



River Trails

SCHOOL DISTRICT 26

To: Operations Committee
From: Ryan Berry
Date: October 14, 2025
Subject: District Maintenance Vehicle Schedule

Introduction

The district owns four fleet vehicles, three pickup trucks and one box truck. The district last purchased a pickup truck in FY2023. Current make, model and mileage information is below.

<u>Year</u>	<u>Make/Model</u>	<u>Mileage</u>
2011	Box Truck Ford 350	94,000
2015	Pickup Truck Ford 250	131,000
2022	Pickup Truck Ford 250	42,000
2022	Pickup Truck Ford 250	32,000

Recommendation

It is recommended that the board instruct the administration to obtain bids for a new box truck and pickup to bring back to the operations committee at a later date.

Background

One pickup truck is utilized by our Director of Buildings and Grounds and can be used as a personal vehicle, to-and-from work. The other two trucks and the box truck are used by the three maintenance workers and stay in the district overnight.

Daily maintenance staff work requires our trucks to travel between buildings and to vendor locations. The trucks are also used for hauling equipment, and plowing and salting our playgrounds and parking lots. Plowing takes a significant toll on the trucks both structurally and mechanically. Snow control is a vital piece of safe and accessible building access for students in the winter months.

The box truck is also used on a daily basis. It not only hauls furniture and materials throughout the year, but it serves as a food and supply delivery vehicle to all district schools throughout the day. The continuous use, short trips, and overall age has increased the maintenance costs on the truck.

Overall, the fleet has held up well for the amount and type of use they get. The 2015 pickup truck was used by the previous Director of Buildings and Grounds, which quickly increased its total mileage. If the board were to instruct the administration to further research replacing the 2015 pickup truck, it would be recommended that the administration look into alternative salting spreading options and potentially contact local municipalities to create an IGA to share salt costs. This would not only reduce the salt costs for the district, but would also reduce the physical load of filling the current salt spreaders by hand by the maintenance department.

Analysis of Options (if appropriate)

- Option 1: Replace the 2015 Pickup
 - PROS:
 - Replace the vehicle with the most mileage
 - Replace a truck that plows snow
 - Possibility of getting new salt spreader
 - CONS:
 - Oldest vehicle would remain in the fleet
- Option 2: Replace the Box truck.
 - PROS:
 - Replace the oldest vehicle
 - Replace the most used vehicle
 - CONS:
 - Vehicle doesn't have the highest mileage
 - Vehicle doesn't have the most wear and tear

Financial Impact (If applicable)

The cost of automobiles has risen over the past few years. The potential cost for a new maintenance vehicle could be around \$75,000.

Timeline and Next Steps (if needed)

- October.-November: Administration obtains bids for new vehicles
- November-December: Administration contact municipalities regarding a possible IGA
- December-January: Administration brings back a recommendation to the Operations Committee