

Browning Public Schools
Board Agenda Request
Meeting to Be Held: 5/31/17



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
This action request pertains to Elementary (only) High School/District Wide

Date: 5/24/17

To: **John Rouse**
 Superintendent

From: Jason Andreas
 Title: HR Director

Subject: **First Aid/ CPR**

Description: Request for Charles Farmer to put on a First Aid/CPR class for Ee Kah Ki Maht Staff for the 2017 summer program.

Financial Impact: \$900.00

Funding Source (Budget/grant, etc.): 126.64.170.1340.120

Attachment(s): Contract Service Agreement

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
(406) 338-2715 • (406) 338-3200

Date: May 15, 2017

Board Approval: _____

Contractor: Charles Farmer

Phone: _____

Address: P.O Box Browning MT 59417
P.O. Box or Street Address City State Zip

Type of Project/Service (be specific): Contractor will provide services for the Summer Ee Kah Ki Maht Summer School Camp/Recreation, . Contractor will do one full day of First Aid/CPR training for twenty staff on June 10th 2017. Contractor will also send the cards for the following after the training is done.

Contracted Dates: 6/10/17
Rate per hour/per day: \$40 each +\$5.00 for each card x 20.00 = \$900.00
Per Diem/per day: _____ x _____ # of Days = N/A
Mileage: _____ miles @ _____ per mile = N/A
Other costs (explain): Not to exceed total \$ amount = N/A
Total Project Cost = \$ 900.00

Contract to be paid from:
126.64.170.1340.120
EE KAH KI MAHT GRANT

Independent Contractor:
 Submit invoice on completion
 Other _____
Employee:
 Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature

Tony Wagner
Principal/Supervisor

SSN/Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

White – Contractor

Yellow – Business Office