



Office of the Superintendent
Madison Public Schools
Madison, CT 06443

Please deposit to acct.

D0181JG/159003

Donation (Cash / Property) to the Madison Public Schools

Completion of this form is required prior to the district's consideration of a proposed donation to the Madison Public Schools. This form is to be completed in its entirety and submitted to the building principal / assistant principal, Athletic Director, or Superintendent prior to receipt of any donated goods, services, or funds. Donations valued in excess of \$1,000 must be approved by the Board of Education. (Reference Policy #3281)

Date Form Completed: 1-5-21

Organization / Individual Making Donation: Steady Photography

Address: 540 E. Main St. Branford CT 06405
(Street) (City, State, Zip)

Daytime Phone # 203-488-5170

Description of Donation / Gift: general donation Approximate Value: \$1,400.⁰⁰

Explain how this gift will be used? Jeffrey general Donations Account

Monetary Gift: Explain how the funds will be used: _____

Recipient(s) of Donation (school, athletics program, etc.): _____

Acknowledgments: (optional)

In honor of: _____

In memory of: _____

Acknowledgement Contact: _____

Acknowledgement Address: _____

This request cannot be acted upon before the building Principal / Assistant Principal, Athletic Director, or Superintendent has been consulted concerning this gift. Please provide the name of the person with whom you consulted.

Signature of Person Consulted: Alicia Phelps

Are there conditions of use attached to the gift: Yes ___ No

If yes, please explain conditions: _____

Are there installation costs, site preparation costs, labor costs, or equipment need for installation, etc? No

If yes, who will be responsible for the costs? _____

What is the annual maintenance cost of the donation if any? (be specific) None

Are there additional costs to the school district not indicated above? (be specific) No

See Attached Letter

(Signature of Donor and print name)

For Central Office Use Only

Accepted by Superintendent: [Signature]
Signature

1/7/21
Date

Accepted by Board of Education on: _____
Date