



GENEVA COMMUNITY UNIT SCHOOL DISTRICT 304
FROM THE OFFICE OF HUMAN RESOURCES

TO: Dr. Kent Mutchler
 FROM: Dr. Adam Law
 RE: October 24, 2022, Personnel Report
 DATE: October 24, 2022

I request that the Board of Education approve the following personnel recommendations:

CERTIFIED STAFF

I. FMLA

Name	School	Position	Approximate Dates	School Year
Kosecki, Lauren	GHS	LBS	4/3/2023-5/26/2023	22/23
Gratz, Lisa	GMSS/GMSN/FES/GELP	Certified Nurse	11/28/2022-1/6/2023	22/23

II. Retirement

Name	School	Subject/Grade	Effective Date	School Year
Dowd, LoriAnn	GHS	English Teacher	12/22/2022	22/23

III. Retirement - Adjusted

Name	School	Subject/Grade	Effective Date	School Year
Horrigan, Lynn	GHS	Special Education Teacher	5/26/2023	22/23

Support Staff

I. New Hires

Name	School	Position	Effective Date	School Year
Sadnavitch, Matthew	MCS	2nd Shift Custodian	10/19/2022	22/23
DeRosa, Ryan	GHS	Special Education Assistant	10/24/2022	22/23
Dixon, Sherry	TRANS	Bus Driver	11/9/2022	22/23

II. Resignation

Name	School	Position	Effective Date	School Year
Lopez, Bret	HSS	Special Education Assistant	10/28/2022	22/23

III. FMLA

Name	School	Position	Approximate Dates	School Year
Burkitt, Kelly	GMSS	Library Assistant	10/11/2022-11/22/2022	22/23
Baker, Tim	CO	Safety & Security Coordinator	10/19/2022-Intermittent	22/23
Ortega, Eloi	HES	Custodian	10/10/2022-11/04/2022	22/23
Schultz, Donald	GHS	Custodian	10/11/2022-10/21/2022	22/23

IV. Reclassification/Transfer

Start Date	Name	School	Position	FTE
10/19/2022	Fanou, Marianthi	GHS	2nd shift Custodian at MCS to 2nd shift Custodian at GHS	1.0
10/31/2022	Murad, Toni	GMSS	2 nd shift Custodian at GMSS to On Call Custodian	1.0