

NEAH-KAH-NIE SCHOOL DISTRICT 56

Work Session 6:00 – 6:30 p.m.

Regular Board Meeting 6:30 PM

June 13, 2016

Neah-Kah-Nie District Office Board Room

PRESENT

Board Members

Terry Kelly, Chairman
Pat Ryan, Vice Chair
Lisa Hooley
JoDee Ridderbusch
Trisha Hixson (absent)
Carol Mahoney
Michele Aeder

District Office Staff

Paul Erlebach, Superintendent
Mark Sybouts, Business Manager
Kathie Sellars, Administrative Assistant

Student Representative

Isis Breazile

WORK SESSION NOTES

Mr. Kelly called to order the work session at 6:02 p.m.

School Improvement Goals

Ms. Woika shared that Indistar is the name of the tool that districts and schools use for their continuous improvement process. It is an online tool, everything that you are assessing is now online. ODE required focus school to use it last year, to be turned in this past fall. Title 1 schools like Nehalem and Garibaldi are required to use Indistar and have them turned in by October 1st. She shared that it is a really nice tool to use as you build and implement school and district improvement plans. She reported that she met with her site council who were trained on Indistar. They then met regularly to assess on the required 34 indicators. For the 2016-17 school year they will be working on these three objectives.

- ✓ All instructional staff at the school will collaboratively plan for sound instruction in a variety of instructional modes
- ✓ All instructional staff at the school will use assessment data in planning and delivering differentiated, standards based instruction
- ✓ School staff will use a variety of tools on a regular basis to facilitate two-way communication among stakeholders

Ms. Woika and her site council will continue to monitor and revise their plan as they implement their objectives.

Ms. Nugent shared that she went through the same process that Ms. Woika did and she and her site council determined that there objectives will be for the 2016-17 school year.

- ✓ Work together to create a safe, respectful, culturally-inclusive environment with consistent school rules and expectations
- ✓ Use sound classroom management practices that encourage student engagement and affect student learning
- ✓ Create and maintain a welcoming environment for all families and community members
- ✓ Distributed leadership process will be used to build capacity in others

Mr. Lawyer provided a report that he found on Indistar that showed their four objectives and who they are assigned to. The objectives for the middle school for the 2016-17 school year are as follows:

- ✓ All instructional staff at the school collaboratively plan for sound instruction in a variety of instructional modes
- ✓ School staff ensure families have the opportunity for meaningful involvement in the school
- ✓ School staff involves parents and students in setting student goals and preparing the student for post-secondary education and careers
- ✓ School leaders actively promote a shared vision for equity, cultural competence, and high expectations

Work session adjourned at 6:30 p.m.

NEAH-KAH-NIE SCHOOL DISTRICT 56
Work Session 6:00 – 6:30 p.m.
Regular Board Meeting 6:30 PM
June 13, 2016
Neah-Kah-Nie District Office Board Room

OFFICIAL BOARD MEETING MINUTES

I. CALL TO ORDER

Call to Order

The regular meeting of the Board of Directors of the Neah-Kah-Nie School District was called to order at 6:30 p.m. by Chairman Terry Kelly. Mr. Kelly welcomed staff and patrons of the district. All present stood for the flag salute.

II. APPROVE AGENDA

Approve Agenda

Motion to Approve

M-Hooley/2nd Mahoney to approve the agenda as presented. Motion carried unanimously.

III. Presentation of Ann Harper's Retirement Plaque

Presentation of Retirement Plaques

Mr. Erlebach presented Ms. Harper with a retirement plaque for her 25 years of service. Ms. Nugent shared that she has taught at Garibaldi for 25 years at all grade levels. Ms. Nugent shared that she appreciates how much she has done for the students and staff at Garibaldi Grade School.

IV. Presentation of Robin Watts Retirement Plaque

Mr. Erlebach presented Ms. Watts with a retirement plaque. Ms. Watts will not be serving as the school nurse for Neah-Kah-Nie School District. Cerisa Albrechtsen will assume those duties beginning September 2016. Ms. Watts is not retiring from nursing however, she will still be managing community nursing for the county. The state and federal regulations around community nursing have increased and she can no longer do both.

