

MCS D #331 Board of Trustees

Monthly Session Meeting Minutes

November 18, 2019

The regular monthly Board meeting held at the District Service Center, 310 10th St., Rupert, Idaho was called to order by Chair Heins, at 7:05 p.m. A silent roll call was taken and the Board Clerk reported a quorum was present.

Board Members Present

The following trustees were present: Chair Bonnie Heins; Vice Chair Stimpson; Trustees Andersen, Gibson and Suchan.

Work Session

Middle School Accountability

Middle school administrators: Greg Durrant and Dustin Heath, thanked the Board for allowing them to attend the AMLE (Association for Middle Level Education) conference. They gained valuable knowledge on students with emotional and social struggles.

Greg Durrant, Principal of East Minico shared what their school is doing to help build better relationships with staff, students and the community. His goal is to help change that and create better student/staff relationships.

Dustin Heath, Principal of West Minico, shared the activities his school is doing to build relationships with their community. Their goal is to tell West Minico's story to the community, not the other way around. They are working to have a strong online presence.

Mt. Harrison Junior High: Melody Smith, teacher, stated their school goal in Mastery Based Education is for students to recognize their own growth, not teachers having to tell them. Staff will be visiting various schools to gather more information and ideas in using the Mastery Based Education module.

Mr. Moffett, assistant principal at East and West Minico, shared STAR math and reading data with the Board.

Break (6:59– 7:05)

Others Attending

The following were also present: Superintendent, Dr. Kenneth Cox; Board Clerk, Kerri Tibbitts; Principals; Isaac Moffett, Dustin Heath, Joe Fairchild, Laurie Copmann, Kim Kidd, Greg Durrant, Ellen Austin, Danelle Stutzman; Elementary Achievement Director, Ashley Johnson; Secondary Achievement Director, Suzette Miller; Federal Programs Director, Michele Widmier; Technology Assistant, Jeremiah Draves; Patrons, and Staff.

Prayer, Pledge of Allegiance and Welcome to Meeting

Trustee Andersen lead the group in prayer and Juan Luis lead the audience in the Pledge of Allegiance.

Agenda Approval (Action Item)

A motion to approve the Agenda with the clerical error made in the Good News Section changed to Mt. Harrison Business Class with Sarah Pelayo presenting was made by Trustee Andersen, seconded by Trustee Suchan. Motion passed.

Consent Agenda (action item)

Chair Heins called for any objections to the Consent Agenda. Hearing none, the Consent Agenda was adopted by unanimous consent.

Minutes of previous board minutes were unanimously approved for: October 21, 2019.

The minutes noted above are herein incorporated into the board minutes by reference to the date of the board meeting.

Bills and Payroll Were Approved

The School Board approved bills, with addendum, and payroll for payment.

Accounts Payable: \$442,931.23

Payroll: \$2,286,938.66

The monthly reports are herein incorporated into these minutes by reference to Exhibits: "Board Revenue Report", and "Accounts Payable Runs".

Changes/Deletions of Bus Routes

Travel Requests

Approval of Personnel

Student Representative Reports

Mt. Harrison's representative was not able to attend.

Minico: Itzel Guzman filled in for Sadie Tribe this month. She shared what is happening at Minico and thanked the Board for their support of Minico students.

Good News

Acequia Elementary (Ashley Johnson)

Ms. Johnson, filling in for Mrs. Hepworth, shared the Red Cape Run they are doing at Acequia to motivate students to read and write.

Latinos in Action and Hispanic Youth Summit Scholarships (Veronica Granillo)

Mrs. Granillo, Minico High School, introduced the officers for the Latinos in Action. They shared with the Board their goals for the club and events taking place. Mrs. Granillo also acknowledged the students who received scholarships from various colleges.

Mt. Harrison Business Program (Sarah Pelayo)

(There was a clerical error and the agenda was amended to show Mrs. Pelayo presenting)

Mrs. Pelayo introduced Louise Ramirez who received her Microsoft Certification.

Board Awards

Chair Heins presented awards to the Board from the Idaho State Board Association.

Patron Comments

There were no comments.

