

**Ector County Independent School District
Odessa, Texas**

Memorandum

TO: Board of Trustees

FROM: Hector Mendez, Interim Superintendent of Schools

SUBJECT: REQUEST FOR APPROVAL OF MINUTES [BG-not applicable]

DATE: December 18, 2007

Attached is a copy of the minutes of the meetings of the Board of Trustees for:

November 13, 2007 – Regular
December 6, 2007 – Special

Please examine these minutes with regard to their accuracy and clarity.

If there are no corrections to the minutes of the meetings listed above, it is recommended that the Board of Trustees approve the minutes as submitted.

Respectfully submitted,

Hector Mendez
Interim Superintendent of Schools