

INDEPENDENT SCHOOL DISTRICT NO. 831
Forest Lake, Minnesota

REGULAR SCHOOL BOARD MEETING
May 5, 2011

The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by President Rob Rapheal on Thursday, May 5, 2011 at 7:00 p.m. at the Forest Lake School District Office. At roll call the following members were present: Bill Bresin, Kathy Bystrom, Joe Grafft, Dan Kieger, Karen Morehead, Rob Rapheal, Erin Turner, and Superintendent Dr. Linda Madsen, ex officio.

The meeting agenda was reviewed and a closed meeting for an expulsion will not take place this evening and was removed from the agenda.

4. VISITORS:

Listening Session: Members Dan Kieger and Kathy Bystrom conducted the Listening Session and reported that discussion involved addressing the School Board at meetings, the Indian Education parent committee, Masquers Theatre, teacher-student ratios, and the many experienced teachers retiring this year.

Tony Nobles from Masquers Theatre announced that Masquers is donating 20 pairs of tickets to the school district as a thank you for the many years of community support.

5. STUDENT ACHIEVEMENT:

FPS – Forest Lake Elementary 6th grade student Jared Voss and his coaches David Sauer and Chris Kotys reported that Jared qualified for the Future Problem Solving international competition level. This event will take place in June in LaCrosse, WI.

Drumline – Activities Director Joel Olson introduced the Drumline coaches and students who reported on the successes of the activity. In finals competition, they took second place this year out of 16 teams.

FFA officers Andrew Miron, Nathan Daninger and Rachel Anderson reported that the Forest Lake FFA Chapter was designated a Top 10 Chapter, and they took first place in Ag Literacy.

Positive Happenings:

Dan Kieger reported that the FFA annual open house is tomorrow, May 6, and acknowledged Community Ed's secondary youth development programs.

Karen Morehead testified at the LILA legislative meetings at the state capital.

Joe Grafft has been very busy at TIES, serves on the YSB board, met with Columbus Elementary staff, and is working with the senior high staff on health and safety issues.

Rob Rapheal has been involved with the LILA legislation.

Bill Bresin was elected to the East Central Regional Development Commission and attended his first meeting.

Kathy Bystrom has attended the SHIP meetings and reported that they are working on changes to the wellness policy. She attended the Bethel concert and the Festival of Cultures.

Erin Turner attended the Bethel music concert, has a second grader involved in the Community Ed baseball program, and reported that she has been very involved in the Hall of Fame and Lakefest planning committees.

6. REPORTS:

Buildings & Grounds – Joe Grafft reported that the Buildings & Groups committee discussed the roofing program, steam traps, and the new hot water on demand system at Forest View is being considered for other schools.

Communications – Kathy Bystrom reported that the Communications Committee discussed the 100th graduating class celebration, and discussed ideas for the fall School Connections newsletter.

Finance – Dan Kieger reported that the Finance committee received a financial budget update, and discussed bus leasing and the senior high T&I program as a business learning model.

Policy – Bill Bresin reported that the Policy Committee reviewed several policies including those on this meeting's agenda.

Staff Welfare – Erin Turner reported that the Staff Welfare committee discussed the status of the LILA legislation, and developers are proposing an aquatics center in the Fenway Park area near the hockey rink.

City of Forest Lake – Karen Morehead reported that the city is considering a yellow ribbon campaign honoring service members, and plans for a Forest Lake museum.

Superintendent's report – Dr. Linda Madsen attended the State FFA Convention this week and reported that 3300 Minnesota students attended. The University of Minnesota has invited us to continue our work with Ramp-Up-To-Readiness for the third year involving the senior high and ALC. The May 18th Retirement Recognition will honor 47 retiring staff members this year, Lake Fest will be held June 4, and the Hall of Fame will be recognized at the June 6 Academic Awards program. We have testified at the House and Senate education committee hearings on the LILA legislation, and Superintendent Madsen introduced the new Forest View Elementary School Principal Scott Urness.