Effective Instruction (Megann Heath, East Minico)

Mrs. Heath teaches a communications class at East Minico that helps students talk about their feelings and how to appropriately respond to situations. You may access her presentation at <https://www.youtube.com/watch?v=bpQInBKkLvA>.

Discussion Items

Administrator/Department/Committee Reports

There were no comments on these reports.

Board and Administrator Newsletter (Chair Heins)

Chair Heins shared highlights from the October newsletter regarding developing an entry plan for a new superintendent.

ISBA Convention Review

Trustee Suchan and Vice Chair Stimpson shared information they received from the ISBA (Idaho State Board Association) convention in November.

Policy Discussion

1. D178.00 News Coverage in Board Meetings – There will be a policy presented next month on Board and Social Media. Policy 178.00 News Coverage in Board Meetings will not go to the Policy Review Committee.
2. D526.10 Sexual Misconduct – This policy is more detailed in regards to interaction with adults and students. This will go to the Policy Review Committee in December.

Superintendent Report

Dr. Cox invited the Board and members of the audience to a Town Hall on Vaping. This will be on December 9 at the District Service Center.

Business (Action Items)

Declaration of Candidates Elected as Trustees for Zones #2, 3 and 5 – Permission to the Clerk to Issue Certificates of Election

A motion to grant permission to the Board Clerk to issue Certificates of Elections for trustees in zones #2, 3 and 5 was made by Trustee Gibson, seconded by Trustee Andersen. Motion carried. Certificates were given to Trustees in those zones.

ARTEC/ARTEI Performance Certificates

These reports will be reviewed by the ARTEC/ARTEI administration to see what can be done to make improvements in the programs. A motion to accept the Performance Certificates as presented was made by Vice Chair Stimpson, seconded by Trustee Suchan. Motion carried.

Student Activities Budgets/Fundraisers

A motion to accept the Student Activities Budgets and Fundraisers as presented was made by Vice Chair Stimpson, seconded by Trustee Gibson. Motion carried.


New/Amended/Deleted Policies

1. Policy D164.00 Authorization of Signatures (First Reading)
A motion to accept Policy D164.00 Authorization of Signatures was made by Trustee Suchan, seconded by Trustee Andersen. Motion carried.
2. Policy D360.00A Electronic Services for Students (First Reading)
This was presented for information only. No action is required.
3. Policy D426.00 Patron Visits to the Schools (First Reading)
This will be held for a second reading.
4. Policy D510.00 Personnel Hiring Process and Criteria (Second Reading)
This will be held for a third reading.
5. Policy D510.20 Employment Referrals and Prevention of Sexual Abuse (Second Reading)
A motion to accept Policy D510.20 Employment Referrals and Prevention of Sexual Abuse as presented was made by Trustee Andersen, seconded by Vice Chair Stimpson. Motion carried.
6. Policy D586.00 Certificated Staff Grievances (First Reading)
This will be held for a second reading.
7. Policy D588.00 Assignments & Transfers (First Reading)
This will be held for a second reading.
8. Policy D748.50 Soliciting and Accepting Grants or Donations (First Reading)
This will be held for a second reading.
9. Policy D748.70 Crowdfunding (First Reading)
This will be held for a second reading.

10. Policy D774.00 Acquisition, Use & Disposal of District Property (First Reading)
This will be held for a second reading.

Adjournment

A motion for adjournment was made by Trustee Andersen, seconded by Vice Chair Stimpson. Motion carried. Adjournment was at 8:23 p.m.



Bonnie Heins, Chair of School Board

Attest: December 16, 2019 kt



Kerri Tibbitts, Board Clerk

MCSD #331 Board of Trustees

Board Meeting Minutes

November 18, 2019

The Regular Board meeting held at the District Service Center, 310 10th St., Rupert, Idaho was called to order by Chair Heins, at 3:31 p.m. A silent roll call was taken and the Board Clerk reported a quorum was present.

Board Members Present

The following trustees were present: Chair Bonnie Heins; Vice Chair Stimpson; Trustees Suchan, Andersen and Gibson.

