



Memo

To: Mayor and Hayden City Council

From: Alan Soderling, Public Works Director

Date: 10.28.25

Agenda Item: Adopt Resolution and Addendum to State/Local Agreement with Idaho Transportation Department to prompt reimbursement of eligible City funds.

Agenda Item Location

New Business

Recommended Action or Motion

Staff recommend the approval of the Council resolution and authorization of the Mayor to sign the addendum to the State/Local Agreement between the City of Hayden and the Idaho Transportation Department.

Functional Impact of Authorizing

This action modifies the State/Local agreement to enable the Idaho Transportation Department to initiate reimbursement of eligible funds that were contributed by the City of Hayden to the Ramsey Road Extension project. These funds were a component of estimated matching funds required by local jurisdictions on projects which receive Federal funding. Now that the project is nearing completion, the matching funds requirement is less than estimated, and the City is eligible for reimbursement of a portion of contributed funds. This action is necessary to ensure compliance with Federal requirements associated with the project.

Functional Impact of Not Authorizing

If this change order is not accepted the Idaho Transportation Department will not be able to initiate reimbursement of eligible funds to the City of Hayden.

Fiscal Impact

This action will initiate the reimbursement of \$2,000,000 in eligible funds. An additional balance will become eligible when the project is formally completed and all expenses are accounted for.

Budget Funding Source

Not applicable.

Attachments

Addendum to State/Local Agreement for Project No. A012(310)

Resolution approving State/Local Addendum and authorizing the Mayor and Clerk to execute

**ADDENDUM TO
STATE/LOCAL AGREEMENT
(CONSTRUCTION)
PROJECT NO. A012(310)
RAMSEY RD; WYOMING AVE TO LANCASTER RD
KEY NO. 12310**

PARTIES

THIS Addendum is made and entered into this _____ day of _____, by and between the **IDAHO TRANSPORTATION BOARD** by and through the **IDAHO TRANSPORTATION DEPARTMENT**, hereafter called the State, and **CITY OF HAYDEN**, acting by and through its Mayor and Council, hereafter called the Sponsor.

PURPOSE

This Addendum will modify the State/Local Agreement (Construction) entered into on the 13th day of June 2024, (hereinafter "Agreement") between the same parties.

Authority for this Agreement is established by Section 40-317 of the Idaho Code.

The Parties agree as follows:

The parties agree to the following revisions:

A. Section II of the Agreement will be amended by adding the following paragraph thereto:

11. If local participation funds were provided above the required match and additional Federal-aid is secured, or the project budget shows excess local participation was submitted, the State will modify the TIP and the Sponsor may request any local funds provided above the required match exceeding \$50,000 be reimbursed to the Sponsor within 60 days after TIP modification and ITD-2101 are approved.

B. All other terms and conditions previously agreed to and set forth in the Agreement shall remain in full force and effect.

EXECUTION

This Agreement is executed for the State by its Division Administrator, and executed for the Sponsor by its Mayor and Council, attested to by the City Clerk, with the imprinted corporate seal of the City of Hayden.

IDAHO TRANSPORTATION DEPARTMENT

Division Administrator

ATTEST:

CITY OF HAYDEN

Alan Davis, Mayor

Abbi Sanchez, City Clerk

(SEAL)

By regular/special meeting
on _____.

wd:12310 SLA CN Addendum

RESOLUTION

WHEREAS, the Idaho Transportation Department, hereafter called the **STATE**, has submitted an Agreement stating obligations of the **STATE** and the **CITY OF HAYDEN**, hereafter called the **CITY**, for an Addendum modifying the state/local Agreement entered into on the 13ths day of June 2024; and

WHEREAS, the **STATE** is responsible for obtaining compliance with laws, standards and procedural policies in the development, construction and maintenance of improvements made to the Federal-aid Highway System when there is federal participation in the costs; and

WHEREAS, certain functions to be performed by the **STATE** involve the expenditure of funds as set forth in the Agreement; and

WHEREAS, The **STATE** can only pay for work associated with the State Highway system; and

WHEREAS, the **CITY** is fully responsible for its share of project costs; and

NOW, THEREFORE, BE IT RESOLVED:

1. That the Agreement for Federal Aid Highway Project A012(310) is hereby approved.
2. That the Mayor and the City Clerk are hereby authorized to execute the Agreement on behalf of the **CITY**.
3. That duly certified copies of the Resolution shall be furnished to the Idaho Transportation Department.

Alan Davis, Mayor

Abbi Sanchez, City Clerk

CERTIFICATION

I hereby certify that the above is a true copy of a Resolution passed at a *regular, duly* called special (X-out non-applicable term) meeting of the City Council, City of Hayden, held on October 28, 2025.

(Seal)

Abbi Sanchez, City Clerk