

GREENBUSH MIDDLE RIVER SCHOOL
INDEPENDENT SCHOOL DISTRICT 2683
REGULAR MEETING
September 20, 2021
7:30 PM
401 Park Avenue West
Greenbush, MN 56726

1. Call to Order at 7:31 P.M.
2. Roll Call: Shane Kilen, Carrie Jo Howard, Brandon Kuznia, Joe Melby, Kurt Stenberg, Brandon Ignaszewski, Allison Harder
ADMINISTRATION: Supt. Larry Guggisberg, Princ. Sharon Schultz
OTHER ATTENDEES: Arlette Pearson, Laurie Stromsodt, Ryan Bergeron, Mara Gust, Mary Anderson, Tara Kern, Lyndsey Dvergsten
3. Listening Session – Nothing to Report
4. Recommendation to add items to the agenda from Board members or School Administrators
5. Approval of Agenda
 1. A motion was made by Kurt Stenberg, seconded by Carrie Jo Howard to approve the agenda of the September 20, 2021 Regular Board Meeting as presented. Motion unanimously carried.
6. Minutes
 1. A motion was made by Carrie Jo Howard, seconded by Allison Harder to approve the minutes of the preceding regular meeting of August 16, 2021. Motion unanimously carried.
7. Business Services
 1. A motion was made by Carrie Jo Howard, seconded by Allison Harder to approve the payment of bills check #38505 through #385594 for a total of \$107,984.63 and Purchasing Card electronic payments dated August 5, 2021 and Electronic Funds Transfers as submitted. Motion unanimously carried.
2. Treasurer's Report
3. Greenbush Middle River School District Budget to Actual Expenditure Report (as previously requested by board member to provide on monthly basis).
8. Significant School Events and Communication:
 1. Donation of school supplies from Border State Bank
 2. Donation of School Supplies by Polaris Industries
A motion was made by Carrie Jo Howard, seconded by Joe Melby to approve the donations as listed. Motion unanimously carried.
9. Old Business
 1. Special School District Election - November 2, 2021
Discussion was held regarding on-going efforts to bring information to the public. Supt Guggisberg has made presentation to the Greenbush Fire Dept and have other presentations scheduled along with weekly informational meetings to be held at GMR School every Wednesday at 6:00 pm.
10. New Business:
 1. GMR Staffing for 2021-2022
 - a. Accept resignation of Para professional
Motion was made by Board Member, Kurt Stenberg and seconded by Allison Harder to accept the resignation of Mrs. Jeri Puttbrese as per submitted letter. Motion unanimously carried.
 - b. Approve employment of Cook in Food Service Department
Motion was made by Board Member Allison Harder, seconded by Brandon Ignaszewski to approve employment of Kaitlyn Bulow as Cook in the Food Service Department. Motion unanimously carried.
 2. Resolution Appointing Election Judges for the November 2, 2021 School District Special Election
Description:
Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 2683 (Greenbush-Middle River), State of Minnesota, was duly held in said school district on September 20, 2021, at 7:30 o'clock p.m. for the purpose, in part, of adopting a resolution appointing election judges.

Member Kurt Stenberg moved the adoption of the following Resolution:

**RESOLUTION APPOINTING ELECTION JUDGES
FOR THE NOVEMBER 2, 2021
SCHOOL DISTRICT SPECIAL ELECTION**

BE IT RESOLVED by the School Board of Independent School District No. 2683, State of Minnesota as follows:

1. The individuals specified on EXHIBIT A attached hereto, each of whom is qualified to serve as an election judge, are hereby appointed as judges of election for the school district’s special election on November 2, 2021 to act as such at the combined polling places listed on said exhibit.
2. The election judges shall act as clerks of election, count the ballots cast, and submit the results to the school board for canvass in the manner provided for other school district elections.

The motion for the adoption of the foregoing resolution was duly seconded by Brandon Kuznia. On a roll call vote, the following voted in favor: Shane Kilen, Carrie Jo Howard, Allison Harder, Joe Melby, Brandon Kuznia, Brandon Ignaszewski, Kurt Stenberg

And the following voted against: None

Whereupon said resolution was declared duly passed and adopted.