Discussion

Superintendent Search Process

Timeline: The Board chose to have the job posting begin December 2nd and close on January 10th. Applications will be reviewed and finalists selected in February. Interviews will be conducted in March with a candidate selected and announced at the April board meeting.

Superintendent Qualifications: The Board reviewed the sample qualifications provided by ISBA. They will meet on November 25, 2019 to decide the qualifications for the application process.

Survey to Staff and Community: ISBA provided two surveys other districts have used. The Board will customize the survey they would like ISBA to create. This will be available for staff, community and parents to complete.

Application Form: The Board reviewed the application form provided by the ISBA. They will decide on essay questions at the November 25 meeting.

Salary Discussion: The Board will gather information from other Districts and decide upon a salary range for the November 25 meeting.

Promotional Brochure: Information will be sent for ISBA to create a brochure to send out.

Memorandum of Understanding: The Board reviewed the MOU submitted for services by ISBA

Supplemental Levy Results

Administrators are completing a survey as to what projects they feel their school/location is in need of. Those results will be available at the December board meeting.

Business (action item)

A motion was made by Vice Chair Stimpson for the new hiring of the Superintendent Timelines to begin the first week of December and closing January 10, 2020; to accept the Memorandum of Understanding with Idaho State Board Association as presented and appoint Bonnie Heins as the Board Liaison with ISBA. It was seconded by Trustee Andersen. Motion carried.

Recess Called: 5:04 – 5:20 p.m.

Agenda Review (5:20)

Those present reviewed the agenda items to be discussed at the November 18, 2019 meeting.

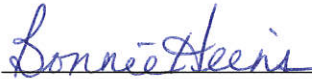
Executive Session (5: 10)

A motion to move into Executive Session for the purpose of: Idaho Code 74-206 (1) (a) personnel; (f) legal counsel was made by Vice Chair Stimpson, seconded by Trustee Suchan. Motion carried.

A motion to move into Open Session was made by Trustee Gibson, seconded by Trustee Suchan. Motion carried.

Adjournment

A motion for adjournment was made by Trustee Gibson, seconded by Trustee Suchan. Motion carried. Adjournment was at 5:52 p.m.



Bonnie Heins, Chair of School Board

Attest: December 16, 2019 kt



Kerri Tibbitts, Board Clerk

MCSD #331 Board of Trustees
Special Board Session Meeting Minutes
November 25, 2019

Silent Roll Call (12:14)

Those present: Chair Heins, Vice Chair Stimpson, Trustees Suchan, Andersen and Gibson.

Business (Action Item)

Approval of Using Middle School for Mixed Martial Arts Event

Due to Cassia cancelling the use of their buildings for this event which is sanctioned by the Idaho Sports Commission, they are asking for approval to use one of our middle school's gymnasiums.

A motion to approve the use of West Minico's gymnasium for the Mixed Martial Arts event on December 7, with a charge of \$2,000 which includes mats on floors, four janitorial staff, one district representative and the sound system was made by Vice Chair Stimpson, seconded by Trustee Andersen. Motion carried (Vote: 3 yes, 1 no)

Travel

A motion to accept travel as presented was made by Trustee Gibson, seconded by Trustee Suchan. Motion carried.

Discussion

Use of Middle Schools for Mixed Martial Arts Event

The discussion was held during the motion to approve this event.

Travel Request

There was no discussion on travel.

Superintendent Search Discussion

The Board discussed information to be used in the pamphlet for the superintendent search. It was determined that a salary would be offered of no less than \$103,000. The Board chose application essay questions, parent, resident and staff survey questions, and identified qualities of a prospective Superintendent.

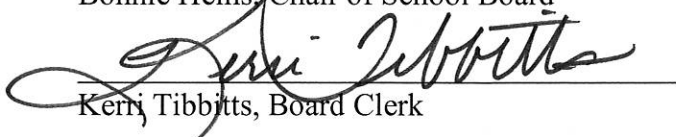
Adjournment

A motion for adjournment was made by Vice Chair Stimpson, seconded by Trustee Gibson. Motion carried. Adjournment at 2:59 p.m.

Attest: December 16, 2019 kt



Bonnie Heins, Chair of School Board



Keri Tibbitts, Board Clerk