.

Corpus Christi ISD, Reverend Harold T. Branch Technical High School, Corpus Christi, Texas: As subconsultant, Mr. Martinez was the Principal-in-Charge and Project Manager in providing civil and structural engineering for an approximate 1.8-acre school campus that included designing the campus parking lot, site grading, underground storm sewer system, sidewalks, ADA curb ramps, pavement striping, and water and wastewater utility connections. Mr. Martinez also provided structural designs for the school building's 20,000 SF structural slab and pier foundation as well as the buildings structural steel frame, outer wall cladding, and roof bar joist and steel deck system. He also provided windstorm inspections and filings with the Texas Department of Insurance for the entire structure.

Other Relevant Project Experience

- Eagle Pass ISD Student Activity Center Sports & Fine Arts Complex at US277 Highway
- Eagle Pass ISD Rosita Valley Literacy Academy, Eagle Pass, Texas
- City of Corpus Christi Parkdale Library Expansion And Mezzanine Floor Evaluation
- Army Corp of Engineers Vehicle Maintenance Shop Organization, Fort Bliss, Texas
- Microtel 250 room, three-story Hotel with Huddle House Restaurant at Indio Highway, Eagle Pass, Texas
- Eagle Pass ISD Rosita Valley HS Structural Damage Assessment, Rosita Valley Rd, Eagle Pass, Tx
- City of Portland Community Center Roof Rehabilitation Project, Portland, Texas
- Jacinto City Park Square Senior & Multi-Use Community Center, Jacinto City, Texas
- Flour Bluff ISD High School Gymnasium Outer Wall Replacement Project, Corpus Christi, Texas
- Robstown Utility Systems Waste Water Treatment Plant Administrative Offices and Warehouse Building, Robstown, Texas
- Robstown, Utility Systems Electrical and Gas Administrative Offices and Warehouse Building, Robstown, Texas
- Navy Army Federal Credit Union Bank addition at S. Padre Island Drive, Corpus Christi, Texas
- Avance Parent/Child Learning Center & Administration Building, Corpus Christi, Texas
- Texas A&M Corpus Christi Early Childhood Development Center Addition, Corpus Christi, Texas
- Flour Bluff Independent School District Jr. High School Football Field Concession/Restroom Building, Bleachers and Site Drainage Improvements
- City of Corpus Christi Westview Subdivision Storm Drainage Improvements

Section 5: Key Personnel Resumes

STEVEN L. GUY P.E., RPLS
PROJECT LAND SURVEYOR

Education, Registrations, & Certification:

Bachelors Degree/Civil Engineering – University of Houston, 1979
Texas Professional Engineer, No. 54864
Texas Registered Public Land Surveyor, No. 4743



Professional Experience:

With 33 years of experience in the surveying and civil engineering field, Mr. Guy has developed the technical and managerial skills required to provide professional services on a wide variety of civil projects as well as land surveying assignments.

Mr. Guy has been the principal-in-charge on projects involving the design of major thoroughfares, storm sewers, sanitary sewers, and water distribution facilities for various governmental agencies, municipalities, school districts, private developers, and business owners. Other services and designs provided by Mr. Guy include feasibility and drainage studies, potable water supply and treatment plants, stormwater detention ponds, site drainage plans, and parking facilities.

Mr. Guy has provided civil engineering and land surveying services to the City of Houston, City of Corpus Christi, City of Robstown, George Bush International Airport, Corpus Christi International Airport, Metro, TxDOT, Texas General Service Commission, **Houston ISD, North Forest ISD**, Houston Community College, **University of Texas MD Anderson, Texas A&M Corpus Christi, University of Houston Central and Clearlake campuses**, and the Texas National Guard.

Mr. Guy has provided drainage and site assessments on school and college campuses for the Houston ISD, North Forest ISD, University of Houston and Texas A&M Corpus Christi; as well commercial properties for AutoZone and Landry's Development Corporations; and participated in value engineering studies for METRO in the Houston Areas,

Mr. Guy has been responsible for projects involving boundary surveys, topographic surveys, subdivision platting and construction state-out for residential, commercial, institutional, school districts, and industrial clients. Mr. Guy has managed TxDOT surveying projects in the

Section 5: Key Personnel Resumes

Houston and Yoakum Districts involving right-of-way acquisition mapping, establishing horizontal and vertical controls in support of aerial photogrammetry, locating underground utilities, and performing roadway and channel cross sections.

