



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304
227 NORTH FOURTH STREET, GENEVA, KANE COUNTY, ILLINOIS
FINANCE COMMITTEE MINUTES**

The Board of Education Finance Committee met at 6:30 p.m. on Monday, March 9, 2020, at Coultrap Educational Services Center, 227 North Fourth Street, Geneva, Illinois.

1. CALL TO ORDER (Policy 2:220)

The meeting was called to order at 6:30 p.m. by Mike McCormick.

Committee members present: Taylor Egan, Mike McCormick, John Thomas.
Absent: Dave Lamb.

Staff present: Scott Ney, Director Facility Operations; Dr. Dean Romano, Assistant Superintendent Business Services; Dr. Kent Mutchler, Superintendent.

Others present: Alicia Saxton, Leslie Juby.

2. PUBLIC COMMENT (Policy 2:230)

None.

3. APPROVAL OF MINUTES (Policy 2:220)

3.1 February 10, 2020

Motion by Egan, second by Thomas, to approve the minutes as presented. Ayes, three (3) Egan, McCormick, Thomas. Nays, none (0). Absent, one (1), Lamb. Abstained, none (0). Motion carried unanimously.

4. DISCUSSION/CONSIDERATION

4.1 2020-2021 Finance Committee Meeting Calendar – Draft

These dates were set based on the approved Board calendar. This calendar can go forward to the Board for final approval.

Motion by Thomas, second by Egan, to approve the calendar as presented and to move it forward to the full Board. Ayes, three (3) Egan, McCormick, Thomas. Nays, none (0). Absent, one (1), Lamb. Abstained, none (0). Motion carried unanimously.

4.2 2020-2021 Facilities 7-Year Capital Plan – Scott Ney

Scott Ney presented the 2020-2021 Facilities 7-Year Capital Plan. Mr. Ney surveyed all district school buildings, analyzed existing facilities and related conditions, prioritized based on cost, needs and efficiencies, and provided cost estimates for future projects. Capital improvements for the 2019-2020 school year are currently under budget by \$92,122.66 and Mr. Ney hopes to carry this balance over to the 2020-2021 school year for a couple of larger projects. Top priorities for 2020-2021 are:

- Geneva High School – resurface Mack Olson gym floor & repair/replace damaged roof sections
- Geneva Middle School North – update DDC controls from Lon to BACnet & 10-year Health Life Safety “B” repairs (door/railing issues)
- Geneva Middle School South – repair/replace damaged roof sections & 10-year

- Health Life Safety “B” repairs (door/plumbing issues & fire alarm panel)
- Harrison Street Elementary – tuckpointing/flashing repair & repair/replace roof or waterproof restoration coating
- Western Avenue Elementary – repair/replace roof or waterproof restoration coating
- Mill Creek Elementary – tuckpointing repairs & repair/replace roof or waterproof restoration coating
- Heartland Elementary – repair/replace damaged roof sections
- Williamsburg Elementary – replace wood trellis/ pergola & 10-year Health Life Safety “A & B” repairs (plumbing issues)
- Coultrap Educational Services Center – replace 3 fan coil and condensing units

The total cost for 2020-2021 is \$2,814,200, with a total of \$15,911,009 over the next seven years. For the future project considerations, should the budget allow, for 2020-2021 is \$159,000, with a total of \$7,934,200 over the next seven years.

Board comments, questions, concerns: These numbers look great. You have done a great job keeping the cost down on projects. Your plan is always laid out thoroughly. Aging buildings are constant work, so as we look to future items, we are balancing the current needs of the buildings. For future recommendations at the high school, the air conditioning in the gym is wanted by many, but is the price attached of \$4.8 million for a one-year project? (Yes.) Scott built in a conservative estimate for the roofs, which we hope will be a little higher than actual costs. It’s not just the old buildings that need repairs. This report is important for the community, because it gives a glimpse of how much it costs to maintain our buildings. We are preventative with all of our maintenance to save on much higher costs of letting things go. During the recent recession, we put off some projects, so our staff took extra care to make sure that things worked, but now we are needing to do that postponed maintenance.

5. FUTURE AGENDA ITEMS

5.1 April

- Review of O&M FY20 Close & Transfer Capital Improvement
- Meritorious Budget Application
- 2020-2021 O&M and Ed Fund Preliminary Budget

6. ITEMS FOR RECOMMENDATION TO FULL BOARD (Policy 2:150)

7. INFORMATION

7.1 Legislative Update

There is not a lot to report right now, but every time we do hear something, with it comes an unfunded mandate. We are told that there will be no more unfunded mandates at this time, but that is never the case. It sounds like the property tax relief may not happen, but what they have talked about is something called “use it or lose it”, which would mean if you don’t use your funds then you shouldn’t have them.

8. ADJOURNMENT

At 6:52 p.m., motion by Egan, second by Thomas, and with unanimous consent, the meeting was adjourned.

APPROVED _____
Date

_____ CHAIRPERSON
David Lamb

SECRETARY _____
Dr. Kent Mutchler

_____ RECORDING
Bonnie J. Johnson SECRETARY