V. Recognition of Volunteer of the Month from Nehalem Elementary School: Rose Hucek

Recognition of Volunteer of the Month

Mr. Kelly read a prepared statement from Kristi Woika about all the ways that Rose helps the students at Nehalem Elementary School. Ms. Hucek has organized the school backpack program which provides food to families that will feed students over the weekend and over the summer. Ms. Hucek has raised over \$13,655 dollars to fund the program. Both Garibaldi and Nehalem thanked Rose for her efforts to help students.

VI. CONSENT AGENDA

Consent Agenda

- A. Approve Minutes from May 9, 2016 Executive Session, Work Session and Regular Board Meeting
- B. Personnel Report
- C. 2016-17 Elementary Student Handbook

M-Ryan/2nd Hooley to approve the consent agenda as presented. Motion carried unanimously.

Motion to Approve

VII. BUDGET HEARING

Budget Hearing

Mr. Kelly opened the budget hearing at 6:43 p.m. Mr. Kelly asked if anyone in the audience had any input. Hearing none Mr. Kelly closed the hearing at 6:44 p.m.

VIII. COMMUNICATIONS

Communications

A. Oral Communication

1. Public Input

Public Input

None at this time.

2. Student Input

Student Input

Isis Breazile will be the new student representative to the board. Miss. Breazile presented the high school report. Her report is attached to these minutes.

3. Staff Input

Staff Input

None at this time

B. Written Communications

Written
Communications

Mr. Kelly reviewed the various written communications.

IX. REPORTS

Reports

A. Tillamook Board of Forestry Update, Tim Josi

Mr. Josi was not present at the meeting.

B. Food Roots, Farm to School Program at Garibaldi Grade School, Sarah Skinker

Ms. Skinker was not present at the meeting. Ms. Nugent explained what Ms. Skinker has done for her school. She has done so much for GGS with the school garden. They have lesson plans that look at plant life-cycles, teach student how to grow a garden and sustain a garden at home. Ms. Nugent stated that she has been an excellent resource for Garibaldi Grade School.

C. High School Anthology, Carrie Strecker and Students

Ms. Strecker presented the English 10 student anthology for the 2015-16 school year. Ms. Strecker asked her students to write historical fiction. Ms. Strecker shared that she really enjoyed reading and grading the writing that the students presented. Site council provided the funds.

Kathryn Harmon did a lot of the technical compilation and worked to get the document published. She pulled many books for the students to do their research, she did book talks and even ordered a couple new books to help students with their research.

D. NKN HS Senior Projects Update, Heidi Buckmaster and Becky Smith

Ms. Buckmaster introduced Becky Smith who was one of the original advocates of senior projects. NKN HS uses the senior project to cover a career learning credit. Originally the process did not have any criteria, but now they use the Career Information System (CIS). Students need to choose a project, choose a mentor, do the project and present the project to the senior board. They always need more mentors.

Senior projects will be changing next year. They have changed their advisories, and they will be grade level specific and senior projects will be handled in the senior advisory.

Ms. Smith shared that the projects vary, some are truly excellent and others are very lack luster. Discussion occurred about the rigor and value of the senior project process.

Matthew Grimes suggested that members of the board, the high school administration and student

leadership put forth a proposal that could be considered by the Board. Dr. Buckmaster stated that she would forward on to the board the criteria for the senior projects.

X. UNFINISHED BUSINESS

A. Neah-Kah-Nie High School Community Track Update, Steve Baertlein

Mr. Baertlein stated that we received a proposal from Cameron McCarthy for the track project. Mr. Sybouts stated that after the May board meeting we advertised for a project manager and architect for the track project. We received one proposal from Cameron McCarthy to begin the design work. Mr. Sybouts stated that we need the approval of the Board to enter in to an agreement with the firm to serve as the design architect and project manager for the track facility, to be completed by September 2017.

