

**December 8, 2025**

## **PERSONNEL CONSENT AGENDA**

The Personnel Consent Agenda is a method designated to expedite handling of routine and official personnel business of the School Board. The entire agenda may be adopted by the Board in one unanimous vote of approval. By request of any individual board member, any item can be removed from the current agenda and placed upon the regular agenda for consideration and action.

**APPOINTMENT** – All appointments are contingent upon satisfactory completion of a criminal background check. Approve the following appointments:

1. Daniel Kloeppner, Social Studies Teacher for Trimester 2 at Buffalo High School, effective December 1, 2025 and ending March 9, 2026.
2. Alexa Brown, ESP Districtwide, effective November 21, 2025. This is a new position.
3. Jared Petty, ESP at Buffalo Community Middle School, effective November 21, 2025. This is a replacement for Becky Niskanen.

**RESIGNATION/RETIREMENT/TERMINATION** – Approve the following resignations/retirements/terminations:

1. Kadence Baloun, AVID Tutor at Buffalo High School, resignation effective November 25, 2025.
2. Bethany Bienias, ESP at Hanover Elementary School, resignation effective January 16, 2026. She will be transferring to another position.
3. Alexis Eitel, ESP with ECSE, resignation effective December 4, 2025.

**TRANSFER/CHANGE IN ASSIGNMENT** - Approve the following transfers/change of assignments:

1. Dustine Jerde, ESP at Buffalo Community Middle School, decrease from 37.5 to 32.5 hours/week, effective November 18, 2025. This is due to resignation as an AVID Tutor.
2. Jamie Lemke, ESP at Discovery Elementary School, increase from 23.75 to 25 hours/week, effective September 4, 2025.
3. Amy Maatz, ESP at Buffalo Community Middle School, decrease from 37.5 to 32 hours/week, effective September 2, 2025.
4. Marie Torkelson, from Nutrition Services Assistant at Buffalo High School to Buffalo Community Middle School, effective December 1, 2025.
5. Lilah Herzog, KidKare Assistant at Parkside Elementary School, increase from 8.75 to 15 hours/week, effective December 1, 2025.

**LEAVE OF ABSENCE** – Approve the following requests for leave of absence:

1. Jennifer Nichols, Phy Ed Teacher at Buffalo Community Middle School, request for leave of absence, effective January 5, 2026 and ending February 27, 2026.
2. Jennifer Thaler, Kindergarten Teacher at Hanover Elementary School, request for leave of absence, effective on or about March 12, 2026 and ending June 5, 2026.
3. Tatiana de Oliveira, ESP at Northwinds Elementary School, request for leave of absence, effective December 15, 2025 and ending January 30, 2026.