In addition, Mr. Guy has provided construction administration services such as the preparation of bidding documents, construction estimates, and technical specifications and reviewing shop drawing submittals

Relevant Project Experience

The University of Texas M.D. Anderson Cancer Center South Campus Clinical Research Facility Project, Houston, Texas: MGM performed boundary and topographic surveys of approximately 12 acres of property located at the southeast corner of Old Spanish Trail and Fannin to facilitate the planning and ultimate design of the South Campus Clinical Research Facility.

University of Houston Clear Lake Campus – Various Campus Projects, Clear Lake, Houston, Texas: MGM performed various surveys, topographic and/or boundary, to support campus improvement designs for the various projects;

- A. Signage Project along Bay Area Boulevard;
- B. Houston Economic Partnership Building Project;
- C. Student Services/Classroom Building Project at Bayou Building;
- D. Improvements to Arbor Building Project;
- E. Graduate Drive Right Turn Lane Project;
- F. University Drive Right Turn Lane Project;
- G. Bayou Road Loop Connector Project.

MGM also provided the civil engineering design for the Graduate Drive Right Turn Project and provided preliminary civil designs for the University Drive Right Turn Lane and Bayou Road Loop Connector projects.

Houston Independent School District-Coop Elementary School, Houston, Texas: MGM prepared full civil design package for new elementary school that was to be built in phases to allow for the demolition of the existing school while maintaining school schedule. Designs included site grading, storm sewer system with on-site storm water detention, water and sewer service lines with connections, pavement, storm water pollution prevention plan and storm water quality management plan.

Section 5: Key Personnel Resumes

University of Houston – Clear Lake, Houston, Texas: MGM performed partial topographic survey of approximately 4.5 acres of college campus located at 2700 Bay Area Boulevard.

University of Houston Ezekiel Cullen Entrance Gates Relocation Project: MGM performed topographic survey and civil engineering design to facilitate the relocation of campus entrance gates to two new traffic islands.

University of Texas – South Campus Clinical Research Facility, M.D. Anderson Cancer Center, Houston, Texas: MGM performed boundary and topographic surveys of approximately 12 acre's of property at the Southeast corner of Old Spanish Trail and Fannin to facilitate South Campus Clinical Research Facility Design.

North Forest Independent School District, Houston, Texas: MGM has provided boundary and topographic surveys on six elementary, middle school and junior high campuses to facilitate building programs. These campuses ranged in size from 13 to 20 acres.

1. Shadydale Elementary School – 13.906 Acres
2. East Houston Elementary School – 14.008 Acres
3. Keahey Elementary School – 14.630 Acres
4. Northwood Middle School – 18.850 Acres
5. Kirby Junior High School – 19.295 Acres
6. B.C. Elmore Middle School – 20.013 Acres

Bruce Elementary School, Houston, Texas: MGM performed topographic survey of the campus courtyard and grading and drainage plans design to alleviate chronic drainage problems.

Houston Independent School District Dowling Middle School, Houston, Texas: Performed partial topographic survey of Middle School campus located at 14000 Stancliff.

University of Texas – Rotary House Expansion/M.D. Anderson Cancer Center, Houston, Texas: MGM performed topographic survey of approximate 0.3 acre area between faculty center building and Jesse H. Jones Rotary House International Building to facilitate finished grading design underneath proposed pedestrian walkway bridge.

Section 5: Key Personnel Resumes

Other Relevant Project Experience

- Houston ISD Bruce Elementary School Campus Courtyard, Topographic Survey, Grading/Drainage Design
- North Fores ISD Keahey Elementary School, Boundary and Topographic Survey of 14.6-acre Campus
- North Forest ISD Shadydale Elementary School, Boundary and Topographic Survey of 13-acre Campus
- North Forest ISD East Houston Elementary School, Boundary and Topographic Survey of 14-acre Campus
- North Forest ISD Northwood Middle School, Boundary and Topographic Survey of 18.9-acre Campus
- North Forest ISD BC Elmore Middle School, Boundary and Topographic Survey of 20-acre Campus
- City of Houston SWTP Contract 66B-1Katy Addicks Water Plant Storm Drainage, Houston, TX
- City of Houston SWTP, Briar Brach Drainage Study along HCFC Ditch 140-01-00, Houston, TX
- FIS Parking Garage - George Bush Intercontinental Airport, Toll Booth Plaza, Houston, Texas, Civil and Surveying Services
- Rosslyn Road Widening Project from Judiway Street to West 43rd St, Houston, TX
- Landry's Development Group Civil & Surveying Projects including the Kemah Boardwalk, Multiple Restaurant and Amusement Ride Improvements to Downtown Houston Aquarium, and Galveston Island Historic Pleasure Pier Project
- City of Houston- Water Main Replacement Project #10383, CIP No. 5-0036 in Edgewood Terrace Subdivision, Houston, TX
- City of Houston- Water Main Replacement Project in Central City Subdivision, Houston, TX