M-Ryan/2nd Mahoney to approve the awarding of the contract to the firm of Cameron McCarthy to be the design architect and project manager for the track project. Motion carried unanimously.

Mr. Baertlein stated that we have also advertised for an architect for the concession stand and restroom project, but have received no response at this time.

Mr. Baertlein stated that he sent water samples for the all building but the middle school. We have not heard anything back yet. We will be placing filters on all water systems.

Ms. Mahoney also asked about lead paint issues. Mr. Baertlein stated that we do test for lead on all construction projects. Mr. Baertlein also stated that we will be testing for Radon.

XI. NEW BUSINESS

A. First Student 2016-2017 Contract Change Proposal and Presentation

Mr. Kelly asked Ms. Aeder to recuse herself due to a conflict of interest, which she did. He invited Cal Hull from First Student to address the Board. Mr. Hull shared that it is becoming increasingly more difficult to hire and retain quality drivers. He stated that they are asking for some additional funding to make it more attractive to become a bus driver. They would like to start bus drives at \$15 per hour and top out at \$18 dollars per hour. Mr. Hull requested additional funding to allow them to pay bus drivers more.

Mr. Kelly asked why we should help First Student with their bottom line. Mr. Hull stated that this was something that they could not predict when the last contract was negotiated. He stated that every one of their locations operates as an independent business.

Mr. Ryan stated that he could not support the request. He shared that we just went through contract negotiations with our classified staff and they did not receive a raise anywhere near this amount. A few years ago we had an \$800,000 budget shortfall and we cut staff and programs because we had contracts that we had to honor. Mr. Ryan stated that the Frist Student contract will be negotiated next year and understands that an increase will be part of those negotiations.

Ms. Hooley shared that while she so appreciates all that Michele does for us and what Frist Student provides to the district, but we have recently negotiated with our staff. Our funds are up and down year over year and she shared that she just could not support the request.

Unfinished Business

NKN HS Community
Track – Award of
Contract

Motion to Award
Contract to Cameron
McCarthy as Design
Architect and Project
Manager

Frist Student
Request for
Additional Funding

M-Kelly/2nd Ryan proposed that the board take a vote to either accept or reject the \$56,126 request from First Student. In favor – none. Opposed - Kelly, Ryan, Hooley, Mahoney, and Ridderbusch. Ms. Aeder was not included in the vote due to the conflict of interest.

Vote to Accept or
Reject Request
From First Student

XII. FISCAL

Fiscal

A. Payment of Bills

Payment of Bills

No board member had any objection to any of the bills that were presented in the May check register.

B. Fiscal Summary Sheet

Fiscal Summary
Sheet

Ms. Hooley asked when our final timber payment will be. The 4th quarter timber payment is in the report. The final county school fund payment we will receive in June. Mr. Sybouts stated that he expects to meet the projected beginning fund balance that is in the budget.

XIII. SUGGESTIONS AND COMMENTS

Suggestions &
Comments

A. Superintendent

Superintendent

Mr. Erlebach shared the following:

- ✓ The last day of school will be this Wednesday
- ✓ The day of service was very successful at the middle school
- ✓ Patty DeGandi will be the new ESOL teacher district-wide so Kristi will be looking for a teacher
- ✓ The high school is still looking for a math teacher
- ✓ The battle of the books went very well, Garibaldi won
- ✓ The play in conjunction with NCRD was really great
- ✓ The high school Art department has their photography on display at NCRD

B. Board

Board

Mr. Ryan stated that we have had two very interesting meetings and discussions the past two weeks. He appreciates the discussion and values teacher input. Mr. Ryan stated that he is 100 percent on board for 90 minutes of uninterrupted reading time. He wanted to make sure that he was very clear on where he stood.

Ms. Hooley stated that she was very encouraged with the data. She also appreciated what the teachers shared that even if a student is still in an intensive area, they are making gains and she was encouraged with the DIBELS that they saw. She was also encouraged to hear how the students are engaged and are becoming excited about their own progress.

Ms. Mahoney stated that she supports the 90 minute, but would hope that for the teachers of our younger students that they would be given the autonomy to decide if their class needs a break.

