

INDEPENDENT SCHOOL DISTRICT NO. 709

Duluth Public Schools
713 Portia Johnson Drive
Duluth, Minnesota 55811
218-336-8738

MEMORANDUM

To: Simone Zunich, Executive Director of Business Services
From: Cathy Holman, Purchasing Coordinator
Subject: **RFP – 316 ENGINEERING SERVICES FOR DNT BUILDING**
Date: October 13, 2023

RFP is for Engineering Services on the Duluth News and Tribune Building project.

Three (3) vendors responded with the following results:

<u>VENDOR</u>	<u>TOTAL</u>
DESIGN TREE	\$153,000.00
CMTA	\$198,000.00
HALLBERG	NO BID

The Facilities Department, Bryan Brown and Jeremy DeGraef, along with Mike Dosan from ICS reviewed the RFP.

Bryan Brown, Manager of Facilities, recommends accepting and rewarding the RFP meeting specifications as submitted by DESIGN TREE for the amount of **\$153,000.00**.

Bryan Brown will attend the School Board meeting to answer any questions as they pertain to this recommendation, if needed.

Program: Facilities

Fund Custodian: Bryan Brown, Manager of Facilities