

## Administrative Liaison Meeting

August 27, 2018

### Program

- Program updates
  - **NP:** Many intermediate students-3 sections of 7/7/8; plenty of room in primary; 4 new teachers; biggest issue is TAs quitting and filling as fast as possible; lots of training
  - **PD:** FBA/BIP refresher; verbal behavior series next week; understanding substance abuse 9/10; para training; launching online learning opportunity with a specific strategy monthly; meeting with district occurring;
  - **Instructional facilitator:** Melisa Mills is the vacant position; inventory what we are using, aligning, assessment-curriculum alignment
  - **ND:** many changes in last 30 days; each of 4 elementary classrooms; 2 new male elementary teachers; have referrals for K and 1<sup>st</sup>, esp. Dekalb and Sycamore; HS curriculum rigor and relevance alignment; health care = same staff; program staffing filled-Geneva helped network an open SW position; LT sub for teacher out medical leave 4-6 weeks; delay on mimeo technology
  - **ABLE:** Fully staffed; parent meeting upcoming
  - **OT/PT:** OT availability, should fill ASAP
  - **ELS:** 2 new hires, great start; Prairie Knolls classroom set up coming along, interviewing TAs (need 1)
  - **12+:** up and running; IEP-poolooza Sept. 4<sup>th</sup> and 6<sup>th</sup> because teacher will be out on leave
  - **Voc:** hired 1 job coach and 2 more in the wings which should fill all vacant positions
  - **HI/VI:** at the point regarding NIA usage versus what MV, look what is left to fill so we can assign ; O & M person not VI certified; some inaccuracies regarding placement school and materials-all students should have materials at this point; need to make sure O & M caseload is reconciled
  - **SAIL:** started Aug. 15<sup>th</sup>; 1 teacher needed to be replaced and done; voc training sights will begin after Labor Day; dishwasher died, so students will have a real life learning experience;
  - Please contact us regarding days/times/people as we schedule IEP meetings
- Define program outcomes
  - Start out with how are we doing with student growth
  - Batavia shared their rubric
  - What are other districts/coops using due to debate over what is student growth
  - How many students are meeting IEP goals
  - Create a rubric per program-my assist in determining if a program may not be suited for the program
- Program strengths/opportunities
  - On October liaison meeting
- IEP process
  - Looking to develop a common agreement and understanding
  - Speaking to what is going on in the districts internally
  - Need to discuss the reasons why we are addressing this process

- Where do we need to go from here
  - Agenda item on next liaison meeting
- Initiatives: Parenting training/LCSW/BCBA
  - MV provide a location; assess program following
  - Start pursuing
- Medical Cannabis
  - Waiting for Pres Plus to update
  - Parents have to administer and need to be registered cannabis administrator
- KIDS Assessment (Melissa)
  - New NP teachers being trained; how do teachers get into the system? Will the serving school/home district enter them into the system (DLMS = serving district); please advise
- Program hours v. building hours v. bus hours (Melissa)
  - In the past, tried to adjust drop-off and pick-up to be convenient because of number of buses; can't reduce the length of the student's day; at Fabyan-MV busses getting caught into the mileau of other buses; recommendation: 7:45 drop off and 2:05 pick up; need to establish something consistent in writing so we can not address annually

## **Business**

- Classrooms User Agreement
  - Change language to ensure MV programs within district receive the same equipment as home school
- Staffing challenges
  - VI-let NIA do what they do best

## **Housekeeping**

- Meeting structure
  - Agreed upon structure
- Board workshop topics
  - Follow Board packet design
  - ALOP
  - IDEA FY20
  - Why did we start board workshops
  - Outcome
  - Staffing: where do you feel districts need more support
  - Areas of concern/data needed/next steps
- Website
- Board Meeting agenda