

School Board Minutes  
Regular Meeting  
Monday, December 15, 2025

The Meeting of the Board of Education was called to order by Chairman Gohman at 5:30 pm, Monday, December 15, 2025 in the District Board Room 209. Board members present: Gohman, Hollenkamp, Levin, Wolf, Wright, Zahnow, Zastrow and Superintendent Ludvigson. Other members present were: Sherri Evenson, Brad Evenson, Kelsey Paurus, Patti Larson, Jen Olson, Ashley Pesta, Audrey Morrill, Tammy Cebulla, Barton Rud, Caden Schultz, Shavelis Dominquez Guerrero, Renee Kreemer, Caroline Stutsman, Daniella Chavez, Jenny Thelen and Mitchell Ganske.

The Pledge of Allegiance was recited by all present.

It was moved by Hollenkamp and seconded by Zastrow to adopt the agenda with the following additions: Resolution establishing combined polling places and Discuss and take action on the Superintendent Contract for the next 3 years. Motion unanimously carried.

It was moved by Zastrow and seconded by Hollenkamp to approve the following Consent Agenda with the addition: Alexis Kraska going to part-time paraprofessional and Esther Swartzentruber going to full-time paraprofessional starting January 5, 2026. Motion unanimously carried.

CA-1. Regular meeting minutes November 17, 2025

CA-2. Bills

CA-2a. Prewrite checks numbered to and including 24242-24299=\$102,660.65

FY 26 Checks numbered to and including 24300-24383=\$201,419.16

CA-2b. Fund Transfers:

Date	Pmt Type	Vendor	Amount
11/14/2025	WX	PUBLIC EMPLOYEES RETIREMT ASSN	-38.29
11/14/2025	WX	PUBLIC EMPLOYEES RETIREMT ASSN	42,988.32
11/14/2025	WX	COMMISSIONER OF REVENUE	34,635.27
11/14/2025	WX	TEACHERS RETIREMENT ACCOUNT	-59.54
11/14/2025	WX	TEACHERS RETIREMENT ACCOUNT	94,118.48
11/14/2025	WX	ELECTRONIC FED TAX PAY SYSTEM	-25.42
11/14/2025	WX	ELECTRONIC FED TAX PAY SYSTEM	187,589.90
11/14/2025	WX	AVIBEN	3,966.71
11/14/2025	WX	AVIBEN	300.00
11/14/2025	WX	AVIBEN	5,395.46
11/14/2025	WX	AVIBEN	4,610.07
11/14/2025	WX	AVIBEN	766.67
11/14/2025	WX	AVIBEN	461.68
11/14/2025	WX	AVIBEN	425.00
11/14/2025	WX	AVIBEN	333.34
11/14/2025	WX	AVIBEN	2,942.03
11/14/2025	WX	AVIBEN	500.02
11/14/2025	WX	AVIBEN	7,354.00

11/14/2025	WX	AVIBEN	2,227.46
11/14/2025	WX	AVIBEN	2,460.83
11/14/2025	WX	EYE MED VISION CARE, LLC	333.87
11/14/2025	WX	DELTA DENTAL OF MN	3,720.35
11/14/2025	WX	BLUE CROSS BLUE SHIELD OF MINNESOTA	-708.00
11/14/2025	WX	BLUE CROSS BLUE SHIELD OF MINNESOTA	115,220.00
11/30/2025	WX	AMERICAN HERITAGE NATL BANK	200.00
11/30/2025	WX	AMERICAN HERITAGE NATL BANK	9.00
11/30/2025	WX	REVTRAK INC	369.32
11/19/2025	WX	BMO	3,768.39
11/30/2025	WX	MINNESOTA NATIONAL BANK	20.00

CA-2c. Revolving checks numbered to and including – 5871-5872=\$200.00

CA-2d. P-Card Statement.

CA-3. Financial Report

CA-4 Personnel

A. New Hires

- 1) Nicole Wilson - Paraprofessional
- 2) Vanesa Bakewell - Paraprofessional
- 3) Christy Kuhl - Health Aide

The following appointments are made contingent upon adequate enrollment/participation in the program. The board retains broad discretion to discontinue programs, without notice if enrollment/participation is not adequate.