Section 5: Key Personnel Resumes

IGNACIO IZAGUIRRE, BS CIVIL ENGINEERING SURVEY TECHNICIAN/PROJECT ASSISTANT

Education

Bachelors Degree in Civil Engineering – Texas A&M Kingsville,
2015



Experience Summary

Over the last 2 years with MGM, Ignacio has developed the necessary practical skills and knowledge to complete professional standard surveying and civil engineering projects. Ignacio has tackled a diversity of projects throughout their many phases. Being the man-on-the-ground collecting physical data and using survey software to completing final plan drawings, Ignacio understands the ultimate goal from the beginning, saving time and resources with the client in mind.

Courteous and dedicated to the work ethic, Ignacio has also managed surveying projects from proposal creation to team implementation with the utmost professional etiquette. His experience has taken him to work in several areas of Texas such as Eagle Pass, Houston, Corpus Christi, and the surrounding areas.

During these years, Ignacio worked for many different clients from private contractors to municipal entities. He has obtained comprehensive knowledge in completing the following survey assignments: boundary surveys, topographic surveys, platting services, ALTA Surveys, As-built surveys, elevation certificates, construction stake-out for residential, commercial, and institutional clients.

In addition, Ignacio has become familiar with easement and boundary language making him an asset in identifying, understanding and researching property deeds and their easement documents. His experience in deed searching using multiple mediums of document sources expands to both Nueces and Maverick counties.

Section 5: Key Personnel Resumes

Relevant Project Experience:

ALTA/NSPS Land Title Survey – For National Retail Properties, Inc. Saltgrass, Inc. 6729 South Padre Island Drive, Corpus Christi, Texas. 2017, Survey Technician. Performed ALTA/NSPS Survey on Lot 3 of Padre Plaza found in Nueces County. Collected physical data and directed survey team efforts.

Standard Land Survey – For Sharky Transportation Inc. 4757 Sharpsburg Road, Corpus Christi, Texas. 2016, Survey Technician – Performed Standard Land Survey on Tract D of Calallen Annex, found in Nueces County. Collected physical data, directed survey team efforts, and aided the drawing phase using Autocadd software.

Boundary Survey – For Nueces County Community Action Agency 3214 Houston Street, Corpus Christy, Texas. 2016, Survey Technician – Performed Boundary Survey on Lots 27-C & 27-D of Block 3 of Laughlin Addition, found in Nueces County. Collected physical data, directed survey team efforts, and aided the drawing phase using Autocadd software

Section 6: Management Summary/Work Approach

6.1 MANAGEMENT SUMMARY

6.1.1 COORDINATION AND QUALITY CONTROL OF PROJECT DOCUMENTS

MGM maintains a strict quality control policy. All submittals shall be completed by internal deadlines (which are set a minimum of 2 days, and usually 3 to 5 days, before the actual client submittal), thoroughly reviewed by the Project Manager, Mr. Ricardo Martinez, P.E., at which time corrections/additions can be made to the project team as needed prior to submission to the client.

The entire administrative process of the project, from project inception through final acceptance, will be closely monitored by MGM to assure that project milestones are met according to EPISD's project schedule. MGM will allocate its resources as necessary to complete its surveying activities and the required project documents within the directed timeline. MGM will maintain close communication with EPISD to assure that the project's needs and milestones are met throughout the administration of the service contract.

Should a dispute arise on a project, MGM is experienced and will help resolute uncomfortable issues to ultimately protect MGM client's interests in a fair and even-handed manner to all involved. MGM has never been removed from a project due to any type of conflict. MGM has provided dispute resolution in past projects by thoroughly researching the cause of the dispute, conducting pertinent discussions/meetings with all affected parties, providing clear alternative solutions and associated costs, if any, soliciting feedback from the Client, and ultimately providing the resolution that best protects our Client's interests without detriment to the public's welfare.

