

**Regular Meeting
Stafford Board of Education
Stafford Elementary School
December 9, 2019, 6:30 p.m.**

Board Members Present:

Ms. Jennifer Davis
Mr. Mike Delano
Mrs. Andrea Locke, Secretary
Mr. George Melnick
Ms. Sonya Shegogue, Chairperson

Absent: Ms. Kathy Bachiochi
Mrs. Laura Lybarger

Also Present: Mr. Steven Moccio, Superintendent of Schools
Mr. Steven Autieri, Director of Curriculum and Instruction
Mr. Jonathan Campbell, Assistant Principal, Stafford Middle School
Ms. Allie Curtin, Student Representative
Mrs. Peggy Falcetta, Principal, Staffordville School
Mr. Dean Fortin, IT / Network Coordinator
Mr. Damian Frassinelli, Athletic Director
Mrs. Anna Gagnon, Principal, West Stafford School
Mrs. Caroline Hargraves, Assistant Principal, Stafford Elementary School
Mr. Timothy Kinel, Assistant Principal, Stafford High School
Mrs. Susan Mike, Principal, Stafford Middle School
Mr. Marco Pelliccia, Principal, Stafford High School
Ms. Diane Peters, Business Manager
Ms. Jolene Piscetello, Director of Pupil Services
Miss Grace Zopelis, Student Representative

Item I. Call to Order- Establishment of Quorum

The meeting was called to order at 6:40 p.m.

Item II. Pledge of Allegiance

The student representatives led the Board in the Pledge of Allegiance.

Item III. Secretary's Report- Approval of Minutes

Regular Meeting, 11/18/19

Mr. Melnick made a motion, seconded by Mr. Delano, that the Board approve the Secretary's Report for the regular meeting held on 11/18/19, as presented. Mrs. Davis, Mr. Delano, Mrs. Locke, and Mr. Melnick voted for the motion, which carried.

Item IV. Consent Agenda

A. Obsolete Equipment- West Stafford School and Stafford Middle School

Mr. Delano inquired how the list was generated to determine the obsolete materials.

Mr. Campbell replied that it is based on data, student trends, and date of materials.

- B. 18-19 Bills, 11/14/19- \$14,323.14**
- C. 19-20 Bills, 11/14/19- \$263,452.76**
- D. 19-20 Bills, 11/21/19- \$177,639.38**
- E. 19-20 Bills, 11/27/19- \$76,156.93**
- F. 19-20 Grants, 11/14/19- \$3,830.47**
- G. 19-20 Grants, 11/20/19- \$5,225.48**

Mrs. Locke made a motion, seconded by Mr. Delano, that the Board approve the items listed in the consent agenda, as presented. Mrs. Davis, Mr. Delano, Mrs. Locke, and Mr. Melnick voted for the motion, which carried.

Item V. Correspondence

- A. SRO Interview**—Ms. Shegogue added the item to the agenda. The Board is pleased to announce the appointment of Mr. Jonathan Santos as the new School Resource Officer for the Stafford Public Schools.
- B. Budget Committee**- Ms. Shegogue stated that the Budget Committee will be meeting on Monday, December 16, 2019, at 5:30 p.m., in the Library Media Center at Stafford Elementary School.
- C. Board Meeting Reminder** - Ms. Shegogue read the Board meeting reminder that was posted on the agenda.

Item VI. Board Reports

A. Student Representatives' Reports

Miss Zopelis reported on the following topics:

- Music/Drama Department update including, NCCC Music Festival, Madrigal Feast
- SMS update including, Annual Winter Concert, 8th Grade Basils Fundraiser, Pajama Day fundraiser for CCMC.
- SES update including, Local Author Ruth Sanderson, Invention Convention Parent Information Night, Pajama Day for CCMC.

Miss Curtin reported on the following topics:

- Athletics update including, Cheer Squad Coach Interviews, Boys Basketball Season Start
- SVS update including, Report Cards/Conferences, PTO Saturday with Santa, Sponsoring of families for Thanksgiving, Pajama Day for CCMC on 12/13.
- WSS update including, Read for the Record, Pep Rally for School Pledge (PBIS), Giving Tree with Hats and Mittens, FRC/Early Head Start Coat Collection

Item VII. Superintendent's Reports

A. Fall Sports Presentation

Mr. Moccio welcomed Mr. Frasinelli to introduce fall sports teams. Mr. Frassinelli welcomed the following coaches for a brief presentation and introduction of athletes:

- Ms. Freeman--Girls Soccer
- Mr. McCloskey--Boys Soccer
- Mr. Dunn—Cross Country
- Ms. Alicia Morgan--Field Hockey
- Mr. Brian Mazzone—Football

B. NEAS&C Accreditation Report Presentation

Mr. Moccio proudly announced the continued accreditation of Stafford High School. Mr. Moccio welcomed Mr. Marco Pelliccia, Principal of Stafford High School, and Mr. Timothy Kinel, Assistant Principal of Stafford High School, to review the commendations and recommendations of the report.

