

# Ector County Independent School District Odessa, Texas

## Memorandum

**TO:** Board of Trustees

**FROM:** Hector Mendez, Superintendent of Schools

**SUBJECT: REQUEST FOR APPROVAL TO CHANGE BOARD MEETING  
DATES FOR 2011-2012**

**DATE:** April 26, 2011

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The Regular Board of Trustees' Meetings are set for the third Tuesday of each month and the Regular Board Workshops are set for the first Tuesday of each month. The following meetings for 2011-2012 are recommended for change:

- December, 2011 – Change from December 20, 2011 to December 13, 2011 due to Winter Break.
- March, 2012 – Change from March 20, 2012 to March 27, 2010 due to Spring Break.
- July, 2012 – Change from July 3, 2012 to July 10, 2012 to observe District-wide closure the week of July 2-6, 2012.

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It is recommended that the Board of Trustees change the Regular Board Meeting dates as recommended.

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Respectfully submitted,

***Hector Mendez***  
Superintendent of Schools