



Consent Item

Date: November 11, 2024

Division: Finance

Subject: Renewal of CSP #2826(A)-21 Kitchen Equipment, Installation, Parts and Other Related Products and Services

Background Information:

- The Lewisville ISD Board of Trustees previously awarded CSP #2826-21 Kitchen Equipment, Installation, Parts and Other Related Products and Services on November 8, 2021, and CSP #2826A-21 on October 16, 2023. If approved, this renewal would be the final year of a four-year term.
- The utilization of products and services under CSP #2826(A)-21 is on an “as-needed” basis. The awarded vendors provide food service equipment, including but not limited to ovens, dishwashers, refrigerators, steamers, portable or stationary coolers, portable or stationary warmers, and polystyrene foam recycling units for kitchen areas, culinary labs, and family consumer science classrooms.
- The Texas Department of Agriculture (TDA) requires pre-approval of any capital expenditures over \$10,000, and pricing must still be the primary consideration for any products or services. Any purchases made using this bid will further assist in spending down the 240 Child Nutrition excess fund balance.
- If renewed, this recommendation includes multiple vendor options to help determine the best value and provides greater flexibility in the event of supply chain or timing issues.

Administrative Consideration:

- Funds for these purchases and/or services will come from the LISD Child Nutrition Fund general operating, state, local, federal, grant, and bond funds.
- Any expenditures utilizing federal funds still require a multi-step approval process that ensures federal allowability and local guideline adherence.
- Previous annual expenditures in this bid category:
 - 2023-2024: \$513,333
- Estimated annual expenditures in this bid category: \$500,000 but will not exceed the approved budget(s).
- This procurement complies with Section 44.031 of the Texas Education Code, EDGAR 2 CFR 200, USDA, and TDA requirements.

Recommendations:

- That the Lewisville ISD Board of Trustees approves the renewal of CSP #2826(A)-21 Kitchen Equipment, Installation, Parts and Other Related Products and Services and the estimated expenditures for one year with the recommended vendors.

Timeline/Report:

- Term: November 2024 – November 2025