It was reported that the visiting team arrived on March 31, 2019 and remained for three days. The committee provided a comprehensive assessment for the continued growth of the school. Many of the recommendations were aligned to the new district Strategic Education Framework. Mr. Pelliccia thanked members of the staff, steering committee, and administration.

Mr. Kinel presented a summary of the themes for the commendations, as follows:

- Level of personalization of education and supports
- Culture of pride and environment
- Consistent level of program funding

Mr. Kinel shared a summary of recommendations from the committee, as follows:

- 21st Century Written Curriculum Revisions
- Developmental guidance curriculum
- Portrait of the Graduate development
- Analysis of student work to ensure instruction matches student need
- Storage space within the building

Mr. Pelliccia discussed the next steps regarding distribution of the committee's report. He reported that Stafford High School will continue to document progress toward the recommendations in preparation for a two-year and five-year report. He noted that the district will need to align our processes to meet the shifts of the 2020 NEAS&C standards.

VIII. Public Comment

There was no public comment.

Item IX. Old Business

A. Update Regarding Configuration Study and Discussion Regarding Next Steps

Mr. Moccio provided an overview of the memorandum provided to the Board via the portal. The overall question yet to determine is the costs associated with construction at the two schools as well as playground expansion at SES. Mr. Moccio did reach out to South Windsor, Mansfield, and Willington to gather feedback on districts that have performed these processes. The firms have provided estimation of the cost of a detailed study ranging in the area of \$15,000-\$20,000. Background work would need to be performed to be able to seek state cost reimbursements for construction. Mrs. Davis questioned Mr. Moccio on whether we would be able to separate out the individual items of the project. Mr. Melnick questioned about the future usage of the current Central Office building. Mr. Melnick inquired whether the costs could be reimbursed from the state. Concern was raised regarding the cost of the study if we are not sure of total cost for the entire project. Mr. Delano stated that we would need to spend funds to determine next steps. Mr. Moccio shared data regarding enrollment trends and their projected decline up through 2027. Mr. Melnick shared concerns regarding the closing of space for use as administrative offices. Mr. Moccio expressed concern that he cannot make a truly informed decision without additional information. Mrs. Locke made a motion to table the item to a further date, seconded by Mrs. Davis. Mrs. Davis, Mr. Delano, Mrs. Locke, and Mr. Melnick voted for the motion, which carried.

Item X. New Business

A. Review and Possible Approval of the Proposed 2020 - 2021 School Calendar

Mr. Moccio summarized the proposed 2020 – 2021 school calendar, which included 181 instructional days and six staff professional development days. He stated that the start date for students would be August 31, 2020. Mrs. Davis made a motion to accept the 2020 - 2021 school calendar, as presented, seconded by Mr. Melnick. Mrs. Davis, Mr. Delano, Mrs. Locke, and Mr. Melnick voted for the motion, which carried.

Mrs. Davis made a motion, seconded by Mrs. Locke, to move item XI.A. into executive session. Mrs. Davis, Mr. Delano, Mrs. Locke, and Mr. Melnick voted for the motion, which carried. The Board took a brief recess at 8:05 p.m.

Item XI. Personnel Matters

A. Interview and Discuss the Qualifications of a Candidate for the Position of Director of School Facilities (Executive Session Anticipated)

Mrs. Davis made a motion, seconded by Mr. Melnick, that the Board enter executive session. Mrs. Davis, Mr. Delano, Mrs. Locke, and Mr. Melnick voted for the motion, which carried. The Board entered executive session at 8:10 p.m.

Mrs. Davis made a motion, seconded by Mr. Delano, that the Board return to regular session. Mrs. Davis, Mr. Delano, Mrs. Locke, and Mr. Melnick voted for the motion, which carried. The Board returned to regular session at 8:40 p.m.

B. Possible Appointment of Director of School Facilities

Mrs. Davis made a motion, seconded by Mrs. Locke, to appoint Frank Bonavita as the Director of School Facilities for Stafford Public Schools. Mrs. Davis, Mr. Delano, Mrs. Locke, and Mr. Melnick voted for the motion, which carried.

Item XII. Student Matters

There were no Student Matters.

Item XIII. Adjournment

Mr. Delano made a motion, seconded by Mrs. Davis to adjourn. Mrs. Davis, Mr. Delano, Mrs. Locke, and Mr. Melnick voted for the motion, which carried. The meeting adjourned at 8:48 p.m.

**Respectfully submitted,
Steve Autieri, Recording Secretary**

Sonya Shegogue, Chairperson

Andrea Locke, Secretary

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