MGM realizes that each project presents a different set of challenges. It is in these instances where the previous experience and local knowledge of our key staff members, Ricardo Martinez, PE, Project Manager, and Steven L. Guy, PE, RPLS, Project Surveyor, allows MGM the ability to identify, adapt to, address, and overcome those challenges to provide EPISD with a successful project completion that will be within the project's requirements and budget.

6.1.2 STAFF UTILIZATION

Over the years, MGM has provided full construction administration services on many of the projects engineered/surveyed by the firm. MGM's experiences in providing these particular

Section 6: Management Summary/Work Approach

services has led to the understanding that in order for MGM's services to be effective, they must be timely. MGM strives to respond to Client's Request for Information as quickly as possible so that no delays occur to the project's schedule.

Where unforeseen field conditions arise that may require immediate attention by MGM, MGM does not hesitate to utilize all assets available to the company to help expedite any field decisions. This includes employing the firm's surveying operations to help gather existing condition information at the expense of other ongoing work commitments.

In addition, MGM will utilize the technical staff from its Corpus Christi and San Antonio offices to assist in producing drawing/document modifications if the project timetable so requires. Also, MGM is committed to keeping the client continuously informed on the status of the Project schedule, the Project's budget and the means and measures to resolve any conflicts that may arise.

6.1.3 MGM'S BASIC WORK PHILOSOPHY

MGM, Inc. uses a systematic and logical approach and methodology in administering the project work activities.

Upon recommendation for, and award of, a contract by EPISD, MGM will hold/attend a project kickoff meeting to sharply define the project's scope of work, design criteria, schedule, and required coordination efforts. MGM will also assure that City of Eagle Pass platting requirements will be adhered to for each of the school campuses. It is imperative that all stakeholders be represented at the kickoff meeting.

Early on in the project, MGM survey crew will begin establishing survey controls using GPS and Total Station/Data Recorder electronic equipment, and start the deed research through Stewart Title Company for all adjoining properties at each school campus.



MGM will also directly contact a representative from the City Gas and Water Departments to meet at the project site in order to accurately locate their lines, if any, within the project limits. Should the locations of any of the utility lines present an apparent conflict with the proposed scope of work on the project, subsurface utility exploration (SUE) will be required to determine the actual vertical locations of those lines.

Section 6: Management Summary/Work Approach

As the survey crew performs the boundary control survey work, the project team will start gathering all available records on the existing roadway right-of-way maps, utility base maps, previously surveys, FEMA Insurance flood maps, and all available recorded easements. This important step assures that MGM and EPISD Staff are both aware of all aspects of the project, not only the physical characteristics of the project, but also any potential sensitive issues that may impact the platting approval process. MGM considers planning for and mitigating non-technical issues that may arise are equal importance to planning for and addressing technical issues on the project.

MGM will be implementing the **Project TeamWorks** and **JxProject** project management software systems for in-house and out-of-office communications as well as for job tasking, record keeping of important documents (letters, meeting notes, submittals, shop drawing reviews, etc.), time, and project expense. Project TeamWorks software system also allows for the broadcasting of task reminders through the internet, which will be used extensively to progress the job to its successful completion.

6.1.4 ACHIEVING THE MOST COST EFFECTIVE SOLUTIONS TO MEET BUDGET CONSTRAINTS

MGM is very sensitive to the clients' need for proposed projects to come within or under budget. Given the current state of the economy, the importance of providing cost efficient process and document preparation solutions is paramount more than ever. The implementation of cost saving and cost effective solutions throughout the platting process is a main component of MGM's strategy.

MGM's experience in implementing field surveying activities for multiple sites is well demonstrated in the projects listed in this RFQ submittal. The use of multiple survey crews for setting field survey controls and searching, locating, and setting accurately property monumentation will be performed using GPS electronic equipment (for establishing controls) and checking said information randomly using the firm's electronic Total Station/Data Recorder system. This has been the firm's time tested and best approach to performing the project's required survey task activities in the most expeditious, accurate, and cost-saving manner.

Another factor in MGM's ability to manage projects within budget is our firm's efforts to develop alternative approaches for achieving project goals. MGM's ability to develop these options arise out of the firm's many years of engineering and surveying experience on public and private sector projects that have cultivated critical thinking skills by its technical staff that lead to realizing different ways to accomplish the same goal.

