

Date: July 7th, 2025

To: Dr. Robert Halverson, Superintendent of Schools
East Aurora School District 131 Board of Education

From: Andrew Allen, Assistant Superintendent of Operations

Subject: We are seeking approval to issue a Request for Proposal (RFP) for the necessary improvements to the Waldo Middle School stage audio, video, and lighting systems

Background:

Waldo Middle School's stage is currently hindered by its poor audio, video, and lighting systems, unlike other middle schools which have fully functioning setups. As a result, the school lacks an effective space for student activities such as informational sessions, clubs, and band rehearsals. We therefore seek consensus to move forward with the RFP process for Waldo Middle School stage improvements.