- B.
- 1) Steve Rist - Assistant Softball
  - 2) Diana Hegseth - JV Softball
  - 3) Melanie Childrey - JH Softball

C. Accept the following resignations: None

D. Conferences and Trainings - MASA Spring Conference - March 19-20

Motion unanimously carried.

Mr. Evenson explained how federal funding worked and sharing it with other school districts.

Kelsey Paurus shared that Form A and Form B were approved with Form B approved for \$3500.00. She also shared that the soup and sandwich fundraiser would be from 4:30-7:00 tomorrow evening with the proceeds going in the boys and girls fundraising accounts.

Tammy Cebulla shared that the Back Pack Attack event would be held tomorrow, December 16.

The Board shared that a few of its members attended the MREA conference last month. A lot of good information was given at this conference.

Patti Larson compiled a list of MLL students that are currently getting services. Mr. Ludvigson reported on that with Patti answering any questions.

Board Highlight – Winter Concerts were very good. The Minnesota Honor Society also held a very nice ceremony.

Discussion was had on the School Calendar for the 26-27 School Year.

ParentEd Proposal was discussed with all board members present. Motion by Zastrow and seconded by Zahnow to proceed with this proposal as long as all board members are willing to participate. Members Gohman, Hollenkamp, Wolf, Wright, Zahnow and Zastow all voted yes; member Levin voted no. Motion denied.

Truth in Taxation meeting began at 6:00 p.m. Mr. Ludvigson gave a presentation describing how the figures and percentages are figured. No other comments from the public were made.

Caroline Stutsman gave the final audit report. Everything ended up very well and the audit went good.

The donation resolution was moved by Wolf and seconded by Hollenkamp:

#### **RESOLUTION ACCEPTING DONATIONS for December 2025**

WHEREAS, Minnesota Statutes 123B.02, Subd. 6 provides: "The board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, or for the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in the advancement of education."; and

WHEREAS, Minnesota Statutes 465.03 provides: "Any city, county, school district or town may accept a grant or device of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full."; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full;

THEREFORE, BE IT RESOLVED, that the School Board of Long Prairie Grey Eagle, ISD 2753, gratefully accepts the following donations as identified below:

Donor	Item	Designated Purpose (if any)
Long Prairie Packing - American Foods Group	\$100	3rd Grade Service Learning Project
Arc Electric	\$100	3rd Grade Service Learning Project
Bitz Electric	\$100	3rd Grade Service Learning Project
Evenson's	\$50	3rd Grade Service Learning Project
110 Coffee	\$500	Weight Room Fundraiser
American Legion Post 12, LP	\$100	PBIS Program
Astro Air Inc, Boynton Beach, FL	\$1000	Kylie Goff Scholarship
Coborn's	\$250	ProStart/Culinary Arts
Country Cruiser Car Club	Coats Tire Changer- value \$1500	CTE Programs
Country Cruiser Car Club	Coats Tire Balancer- value \$1800	CTE Programs
Country Cruiser Car Club	2 Air Hose Reels	CTE Programs

Merle Felling	Metal & delivery from car club	Metal shop
Fidelity Charitable - Angela Haynes	\$50	Drama Department
American Foods Group	\$75	Secondary Student Activity Day
Quinlivan & Hughes, P.A.	\$100	Secondary Student Activity Day
Steve Neville	\$500	Secondary Student Activity Day
John Wiese Ford, Inc	\$50	Secondary Student Activity Day
MN National Bank	\$50	Secondary Student Activity Day
Breitenfeldt Group	\$75	Secondary Student Activity Day
Juergen & Luan Brunkhorst	\$100 – to buy gift cards	PBIS – Thunder Awards
Juergen & Luan Brunkhorst	\$100	Weight Room Fundraiser

The vote on adoption of the Resolution was as follows:

Aye: Gohman, Hollenkamp, Levin, Wolf, Wright, Zahnow and Zastrow

Nay: 0

Absent: 0

Whereupon, said Resolution was declared duly adopted.

Motion by Hollenkamp and seconded by Zahnow to certify the Pay 2026 School Property Tax Levy as presented. Motion unanimously carried.