EXHIBIT A

COMBINED POLLING PLACES

Greenbush Community Center

Head Election Judge

Middle River Community Center

Head Election Judge

ELECTION JUDGES

Anita Loken
Bernie Nelson
Pat Miesner
Geraldine Nubson

Michelle Kern
Virginia Sovde
Karon Savage
Jessie Clerk

3. Certification of 2021 Pay 2022 Preliminary School Tax Levy

The Truth-in-Taxation calendar indicated below refers to taxes levied in 2021 and payable in 2022 for use in the 2022-2023 school (budget/fiscal) year.

On or before September 30: School board members review and approve the proposed tax levy and send the certified levy to the (Home) County Auditor

Nov. 24: Deadline for the County Auditor to mail a parcel-specific notice to each property owner in the GMR School District service area.

Dec. 20: GMR School Board includes as a regular School Board agenda item, the Payable 2022 School Tax levy and adopts the levy during its Regular meeting. The certified levy is sent to the Roseau County Auditor on or before January 7, 2022. The certified levy is sent to the Department of Education. The certificate of Truth-in-Taxation is sent to the Minnesota Department of Revenue

Because of the 2001 Tax Law Changes, the local levy effort for supporting school programming changed. In the 2001 legislative session, the basic general education levy was repealed and replaced with state education aid. As a result, local Levy authority is pretty much limited to areas such as Health & Safety, Crime Levy, Long Term Facilities Maintenance and Community Education (eg: School Readiness and Early Childhood Family Education).

From a PRELIMINARY point of view, property taxes for the GMR School District are expected to decrease (-32.69%) next year. The levy will be paid on 2022 property tax bills, and the money will be used to support the 2022-2023 school year. School property taxes are one part of an overall property tax bill along with county and city or township levies. It is recommended the board vote to set the preliminary levy at the maximum allowed by the state to allow for adjustments before December, when the final levy will be certified. Unless a school district adds a voter-approved levy, the final certified levy is usually similar to the preliminary. GMR has special election for an operating levy on Nov. 2, 2021.

A motion was made by Carrie Jo Howard, seconded by Joe Melby to certify the 2021 payable 2022 school tax levy for the "MAXIMUM" amount. Motion unanimously carried.

4. Ratification of 2021-2023 Employee Agreement with the Greenbush Middle River Teachers Association
School Board and Teacher representatives began negotiating in early August 2021. The teacher and school board negotiations representatives reached a tentative agreement on September 8. It was approved by the union membership prior to the Sept. 20th meeting. The Agreement gives teacher salary and extracurricular compensation schedule increases of 2.0 percent for the 2021-2022 school year and 2.0 percent for 2022-2023 school year. A motion was made by Carrie Jo Howard, seconded by Allison Harder to ratify the 2021-2022 and 2022-2023 Agreement with the Greenbush Middle River Education Association as negotiated and recommended by the School Board's teacher negotiation committee. Motion unanimously carried.

11. Reports:

1. Superintendent

- a. On-site 2020-2021 Financial Audit
- b. Greenbush Middle River School District K-12 enrollment (as of September 20, 2021)
- c. Up-date on Special Election Ballot Board
- d. School Meal Program in 2021-2022
- e. Update on School Facility Improvements
 - a. Radio Tower / Radio Equipment (replacement)
 - b. Roofing Projects
 - c. GMR School self-reporting Fuel Oil Leak to MN Pollution Control Agency (MPCA)

2. Principal

- a. Start of School - Academic programming
- b. Start of School - Student Activities

12. Adjournment

A motion was made by Board Member Kurt Stenberg and seconded by Allison Harder to ADJOURN. Motion unanimously carried.

13. Communications

- Parent Teacher Conferences – October 14, 2021
- Regular October School Board Meeting – October 18, 2021 @ 7:30 pm in GMR School Cafeteria
- Special School Election on November 2, 2021