7. CONSENT AGENDA ITEMS:

Member Bresin moved to approve the following consent agenda items 7.1–7.5. The motion was seconded by Member Grafft, all members voted aye and the motion carried.

7.1 Approved the Minutes of March 31, and April 14, 2011.

7.2 Approved the Bills as of May 5, 2011.

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7.3 Classified Personnel:

A. Retirement: Deborah Meyer – eff. 6/9/11.

B. Resignation

1. Matthew Lindholm – eff. 4/15/11.
2. Margie Zopf – eff. 5/6/11.

C. Employment:

1. Mary Gombold – eff. 4/11/11.
2. Mary Jarvis – eff. 4/18/11.
3. Patrick Kampschroer – eff. 4/15/11.
4. Patricia Schert – eff. 3/28/11.
5. Jody Schmaltz – eff. 4/5/11.

D. Leave of Absence:

1. Vicki Allaman – LOA May 26 through June 6, 2011.
2. Colleen Anderson – LOA May 11 through May 20, 2011.
3. Patricia Anderson – LOA March 31 through April 18, 2011.
4. Theresa Anderson – LOA March 14 through June 9, 2011.
5. Kris Kne – LOA April 5 through June 9, 2011.
6. Brian Roth – LOA May 30 through August 29, 2011.
7. Teresa Svendsen – LOA April 12 through June 9, 2011.

E. Additional Position: Cook Helper/Short Hour position at LILA, 2 hr./day, 175 days/yr.

7.4 Licensed Personnel:

A. Unpaid Leave of Absence:

1. Donald J. Bjerke – Medical leave of absence 12/1/10 to 6/10/11.
2. Jane Gilles – Leave of absence for the 2011-12 school year per MN Stat. 179A.07, Subd. 6.
3. Jonelle Mattson – Partial Medical leave of absence from 1/3/11 to 2/2/11.
4. Kara Rotramel – Child care leave of absence from about 9/8/11 to 10/28/11.
5. Kim Vanneste – Medical leave of absence beginning 8/29/11 and continuing until the end of the 2011-12 school year or until she is cleared to return to work, whichever occurs first.

B. Non-Curricular Assignment:

1. Amanda Brett – .33 Head/Assistant Play Director (SW).
2. Romona Bridges – .5 7th grade Head/Assistant 7th grade Softball Coach (SW).
3. Mike Coffee - .5 Boys' Assistant Track Coach (FLHS).
4. Michelle Groh – Student Council co-Advisor (.5) (FLE).
5. Tom Hipkins – Boys' Assistant Track Coach (FLHS).
6. Jennifer Kibbel – Student Council co-Advisor (.5) (FLE).
7. Kelly Larson - .33 Head/Assistant Play Director (SW).
8. John Remington – 7th grade girls' Assistant Softball Coach (CJH).
9. Lisa Sauer – Elem. Music Concert Director (CME) and Future Problem Solving Advisor (Lino).
10. David Seaburg – Elementary Yearbook Advisor (Scandia).

11. Greg Sowden – Boys' Assistant Lacrosse Coach (FLHS).
12. Sarah Stout – Spring Play 1st Assistant (FLHS).
13. Briana Sykora – Future Problem Solvers Coach (CME).
14. Larry Underkoffler - .5 7th grade Head/Assistant 7th grade Softball Coach (SW).

