

Memo

To: Board of Education
From: David Nardone
CC: Dr. Conway
Date: 10/27/2017
Re: Property Update

The following is an update on our school buildings:

Bradley

Repaired and painted 24 water damaged bookcases in classroom from old window leaks

A roof leak in the coach's office was reported to Garland for warrantee repairs.

Irving

Seven emergency lights were replaced.

A roof leak was reported to the Garland Company for warrantee repairs in the café.

Derby High School

A roof exhaust fan was repaired

Auditorium Lighting was repaired

Derby Middle School

Hallway lights were repaired.

All heating systems have had maintenance and have been tested they are ready for the season.

Respectfully submitted by,

David M. Nardone,

Facilities Manager