Section 6: Management Summary/Work Approach

6.1.5 ADMINISTERING MULTIPLE CONCURRENT PLAN TASKS

Early in the project, MGM will generate a Gantt bar timeline schedule that will show all of the project tasks, their interdependencies, critical path, duration, start and finished dates. This will allow the planning of concurrent tasks that can be executed for an expeditious progression of the job. As with any project, administering concurrent plan tasks efficiently will determine the overall timeliness of the project.

Due to MGM's flexible organizational structure as a firm, individuals are seamlessly allowed to perform each task concurrently while achieving the team's ultimate goal of a successful plat approval. Project Manager, Ricardo Martinez, P.E., is able to track each individual's progress on concurrent tasks, and assure that each task is leading toward the team's goal. Because the team understands that tasks can be performed concurrently without necessarily needing to wait for other information to be gathered, and with an experienced Project Manager orchestrating the concurrent work, MGM is able to ensure high quality deliverables more efficiently.

Section 7: Company References

7.1. CURRENT CLIENT REFERENCES

ROY GUTIERREZ, SUPERINTENDENT OF UTILITIES
CITY OF ROBSTOWN UTILITY SYSTEMS
101 E. MAIN STREET
ROBSTOWN, TEXAS 78380
361.387.3554

DAVID CHAPA
TXDOT CORPUS CHRIST DISTRICT
1701 S. PADRE ISLAND DRIVE
CORPUS CHRISTI, TEXAS 78416
361.855.8281

MACKRENA L. RAMOS, PE
SENIOR ASSOCIATE, TEAM LEADER
LOCKWOOD ANDREWS NEWNAM, INC.
2925 BRIARPARK DRIVE, SUITE 400
HOUSTON, TEXAS 77042
713.821.0423

TREY SMALLWOOD, PROJECT MANAGER
AUTOZONE, INC.
123 S. FRONT STREET
MEMPHIS, TENNESSEE 38103
901.495.7956

DAVIS POWELL, ARCHITECT
DAVIS POWELL ARCHITECTURE
1152 FERRY STREET, SUITE B
EAGLE PASS, TEXAS 78852
830.757.6750

BEVAN HEBERT, PROJECT MANAGER
LANDRY'S DEVELOPMENT, INC.
CORPORATE OFFICE
1510 W. LOOP SOUTH
HOUSTON, TEXAS 77027
713.386.7252

CHRIS HALE, PE, PROJECT MANAGER
CITY OF CORPUS CHRISTI
ENGINEERING SERVICES
1201 LEOPARD STREET
CORPUS CHRISTI, TEXAS 78401
361.826.3500

RICHARD N. LANE &
ASSOCIATES
2606 ENCINO PARK
EAGLE PASS, TX 78852

The board will select the most highly qualified provider. Price is not considered in making the initial selection (Board Policy CH Legal). The following criteria are provided to assist the Board. The board is not limited to these criteria when selecting the most highly qualified provider.

PRESENTING FIRM: RICHARD LANE & ASSOCIATES

Criteria 1: Experience in projects of similar size, type and scope. (20 points)

Not provided.

Criteria 2: Specialized experience, qualifications, and technical competence of the firm as specifically indicated in the firm's response (20 points)

Refer to pages 2 of qualifications.

Criteria 3: Knowledge and experience working with Public Agency Procedures and requirements. (25 points)

Not provided.

Criteria 4: Location of the firm and availability of personnel. (15 points)

Refer to page 1-2 of qualifications.

Criteria 5: Innovative, proven, cost-saving approaches to similar projects. (10 points)

Refer to page 2 of qualifications.

Criteria 6: References and performance records with similar projects, as indicated by firm-provided and other references. (10 points)

Refer to page 8 of qualifications.

