

CTE Course Description and Standards Crosswalk

Course Information	
Course Name	Careers and Portfolio
Course Number	C&P 1
Number of High School Credits	0.5
Sequence or CTEPS (You must first have the Sequence or CTEPS entered into the EED-CTE system.)	Education
Date of district Course Revision	4/10/2024
Career & Technical Student Organization (CTSO)	
CTSO embedded in this sequence	None
Occupational Standards	
Source of Occupational Standards	Alaska Employability Standards
Names/Numbers of Occupational Standards	Youth Employability Skills (YES), 2001
Registration Information	
Course Description (brief paragraph – as shown in your student handbook or course list)	Careers and Portfolio is an orientation to the variety of career opportunities organized as career pathways. Through experiences in the technical classrooms, field trips, guest speakers and self-exploration, participants will obtain a better understanding of career opportunities. Career pathways which will be included are, agriculture and natural resources, business and information technology, real world design, hospitality/tourism, entrepreneurship, health occupations, and welding technology, fisheries, logging, and mining. In addition each student will build a portfolio of potential career choices and research on each career, a resume, letters of reference, cover letter, goal statement, college or post secondary education options or trainings, and scholarship applications.
Instructional Topic Headings (please separate each heading by a semi-colon)	Self-Assessment, Career Planning, General Career Exposure, Specific Career Searches, Career Field Trips, Activities within CTE Pathways, Youth Employability Skills.
Summative Assessments and Standards	
Technical Skills Assessment (TSA)	Y
Course addresses:	Identifying potential career path choices and understanding the skills and preparation needed to pursue a career path choice.
New Alaska ELA and Math Standards	Y
Alaska Cultural Standards	Y
All Aspects of Industry (AAI)	Y
Core Technical Standards	Y
Employability Standards	Y
Employability Standards	
Source of Employability Standards	Youth Employability Standards from the Department of Labor
Tech Prep	

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Current Tech Prep Articulation Agreement? (Y/N)	No
Date of Current Agreement	
Postsecondary Institution Name	
Postsecondary Course Name	
Postsecondary Course Number	
# of Postsecondary Credits	

Additional CTE Course Information

Author	
Course developed by	Nick Higson and Amy McDonald
Course adapted from	New Curriculum (AKCIS, Live Binders, Career Ready 101, ALEX System, Alaska Performance Scholarship, ACT WorkKeys)
Date of previous course revision	04/02/14
Course Delivery Model	
Is the course brokered through another institution or agency? (Y/N)	No

Standards Alignment

Student Performance Standards (Learner Outcomes or Knowledge & Skill Statements)	Specific Occupational Skills Standard	Common Technical Core Standards	New Alaska ENG/LA Standards	New Alaska Math Standards	Alaska Cultural Standards	Employability/ Career Readiness Standards	All Aspects of Industry/ Systems	Assessment
Investigate careers as they relate to community, organizational structure, revenue sources and labor market.	INFO: A-F; YES: 1A, E;4B; 7B,C	Career Ready Practices	W 4,8,9	F-IF.2	A7	B3	Labor, Community, Management	Portfolio Internet/Comm Project, AKCIS
Identify occupation-specific skills and aptitudes.	Career Development : H.01-H.06 Job Seeking Skills: H.07-H.16	AG4	W 7,8,9 RI 9,10		E1	A2	Principles of Technology	Portfolio career Exp. & research, Internet/Comm Project Portfolio career
Identify occupation-specific professional organizations.	INFO: A-F	AG4	W 4,8,9		A7	B5	Labor	Portfolio career Exp. & research,

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Student Performance Standards (Learner Outcomes or Knowledge & Skill Statements)	Specific Occupational Skills Standard	Common Technical Core Standards	New Alaska ENG/LA Standards	New Alaska Math Standards	Alaska Cultural Standards	Employability/ Career Readiness Standards	All Aspects of Industry/ Systems	Assessment
			RI 9,10					Internet/Comm Project
Identify personal skills, aptitudes, and attitudes.	SCANS: ALL; YES; ALL	Career Ready Practices	RT 3 W4 L1, L2		D 6	B1	Labor, Technology, Production Skills, Personal Work Habits	Portfolio Journal
Experience lab activities for each identified pathway.	Career Development : H.01-H.06	AG4	W 7,8,9 RI 9,10		B 2 E 1	B4	Technology Skills	Portfolio Journal
Model employability skills.	Fundamentals of Communication: D.01 – D.16 Ethics in Communication: D.21-D.22	AG-ENV1-5	W 2 SL 1,2,4,5	S-IC.6	A 1 B 2,3,4 E4	B1	Personal Work Habits	Portfolio Employability Skills
Develop an effective resume.	CS.01.01.01.a, 02.03.01a, 02.03.03a, 03.01.01.1	AG1-6; AG-ENV2; AG-NR2	RT 2-4, RI 4 L3 W4, W8	N-Q.1.-3; G-MG.1-3; S-IC.3; S-IC.6	C4	A1; B1; B2; B3; D6	Personal Work Habits	Portfolio Resume
Identify workplace issues and concerns.	SCANS: TS B-D, F;	ENV5	SL 3,4,5		B4	A7	Labor, Technology,	Portfolio Oral

Student Performance Standards (Learner Outcomes or Knowledge & Skill Statements)	Specific Occupational Skills Standard	Common Technical Core Standards	New Alaska ENG/LA Standards	New Alaska Math Standards	Alaska Cultural Standards	Employability/ Career Readiness Standards	All Aspects of Industry/ Systems	Assessment
	YES: 1C, E; 4A; 5A; 6A-B; 7C						Production Skills	Presentation
Create a career plan.	Career Development : H.01-H.06 Job Seeking Skills: H.07-H.16	AG4	W, 7, 8, 9 RI 9,10		D6	B2	Personal Work Habits, Business Planning	Portfolio Course Work
Participate in career and portfolio classroom activities	Career Development H.01-H.06	Career Ready Practices	SL 3,4,5		D2, D5	A3	Technology Production Skills, Personal Work Habits	Portfolio Leadership
<i>Add extra rows as necessary by using the Tab key.</i>								

Instructional Resources

List the major instructional resources used for this course: (websites, textbooks, essential equipment, reference materials, supplies)

LiveBinders website with Alaska PLCP resources: <http://www.livebinders.com/play/play?id=1193391>

AKCIS website: https://acpe.alaska.gov/STUDENT-PARENT/College_Career/AKCIS

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ALEX System website: <https://alexsys.labor.state.ak.us>

Career Ready 101 website: <http://www.careerready101.com>

Alaska Performance Scholarship website: http://acpe.alaska.gov/STUDENT-PARENT/Grants_Scholarships/Alaska_Performance_Scholarship

ACT WorkKeys website: <https://www.act.org/workkeys>

Career Solutions Publishing: <http://www.careersolutionsgroup.com/>

SkillsUSA: <http://www.SkillsUSA.org>