

SCHOOL BOARD MINUTES
Monday, Nov. 27, 2023, 5:45 p.m.
Delano City Hall, Council Chambers
Delano Public Schools
Independent School District #879, Delano, Minnesota

1. Call to order at 7:00 p.m.

A. Record of members present or absent

Members present: R. Depa, S. Baker, R. Schaust, C. Black, J. Gierke. Late; S. Roeser arrived at 7:13 p.m. Absent, A. Johnson.

2. Approval of the Meeting Agenda

Upon motion by J. Gierke, seconded by S. Baker, the Board of Education approved the meeting agenda. Motion passed 5-0.

3. Work Session

J. Askoy, sought approval for an extended trip to a German Language Camp in the spring of 2024. C. Runke sought approval for two extended field trips for the Robotics Team spring competitions. E. Erlandson briefed the board on a two-year Speech Team cooperative sponsorship with Orono School District. The board reviewed the first read of Policy 413, Harassment and Violence and the first read of Policy 416, Drug and Alcohol Testing. Business Manager M. Reeder provided preliminary audit information on the FY23 Budget of Actual Comparison, Financial Statements and Communications Letter. The audit recognized student enrollment, an increased operating budget for equipment and an increase in the fund balance due to community education programming. M. Schoen reviewed the Strategic Planning process. The process will include internal and external stakeholders as well as an Environmental Scan and Storywall exercise. Student school board representatives briefed the board on opinions from students at each school. The elementary school students enjoyed the fall parties and Veterans Day activities. The school also raised money for new phy ed equipment. Students at DIS enjoyed Turkey Bingo and eating lunch with friends. Students at DHS appreciated the extra WIN time and the student representatives are looking forward to increasing the clubs offered at school.

4. Pledge of Allegiance

5. Program Review

Aaron Bergan from BerganKDV, provided the results of the preliminary audit. Bergan presented findings of the average daily membership and pupil units, the sources of revenue, and on expenditures of the general fund.

On behalf of the Delano Advisory Council, Monika Kunkel, presented the World's Best Workforce Annual Report. Kunkel discussed the district's five goals and the plans for achieving them; Kindergarten readiness, grade level literacy by the end of 3rd grade, closing achievement gaps, college and career readiness, and 100 percent graduation rates.

6. Consent Agenda

Upon motion by R. Schaust, seconded by S. Baker, the Board of Education approved the Consent Agenda. Motion passed 6-0.

- A. School Board Minutes
 - 1. October 23, 2023, School Board Meeting Minutes

- B. Financial Affairs
 - 1. Current Budget Status with Year-to-Date Adjustments
 - 2. Investment Transactions
 - 3. CARES Act Budgets
 - 4. Wire Transfers
 - 5. Minnesota Liquid Asset Fund
 - 6. Cash Report
 - 7. Revenue Report by Fund
 - 8. Expense Report by Fund
 - 9. Expense Report by Program
 - 10. Expense Report by Object
 - 11. List of Bills Presented for Payment

7. Resolution for Acceptance of Gifts

Upon motion by J. Gricke, seconded by C. Black, the Board of Education approved the Resolution for Acceptance of Gifts. Motion passed 6-0.

8. Personnel Matters

Upon motion by S. Roeser, seconded by S. Baker, the Board of Education approved the Personnel Matters. Motion passed 6-0.

9. Administrative Reports

A. Superintendent M. Schoen updated the board on upcoming Strategic Plan planning meetings. The district has identified 20-30 internal and community stakeholders who will serve on the Strategic Planning Committee and will assist with the Storywall and Environmental Scan portion of the plan.

B. Principals

DIS Principal, Katie Thompson

K. Thompson updated the Board on events and initiatives at DIS. November's Site Base Leadership Team reviewed procedures for the SAEBRS screener and planning for any upcoming events. DIS finished the SAEBRS screener in mid-November and will review data in the smaller MTSS group in December. Events at DIS included the end of the trimester, early release, final grades and Turkey Bingo with treats from DIS PIE. December student events include a Door Decorating Contest.