TOTAL POINTS: _____

RICHARD N. LANE & ASSOCIATES
Consulting Land Survey Services

2606 Encino Park Eagle Pass, TX 78852
(830)773-8308 Fax: (830) 773-8590
E-mail: alvarez.gaytan@yahoo.com

Sep 26, 2017

EAGLE PASS INDEPENDENT SCHOOL DISTRICT
Project: Land Surveying Professional Services
Attn: LUIS A. VELEZ
PH: (830) 773-5181

Re: Resume

Mr. LUIS A. VELEZ

Richard N. Lane & Associates is pleased to present this Resume providing Land Survey Services continuously since 1976. For the City of Eagle Pass, Maverick County Actual Alvarez, Gaytan DBA, Richard N. Lane & Associates

Francisco Gaytan: Registered Professional Land Surveyor, Texas No.5474
Membership since 2001, Texas Board of Professional Land Surveyors

We also have a permanent 2-Man Survey Crew equipped with GPS System, Data Collector and all necessary equipment to provide a fast efficient service, and a Full Time Draftsman.

Additional we incorporate our staff, Mr. Martin Padilla, main experience is in field surveying and construction, his experience includes boundary and topographic surveying, using a GPS system, and conventional survey equipment, for the purpose of a better service to all of our clients.

Kind regards,


Francisco Gaytan, R.P.L.S.

RICHARD LANE & ASSOCIATES

Land Surveying Company is a Professional Corporation founded by Mr. RICHARD LANE R.P.L.S. in 1976. The company is a full service land surveying firm offering a wide variety of surveying services to both the private and government sectors including: topographic, right-of-way, construction, subdivision platting, ALTA/ACSM land title surveys and FEMA elevation certificate completion for both urban and rural properties in Maverick and surrounding counties.

Since its inception, Lane & Associates Surveying Company has progressed into a fully automated surveying firm utilizing modern technology in electronic data collecting, computer aided drafting and Global Positioning Systems (GPS). This, combined with its experienced personnel, has enabled the company to complete tens of thousands of surveys for over a many different clients in an efficient and professional manner.

Lane & Associates Surveying has one Registered Professional Land Surveyor, with 4 full time employees and boasts an in-house research capability that includes an archive file of Subdivision Plats on computer databases of all recorded plats within City of Eagle Pass, and Maverick County. The Company also retains has many of original plats. Please feel free to contact us to discuss your surveying needs. Lane & Associates Land Surveying Company is an equal opportunity employer.

Francisco Gaytan

Registered Professional Land Surveyor, Texas No. 5474

2113 SPICEWOOD DRIVE.

830-776-0924 cell
padilla_martin@sbcglobal.net

Martin Padilla

2016-2017

Incorporate to Richard Lane and Associates staff

2010- 2017 Construction Consulting Services.

OWNER

SCOPE OF WORK

- FIELD WORK FOR SURVEYING AND ENGINEERING FIRMS.
- CONSTRUCTION OF WATER AND SANITARY SEWER LINES
- CONSTRUCTION STAKING
- CONSRUCTION MANAGEMENT

* MGM CIVIL & SRUCTURAL ENGINEERING FIRM, HOUSTON TX.

- * LANE & ASSOCIATES SURVEYING FIRM, EAGLE PAS. TX
- * CITY OF EAGLE PASS WATER WORKS SYSTEM
- * TETRA TECH, ENGINEERING FIRM SAN ANTONIO ,TX
- * AMISTAD CONSULTING SERV. ENGINEERING AND SURVEYING DEL RIO, TX

CONSTRUCTION CONSULTING SERVICES (PROJECTS)

- * *EAST TRANSFER LINE IN EAGLE PASS, TX (TETRA TECH.) 2012*
- * HWY 1021 RELOCATE UTILITIES (EPWWS-TETRA TECH -TXDOT) 2011
- * *Project-D.Pond LDC Eagle Pass, TOPO SURVEY, MGM ENGINEERING FIRM 2014*
- * TOPO SURVEY MAINTENANCE BUILDING. EPWWS (TETRA TECH.) 2015
- * STAKING CONSTRUCTION EAGLE PASS INTERNATIONAL BRIDGE II UPGRADE FACILITY (SPAWGLASS 2016)

*

Tetra Tech

Experience

2004–2010

TETRA TECH

EAGLE PASS, TX.

Office Manager/Survey Crew Chief

INTERNAL COORDINATION WITH SAN ANTONIO, TEXAS OFFICE FOR ESTABLISH HORIZONTAL AND VERTICAL CONTROL FOR CONSTRUCTION.

