

REQUEST FOR ANIMALS IN THE SCHOOL SETTING

SCHOOL: _____

DEPARTMENT/ROOM NUMBER: _____

REQUESTER: _____

TELEPHONE: _____

Date animal will be brought to the building: _____

Date animal will be removed from the building: _____

What is the educational purpose of the animal in the school setting?

APPROVED _____

DENIED _____

ADMINISTRATOR'S SIGNATURE: _____

As District Policy States:

Animals may be used as an educational tool, when and where appropriate, however alternative teaching methods should be utilized whenever possible. Employees are prohibited from bringing animals into the workplace for any non-instructional purpose.

The Request for Animals in the School Setting form must be submitted to, and authorized by, an administrator prior to any animal being brought into District facilities. The owner or requestor must agree to clean cages daily and dispose of waste appropriately. This schedule includes weekends, vacations and holidays.

To avoid circulating allergens, animals must be located away from ventilation systems. Considerations will be given to students who may be sensitive to animals, to include relocation of the person or animal as required.

The administration may require removal of animals for any reason deemed appropriate.

Signature of Requestor: _____

Date: _____