

Browning Public Schools
Board Agenda Request
Meeting to Be Held: 9/13/16



-
- Recognition:** Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
This action request pertains to Elementary (only) High School/District Wide
-

Date: 9/08/16

To: **John Rouse**
 Superintendent

From: Jason Andreas
 Title: Executive Director

Subject: Hiring Certified Teacher - Browning Elementary

Description: Jennifer Wagner, Browning Elementary Principal, is recommending to the board to hire Amy Diem for the 2016-17 SY. Her salary will be pro rated based on her start date.

✚ Amy Diem, Teacher/Browning Elementary \$50,150 to be prorated, Exp: MA+10/5

Financial Impact: \$50,150.00 (to be pro rated based on her start date and number of days)

Funding Source (Budget/grant, etc.): Browning Elementary Certified Teacher Salaries

Attachment(s): Hiring Report

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____



Browning Public Schools Hiring Selection Report

Position K-8 Elementary Teacher		Applicant Recommended Amy Diem	
Department/Location Browning Elementary School		Supervisor Jennifer Wagner	
Type of Position Certified Teacher	Starting Date TBD	Term 2016-2017 School Year	

Recruiting	Date Posted: 5/15/2016	Closing Date: Open Until Filled
Comments:		

Applicants					
No.	Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed	Final Ranking
	Amy Diem		Yes	9/8/2016	1

Interview Committee			
Name	Title	Name	Title
Corrina Hall	Assistant Principal		
Edith Wagner	Napi Instructional Coach		
Colleen Wilson	Napi Instructional Coach		

Recommendation: Mrs. Diem has experience working in native communities and experience instructing technology classes for primary students

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	To be scheduled	No	TBD
Criminal background check	To be scheduled	No	TBD
TB documentation	To be scheduled	No	TBD

Salary: \$50,150 to be prorated Placement: Exp: MA+10/5 Contract Days: TBD

Prepared by: Jason Andreas Date 09/08/2016 Approved by: _____ Date: _____