



UNITED TOWNSHIP

HIGH SCHOOL DISTRICT 30

To: Board of Education
From: Janice Roome, Comptroller
CC: Dr. Jay Morrow, Kai Killam
Date: June 9, 2025
Re: Renewal of Technology Contract

Background Information

The district has been contracting technology services with Twin State Technical Services (Twin State) Bettendorf, Iowa since 2018.

Administrative Considerations

There are two contracts requiring renewal, one for software management, and one for staff augmentation. The software management contract is based on the type of device with rates of \$11 to \$25 per month per device (unchanged from FY25). The number of devices is adjusted quarterly. With the current number of devices, the monthly bill would be \$7,730 (\$92,760 annually). New for FY26, however, Erate will cover a portion of the charge on each device leaving a net to be paid by the district of \$1,610 per month (\$19,320 annually).

The staff augmentation contract is based on \$175 person-hours per month at a rate of \$90 per hour (unchanged from FY25). It is charged as a flat fee of \$15,750 per month (\$189,000 annually) with detailed time records to accompany with each invoice.

Options Considered

We considered the options of moving technology services in house or choosing a different vendor. Based on the level of knowledge required, the shortage of qualified IT candidates, and the expertise provided by Twin State, we concluded that it would not be economically feasible to bring these services in house.

Based on the significant improvements to our technology infrastructure, advances in our cybersecurity coverage, and increased volume of workstations in the past few years, we feel it would not be efficient to continue planned upgrades with a firm unfamiliar with our systems and the unique challenges presented by school districts.

Fund Source

Education Fund

Recommendation

We recommend that the Board approve the software management and staff augmentation contracts with Twin State Technical Services, Bettendorf, Iowa, for the 2025-26 school year, at a monthly cost of \$1,610 (adjusted quarterly) and \$15,750 respectively.