

Browning Public Schools
Board Agenda Request
Meeting To Be Held: August 31, 2016



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignation ☒ Hiring ☐ Contract Service Agreements
☐ Travel Out-of-State ☐ Travel In State ☐ Approvals
☐ Termination ☐ Legal Matters ☐ Other:
This action request pertains to ☒ Elementary (only) ☐ High School/District Wide

Date: August 24, 2016

To: **John Rouse**
Superintendent of Schools

From: Jason Andreas
Title: HR Director

Subject: Hiring Elementary positions for the 2016-2017 Academic Year:

Description: Carrie Hirst, Child Care Director, recommends the following hire:

🚦 Milyn Lazy Boy, Part-Time Child Care Aid I, Child Care Program, L1/SP, \$10.97/hr.

Financial Impact: As per Classified Master Contract

Attachment(s): Hiring Selection Report

Superintendent Action: ☐ Approved ☐ Denied ☐ Deferred Initial & date: _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: _____



Browning Public Schools Hiring Selection Report

Position Part Time Child Care Aide I		Applicant Recommended Milyn Lazy Boy	
Department/Location Child Care Program		Supervisor Carrie Hirst	
Type of Position Classified	Starting Date 09/01/2016	Term 2016-2017 School Year	

Recruiting	Date Posted: 05/6/2016	Closing Date: Open Until Filled
Comments:		

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed	Final Ranking
	Augare, JoAnne	5/27/2016	Yes	8/15/2016	5
	Bull Calf, Ashley	8/1/2016	Yes	No show	
	Cobell, Raven	6/21/2016	Yes		
	Deroche, Jeaneana	8/31/2016	Yes		
	Ground, Debbie	8/3/2016	Yes	8/15/2016	3
	Last Star, Terri Jo	8/21/2016	Yes		
	Lazy Boy, Milyn	7/27/2016	Yes	8/15/2016	2
	Racine, Brittney	5/16/2016	Yes	8/15/2016	1
	Vaile, Kourtney	5/20/2016	Yes	8/15/2016	4
	Wall, Marnessa	8/21/2016	Yes		
	Wells, Ram	7/27/2016	yes		

Interview Committee		Title	Name	Title
Carrie Hirst	Child Care Director			
Malana Grant	Child Care Aide II			
Rose Racine	Accounts Payable Clerk			

Recommendation: Milyn is being recommended due to her education in elementary education and past work experience with young children.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	1/25/2011	Yes	Ok
Criminal background check	1/2/2011	Yes	Ok
TB documentation	1/25/2011	Yes	Ok

Salary: \$10.97/hr.	Placement: <u>L1/SP</u>	Contract Days: 189
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Prepared by: Sherie Blue Date 08/23/2016 Approved by: _____ Date: _____