LAYOUTS, CONSTRUCTION STAKING AND SUPERVISION OF THESE PROJECTS:

WATER SUPPLY/TREATMENT

***15 MGD Membrane Water Treatment Plant, Eagle Pass water Works System, Eagle Pass, Texas. 2007.**

***Three Elevated Storage Tanks, Eagle Pass Water Works System, Eagle Pass, Texas 2007-**

***Three Transmission Mains, Eagle Pass Water Works System, Eagle Pass, Texas, 2006-2007**, 18.2 miles of new primary 24- and 30 inch pipeline to deliver the water from a new treatment plant to the central city distribution system.

WASTEWATER COLLECTION/TREATMENT.

***Seco/Elm Creek Wastewater Interceptor, Eagle Pass Water Works System, Eagle Pass, Texas 2004.** The project consists of 4800 linear feet of 24 inch 16000 linear feet of 36 inch water transmission lines.

SURVEY/GPS

EAGLE PASS OFFICE MANAGER

- Manages day to day technical and general activities of survey staff on all ongoing projects in the Eagle Pass, Texas area. Field survey activities include GIS feature collection utilizing both GPS and conventional survey equipment.(Trimble GPS - Robotic 5600 series)

Projects

- Castle Rock Subdivision, Eagle Pass, Texas, 2006 – Construction supervision on Commercial Subdivision along Veteran's Blvd. with new street design for Frank Chisum Drive with multiple driveway access permits and traffic study. Scope included master planning for current and future utilities and storm drainage.
- Highland Park Subdivision, Eagle Pass, Texas, 2008 – Construction supervision utilities for residential subdivision design with new Arterial Street for access to Bibb Street with storm drainage design and utilities.
- * Union Pacific Railroad (CLARK'S PARK) in Maverick County BOUNDARY AND ALTA SURVEYS on (12) properties for additional extension on CLARK'S PARK field work and manages day to day to complete the project.

AMISTAD CONSULTING SERVICES

Experience:

1997 – 2003 Amistad Consulting Services, Inc. 501 E. Garfield St.
Del Rio, Texas

Summary Of Experience:

Mr. Padilla's main experience is in field surveying and construction field representative. His experience includes boundary surveying, topographic surveying, GPS management, survey cost estimating, and construction overseeing.

Detailed Experience:

As an employee of Amistad Consulting Services, Inc. Mr. Padilla has worked in numerous projects, and in the process, he has acquired extensive experience on all aspects of field engineering.

A list of some of the projects where Mr. Padilla has participated as Field Engineer includes:

Uvalde Airport – Topographic surveying for runway extension.

Cienegas Terrace, Street Improvements Project – Surveying for design and construction representative.

US Highway 277 – Construction staking of a portion from Loma Alta to Val Verde County North limit line.

San Jose Housing Project. Sewer Upgrade – Construction Representative.

In addition,

Mr. Padilla has served as liaison with city and county officials and with private costumers representatives, in the capacity of facilitator to obtain technical data and various records, as well as performs calculations of field construction quantities when a conflict arises.

HOUSING AUTHORITY OF THE CITY OF RIO.

Experience:

1996-1997 Construction Management:

Projects:

Headquarters and Maintenance building

207 North Bedell

Approximately 40000 sqf Construction area

2- New Houses with 2000 sqf Construction Area

INSPECTION MAINTENANCE ON ALL THE PROJECTS OF THE HOUSING AUTHORITY OF THE CITY OF DEL RIO.

CASAS DEL RIO PROJECT

VISTA HERMOSA PROJECT

ROTARY VILLAGE PROJECT

SAN JOSE HOUSING PROJECT.

EDUCATION:

**B.S. CIVIL ENGINEERING UNIVERSITY OF COAHUILA.
SALTILLO, MEXICO 1978.**

**Professional No. 655464 on Secretary of Public Education
of Mexico.**

**Texas Certificate of High School Equivalency.
Cert. No. 1811873 on 11/25/2008**

Texas Society of Professional Surveyors.

COURSES.

**Law of Easements.
Building and common Ground.
How to project your business by working Safety.
Surveying with GPS.
Course No IM-II Basic Soil Technology.**

PROFESSIONAL AFFILIATIONS:

**Texas Society of Professional Surveyors.
No-10256 –Associate member
Environmental & Water Resources Membership.**

REFERENCES:

**Mr. Jaime Kypuros P.E.
830-776-0077
MR. LEWIS STOCK GENERAL CONTRACTOR
830-776-9859
MR. DAVID CASTANEDA JUDGE OF PEACE
830-757-8628, 830-776-8774**