- 15. Abby Wenzel - .33 Head/Assistant Play Director (SW).
 - 16. Adam Wilson - .5 Boys' Assistant Track Coach (FLHS).
 - C. Authorized Increase in Position: .2 FTE increase in Physical Therapist position effective immediately.
 - D. Authorized Position: Special Education Coordinator.
 - E. Employment: Scott Urness – Elementary School Principal eff. 7/1/11 (Forest View).
- 7.5 MSHSL – approved membership in the Minnesota State High School League for 2011-2012.
- 8.0 Donations: Member Grafft read the list of donations and moved to accept with appreciation the following contributions and permit the use as designated by the donor. The motion was duly seconded by Member Bresin, by roll call vote all members voted aye and the resolution was adopted. Donations: \$700 from Eric Griffin for ESL Aquatics instruction; \$53.16 from Cheryl Hagen for an iPad Otterbox screensaver (special ed equipment protection); \$250 from the Wyoming Elementary PTA for the Parent Handbook Calendar; \$1,810 Dodge Intrepid for the T&I shop from Robert & Tanya Feid; \$100 each from the Scandia PTO, the Columbus PTO and Lino Lakes PTO for the Festival of Cultures; \$1,800 Volvo wagon for the T&I shop from Jim Hipp, \$1,268.50 for Wyoming Elementary educational materials and \$370.60 for Scandia Elementary student activities and enrichment from General Mills' Box Tops for Education; and \$2,691.80 from the Scandia Marine Lions Club for 14 AlphaBetter “standup” desks and 7 AlphaBetter stools for Scandia Elementary School.

9. OLD BUSINESS:

- 9.1 TERI – Member Kieger moved to approve the School Scope of Work Agreement created for Lino Lakes Elementary School in connection with the University of Minnesota Teacher Education Redesign Initiative (TERI). The motion was seconded by Member Morehead, by roll call vote all members voted aye and the motion carried.
- 9.2 Bond Referendum – Member Bresin moved to authorize administration to form a committee that would produce a bond recommendation based on the work of the gap analysis committee. The School Board will review the committee recommendation in November 2011 for a possible bond referendum in March 2012. The motion was seconded by Member Grafft, by roll call vote all members voted aye and the motion carried.
- 9.3 New Course – Member Bresin moved to approve new ALC course “Biology at the Extremes”. The motion was seconded by Member Kieger, by roll call vote all members present voted aye and the motion carried.

- 9.4 Ratify Bus Agreement – Member Bresin moved to ratify the 2010-12 Bus Drivers' and Bus Aides' Agreement. The motion was seconded by Member Kieger, by roll call vote all members voted aye and the agreement was ratified.

- 9.5 Code of Ethics Policy – Member Bresin moved to approve School Board Members Code of Ethics Policy 114. The motion was seconded by Member Grafft, by roll call vote all members voted aye and the policy was adopted.
- 9.6 Leave of Absence Policy – Member Bresin moved to approve Leave of Absence Policy 415. The motion was seconded by Member Grafft, by roll call vote all members voted aye and the policy was adopted.
- 9.7 Use of Student Records Policy 505 – Member Bresin moved to approve Use of Student Records Policy 505. The motion was seconded by Member Grafft, all members voted aye and the policy was adopted.
- 9.8 Out-of-State Travel Policy - Member Bresin moved to approve the Out-of-State Travel by School Board Members Policy 103B. The motion was seconded by Member Kieger, and Members Bresin, Kieger, Grafft, Turner, Rapheal and Morehead voted aye, Member Bystrom voted no, and the policy was adopted.
10. NEW BUSINESS:
- 10.1 STEM – Principal Ron Burris and teacher Diane Giorgi presented a proposal to implement an elementary Science, Technology, Engineering and Math (STEM) program at Lino Lakes Elementary School. Member Bresin moved, seconded by Member Bystrom, to approve a STEM program at Lino Lakes Elementary School. By roll call vote, all members voted aye and the motion carried.
- 10.2 Harassment and Violence Policy – First reading of Harassment and Violence Policy #425. This item will be placed on the next agenda for further consideration and action.
- 10.3 Discipline Policy 515 – First reading of Discipline Policy 515. This item will be placed on the next agenda for further consideration and action.
11. COMMUNICATIONS: The School Board reviewed communications and upcoming calendar dates. The committee meetings will be May 19th.

As there was no further business, Member Bresin moved, seconded by Member Grafft, to adjourn. All members voted aye and the meeting was adjourned at 9:02 p.m.

Rob Rapheal

President

Karen Morehead

Clerk