Ms. Ridderbusch shared that change takes time. She also agreed with the 90 minute reading block.

Mr. Kelly said that he too, appreciated the progress. He was dismayed to hear that we have children who cannot use scissors, glue or a ruler.

Ms. Woika shared that teachers felt good about sharing information with the Board. She stated that she does not think that the 90 minutes is an issue. She stated that the biggest issues she hears is that there are other data sources that are not being looked at. She stated that teachers talk to her about that often. Ms. Woika stated teachers have some issues with how the coach interacts with them. Ms. Woika stated that she agrees with 95 percent of RTI, but there is 5 percent that she philosophically really disagrees with and what she has learned for 20 years. Discussion occurred on other data sets. Ms. Mahoney would like to see intact data.

XIV. **PERSONNEL**

A. Licensed Hiring

• Action Taken on Consent Agenda

1. Melinda Ramage as Garibaldi Grade School Primary Teacher
2. Glenn Stelson as Garibaldi Grade School Intermediate Teacher
3. Kimberly Baertlein as Garibaldi Grade School Elementary Teacher
4. Patty DeGandi as District-wide ESOL Teacher
5. Hiring: Coach
 - a. Christopher Bennett as Neah-Kah-Nie High School Head Football Coach
 - b. Tim Gienger as HS Boys Head Basketball Coach
6. Resignations
 - a. Steve Sherren as Teacher for Neah-Kah-Nie School District
 - b. Patty DeGandi as Nehalem Elementary Teacher

B. **NON LICENSED PERSONNEL INFORMATION - Informational Only**

1. Hiring

- a. Tami Waldron as MS Yearbook Advisor
 - b. Hunter Cram as Summer Technology Assistant
- ###### 2. Resignations
- a. Susan Scholerman as Nehalem Elementary Instructional Assistant
 - b. Amy Reynolds-Wroblewski as Garibaldi Grade School Instructional Assistant
 - c. Tami Jonsson as Garibaldi Grade School Sp. Ed. Instructional Assistant

XV. **ADJOURN**

Hearing nothing more to come before the board the meeting was adjourned at 8:50 p.m.

1 **NKN PIRATES**

Monday, June 13th School Board Report- HS

Ariel B- Student Board Communication Liaison

Isis B- Student School Board Rep.16-17

2 **AWARDS**

2 Student of the Month April: Chassidy Motsinger

Student of the Month May: Allen Pieper

Student of the Month June: Lila AlfRippee

Athlete of the Month: Katie Clifford Track and Colby Hixson Baseball

Perfect Attendance for the year=2

Perfect Behavior for the year=109

3 **ATHLETICS**

Current Season Updates:

Baseball- Coach Rob Herder:

Track and Field- Coach Chelsea Yarnell:

Finished the season sending 24 athletes to the District Championships at Portland Christian

Five girls qualified for the State Championships at Hayward Field in Eugene

State results: Kate Clifford 4th in the long jump, 7th in the 100-meter dash, Ashley Henderson 6th in the javelin, 11th in the 300-meter hurdles, 4x100 relay (Clifford, Henderson, Nicole Henderson, Annie Romig) finished 7th, and the 4x4 relay (Clifford, Jackie Elligsen, Ashley Henderson, Annie Romig) finished 11th.

Summer Activities:

Football- Head Coach Chris Bennett, Assistant Coach : James Billstine

Basketball- Head Coach- Tim Gienger

Volleyball- Head Coach Jenna Archibald

Wrestling- Head Coach Greg Kelley; check nknwrestling facebook page for updates on summer wrestling opportunities and camps.

4 **ASB REPORT- Victoria Elligsen, Pres.**

Student Government Activities:

5 **Senior Class 17 President: Krisha Pierce Rep:**

Site Council has completed our school improvement plan through Indistar and submitted it for review.

We chose to work on four objectives this year and are using those to drive our student improvement process.

We would like to thank Dylan Wacker for being our excellent student representative this year, Sam Holm will be our site council student representative next year.

11 **Thank you for your time!**