High School Principal, Barry Voight

B. Voight congratulated the girl's volleyball and the girl's swim and dive teams for a great season. Voight also congratulated the girl's and boy's cross country teams for placing 6th at the state cross country meet. Voight recognized Tory Spanier for being a Project Lead the Way finalist for Teacher of the Year. Other updates included WIN being offered two times per week; the high school will be offering new courses (College and Career Exploration and others) to comply with state requirements - i.e. 8th-grade music and 9th graders will have to take Personal Finance in 10-12 grade; and, trimester one ends soon with two early release days. The high school will survey staff and students about school climate, specifically Inclusion and Respect. The school is exploring options for a student speaker.

DES Principal, Rachel Schultz

R. Schultz briefed the board on new hires and vacant positions. Conversations regarding Tier 1 curriculum and data review continue at the elementary school as does discussion regarding SAEBRS results. Schultz reported on the first-grade blanket drive for foster families, holiday helpers sponsoring a family, and the holiday-sing-along. Schultz thanked DES PIE, cafeteria volunteers and the Kids Hope mentorship program for the work they have been doing.

C. Business Manager

Business Manager M. Reeder reiterated information that the Auditor found. Reeder also commented that the Food Service and Community Ed budgets are looking good.

D. Community Ed

Community Ed and Activities Director E. Erlandson briefed the board on COMMUNITY Ed staffing challenges. Erlandson reported that Community Ed is finding it difficult to hire employees. The legislation changes also add a new layer of difficulty in hiring and retaining employees. Without qualified employees, Community Ed cannot offer as many programs as it has in the past.

10. Board Reports

A. MAWSECO

Board member A. Johnson reported on behalf of MAWSECO. MAWSECO is working on a new website, participating in a Special Education Teacher Pipeline Grant application process, and receiving Student Support Personnel Aid for cooperatives.

B. Wright Tech Center

Board member J. Gierke reported on behalf of WTC. Janel Bitzan of BerganKDV expressed an unmodified opinion on the basic financial statements of WTC. Principal Karson discussed enrollment in the Tech as being strong with 75 more in attendance than last year. The Career Fair was a huge success. The Cooking through Literature class sold \$1,300 at their bake sale.

11. Old Business

A. No old business.

12. New Business

A. Facilities Use Manual. Upon motion by C. Black, seconded by J. Gierke, the Board of Education approved the Facilities Use Manual. Motion passed 6-0.

B. Cooperative Sponsorship with Orono for a Speech Team. Upon motion by R. Schaust, seconded by C. Black, the Board of Education Cooperative Sponsorship with Orono for a Speech Team. Motion passed 6-0.

C. Approve the first read of Policy 413, Harassment and Violence. Upon motion by S. Roeser, seconded by S. Baker, the Board of Education approved the first read of Policy 413, Harassment and Violence. Motion passed 6-0.

D. Approve the first read of Policy 416, Drug and Alcohol Testing. Upon motion by S. Baker, seconded by S. Roeser, the Board of Education approved the first read of Policy 416, Drug and Alcohol Testing. Motion passed 6-0.

E. Approve the first and only read of Policy 506, Student Discipline. Upon motion by R. Schaust, seconded by C. Black, the Board of Education approved the first and only read of Policy 416, Drug and Alcohol Testing. Motion passed 6-0.

F. Approve 7:30 p.m., Monday, Jan. 8, 2024, as the date for the 2024 organizational meeting in the Delano High School Tiger Den. Upon motion by J. Gierke, seconded by S. Roeser, the Board of Education approved the 7:30 p.m., Monday, Jan. 8, 2024,

as the date for the 2024 organizational meeting in the Delano High School Tiger Den.
Motion passed 6-0.

13. Public Comment

School patrons are allowed to address the school board regarding concerns that not on the agenda.
All patrons will be asked to state their name and address for the record.

No Public Comment

14. Adjournment

The meeting was adjourned at 8:28 p.m.

CLERK

RECORDER