

Browning Public Schools
Board Agenda Request
Meeting to Be Held: August 9, 2016



Recognition:	<input type="checkbox"/> Students	<input type="checkbox"/> Staff	<input type="checkbox"/> Parents
Information:	<input type="checkbox"/> Building Report	<input type="checkbox"/> Old Business	<input type="checkbox"/> Superintendent's Report
Action:	<input type="checkbox"/> Resignation	<input type="checkbox"/> Hiring	<input type="checkbox"/> Contract Service Agreements
	<input type="checkbox"/> Travel Out-of-State	<input checked="" type="checkbox"/> Travel In State	<input type="checkbox"/> Approvals
	<input type="checkbox"/> Termination	<input type="checkbox"/> Legal Matters	<input type="checkbox"/> Other:
This action request pertains to	<input type="checkbox"/> Elementary (only)	<input checked="" type="checkbox"/> High School/District Wide	

Date: August 2, 2016

To: **Board of Trustees**
Browning Public Schools

From: John Rouse
Title: Superintendent

Subject: **In State Travel - Montana Association of School Superintendents (MASS/MCASE)**

Description: Request approval to travel to the MASS/MCASE Fall Conference in Bozeman, MT September 19-20, 2016.

Financial Impact: \$593.36 (Per Diem \$85.00; Lodging \$220.00; Mileage \$288.36)

Funding Source (Budget/grant, etc.): Superintendent Travel Budget

Attachment(s): leave request/agenda

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____



MASS and MCASE Fall Conference
September 19-20, 2016
Bozeman, Montana

Red = MASS
Blue = MCASE
Black = Both

Monday, September 19, 2016 (MASS and MCASE at Hilton Garden Inn)

- 7:00 – 8:00 Continental Breakfast/Registration/Networking
- 8:00 – 8:15 Welcome, Introductions, and Program Overview
Laurie Barron, President, MASS
Chris Bilant, President, MCASE
- 8:15 – 10:15 Leadership in Supporting Behavior Needs in Districts
Shawna Heiser
- 10:15 – 10:30 Break and Visit with Exhibitors
- 10:30 – 11:30 Higher Education's Role in PreK-12 Public Education
Waded Cruzado, MSU President
- 11:30 – 11:45 Break and Visit with Exhibitors
- 11:45 – 1:15 MASS Luncheon/Awards
Recognizing Regional Superintendents of the Year Recipients
- MCASE No-host Lunch
- 1:15 – 1:30 Break and Visit with Exhibitors
- 1:30 – 3:30 Understanding and Advocating for Montana's Public Schools
MT-PEC Panel (SAM, MTSBA, MREA, MQEC, MEA-MFT, MASBO)
- 3:30 – 3:45 Break and Visit with Exhibitors
- 3:45 – 4:45 Update from OPI and SAM
Denise Juneau and Kirk Miller
- 4:45 – 5:00 Closing Remarks
Laurie Barron, President, MASS
Chris Bilant, President, MCASE
- 5:30 Monday Night Football Reception

Tuesday, September 20, 2016 (MASS Only at Hilton Garden Inn)

- 7:00 – 8:00 Hot Breakfast/Networking
- 8:00 – 8:45 MASS Business Meeting
Presiding – MASS President Laurie Barron
- AASA National Conference on Education
March 2-4 in New Orleans, Louisiana
- Incentive Award
TBA, MASS President-Elect
- AASA Governing Board/Executive Committee Report
Jule Walker, Ron Whitmoyer, and Leland Stocker
- AASA Federal Relations Report
Dennis Gerke, MASS Federal Relations Coordinator
- Incentive Award Report
TBA
- SAM Delegate Assembly Steering Committee Report
Rick Duncan, DA Steering Committee Chair and MASS Representative
- SAM Update
Kirk Miller, SAM Executive Director
- New Business
- 8:45 – 9:00 Break and Visit with Exhibitors
- 9:00 – 10:30 School Size Caucus (people tentative based on last year)
AA Schools -- Facilitated by Robert Watson, Bozeman
A Schools -- Facilitated by Ross Farber, Dawson County
B Schools -- Facilitated by Rick Duncan, Powell County
C Schools -- Facilitated by Brad Moore, Big Sandy
K-8 Schools -- Facilitated by Corey Austin, Target Range
Native American School Leaders -- Facilitated by Board Ivan Small, St. Labre
- 10:30 – 10:45 Break and Visit with Exhibitors
- 10:45 – 12:00 Communities for Schools (tentative topic)
Alton Frailey, President, AASA
- 12:00 Closing Remarks
Laurie Barron, President, MASS

Tuesday, September 20, 2016 (MCASE Only at Holiday Inn)

7:00 – 8:00 Breakfast & Networking

8:00 – 8:45 Pre-Employment transition Services (PETS)

Mark Mahnke, CRC

Voc. Rehab & Blind Services

MMahnke@mt.gov

8:00 – 10:30 OPI Special Education Division Presenters

Frank Podobnik, State Special Education Director and Staff

BREAK AS YOU NEED

10:30 – 12:00 MCASE Business Meeting

- *Strategic Plan and Goals for 2016-17*
- *Budget Summary*
- *Membership*
- *MCASE Recruitment Project Recommendations for 2016-17*
- *Delegate Assembly/Sped Resolutions – Chris Rice, Kirk Miller, Tim Miller*
- *MCASE and MCEL*
 - *i.e., Panel of MCASE Members across AA,A,B,C Districts & Coops with OPI*
- *Other*

**BROWNING PUBLIC SCHOOLS
Leave Report/Travel Request**

Employee Name John Rouse
Building Administration

Employee # _____
Substitute Name NA

LEAVE REPORT

<u>Date of Leave</u>	<u>Hours</u>	<u>Type of Leave</u>
<u>9/19/16 - 9/20/16</u>	<u>20 hrs</u>	<u>SR</u>
_____	_____	_____

Employee Signature _____ Date _____

Approved; Condition upon the specific leave being available for the specific employee Not Approved

Principal/Supervisor _____ Date _____

TYPE OF LEAVE

AN Annual	PL Personal Leave	ALWO Approved Leave W/O Pay
SL Sick Leave	JD Jury Duty (attach verification)	ULWO Unapproved Leave w/o Pay
*EX/SR Extra-Curricular/School Related	NG National Guard	SWP Suspended w/Pay
	FN Funeral _____	SWOP Suspended w/o Pay

(Master Contract-Relationship)

***If taking School Related/Extra-Curricular Leave only, In or Out of District, you MUST list Conference Name/Location**

TRAVEL REQUEST (If receiving payment for EX/SR leave please fill out entire form completely)

Conference/Workshop MASS Spring Conference (Attach Brochure/Agenda)

Location Bozeman, MT

Departure Date 9/18/15

Return Date 9/20/15

Departure Time 1:00 p.m.

Return Time 7:00 p.m.

Transportation: Personal Vehicle
 District Vehicle
 Professional Development

Mileage 534 @ .54 = \$288.36

Per Diem 2 days @ \$35 + \$15S = \$ 85.00

Registration PO# _____ = - 0 -

Hotel PO# _____ = \$220.00

Other PO# Airfare = - 0 -

Other PO# Luggage = - 0 -

Sub Total \$593.36

Budget 126.90.160.2320.0582 (75%) \$280.02

226.90.160.2320.0582 (25%) \$ 93.34

Check Total \$373.36

Employee Signature _____ Date _____

Principal/Supervisor _____ Date _____

Superintendent Signature _____ Date _____