Motion by Hollenkamp and seconded by Zastrow to approve the 24-25 School year audit. Motion unanimously carried.

There was discussion on holding an “in person” auction for surplus items. Consensus was given for Mr. Ludvigson to start gathering a list of items to be auctioned. The auction will be held in the spring/summer.

There was discussion on adding another MLL position to help meet the demand of the students. The board will make a decision on this after Mr. Ludvigson brings a proposal for what the addition might cost the district.

Motion by Zastrow and seconded by Zahnow to accept the Resolution authorizing the Sale of Surplus Real Property. Motion unanimously carried.

Motion by Hollenkamp and seconded by Zastrow to approve the resolution combining polling places. Motion unanimously carried.

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

RESOLUTION ESTABLISHING COMBINED POLLING PLACES  
FOR MULTIPLE PRECINCTS AND  
DESIGNATING HOURS DURING WHICH THE POLLING  
PLACES WILL REMAIN OPEN FOR VOTING  
FOR SCHOOL DISTRICT ELECTIONS NOT HELD  
ON THE DAY OF A STATEWIDE ELECTION

BE IT RESOLVED by the School Board of Independent School District No.2753, State of

Minnesota, as follows:

1. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for school district elections are those precincts or parts of precincts located within the boundaries of the school district which have been established by the cities or towns located in whole or in part within the school district. The board hereby confirms those precincts and polling places so established by those municipalities.

2. Pursuant to Minnesota Statutes, Section 205A.11, the board may establish a combined polling place for several precincts for school elections not held on the day of a statewide election. The following combined polling places are established to serve the precincts specified for all school district special and general elections not held on the same day as a statewide election:

<u>COMBINED POLLING PLACE:</u>	Long Prairie City Hall 615 Lake St. South Long Prairie, MN 56347
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Long Prairie City Hall

Bruce Township, Burleene Township, Gordon Township, Hartford Township, Iona Township, Kandota Township, Leslie Township, Little Elk Township, Little Sauk Township, Long Prairie City, Long Prairie Township, Reynolds Township & Round Prairie Township all located in Todd County

<u>COMBINED POLLING PLACE:</u>	Grey Eagle City Hall 202 Woodman Street S. Grey Eagle, MN 56336
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Grey Eagle City Hall

Elmdale Township & Swanville Township all located in Morrison County  
Millwood Township all located in Stearns County  
Birchdale Township, Burnhamville Township, Burtrum City, Grey Eagle City & Grey Eagle Township all located in Todd County

3. Pursuant to Minnesota Statutes, Section 205A.09, the polling places will remain open for voting for school district elections not held on the same day as a statewide election between the hours of 10:00 o'clock a.m. and 8:00 o'clock p.m.

4. The clerk is directed to file a certified copy of this resolution with the county auditors of each of the counties in which the school district is located in whole or in part within 30 days after its adoption.

5. As required by Minnesota Statutes, Section 204B.16, Subdivision 1a, the clerk is hereby authorized and directed to give written notice of new polling place locations to each affected household with at least one registered voter in the school district whose school district polling place location has been changed. The notice must be a nonforwardable notice mailed at least twenty-five (25) days before the date of the first election to which it will apply. A notice that is returned as undeliverable must be forwarded immediately to the appropriate County Auditor, who shall change the registrant's status to "challenged" in the statewide registration system.

The motion for the adoption of the foregoing Resolution was duly seconded by School Board member

\_\_\_\_\_ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same: none

Members absent

Whereupon said resolution was passed

Dated: December 15, 2025

ATTEST:

\_\_\_\_\_  
Chair

\_\_\_\_\_  
District Clerk

The meeting went into closed session at 7:06 to discuss the Superintendent Evaluation and decision on contract going forward pursuant to Minnesota Statute §13D.05.

The meeting resumed at 8:30 p.m.

A motion was made by Zahnow and seconded by Zastrow to renew Superintendent Ludvigson's contract for three (3) years with salary to be finalized through negotiation. Roll call vote: Zastrow, Zahnow, Gohman, Wolf, Hollenkamp voting yes; Levin and Wright voting no. Motion pass with a 5-2 vote.

The meeting was adjourned at 8:32 pm by Chairman Gohman.

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Lori Hollenkamp, Clerk