



Alpena County Home Improvement Program

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MEMORANDUM

DATE: December 13, 2023
TO: Alpena County Facilities, Capital & Strategic Planning Committee
FROM: Nicki Janish
SUBJECT: Approval of Home Improvement Project #EM 22-10

MESSAGE: Per the Alpena County Home Improvement Program's Procedural Guidelines, all projects estimated to exceed \$15,000 must have Board approval in order to proceed. The following project meets all requirements of the Program's Guidelines and it is my recommendation that it be approved:

Project #: EM 22-10

Description: This project is for the installation of a new septic tank and drain field. The current system is failing and is very close to being a serious health hazard for the sole occupant of the home. Upon inspection, there appears to be little or no drain field at this time, and because of the shape and size of this property, the only option for placement of a new system will require some tree removal and modification of drain lines into the home. The sewage permit has already been obtained from the local Health Department and dictates the requirements of this new system. All proposed repairs fall within the scope of eligible activities under our Program Income Emergency Repair and HPG (Housing Preservation Grant) Programs. Homeowner meets all eligibility requirements to receive assistance based on ownership status, income and asset guidelines, household size, up-to-date property taxes, and current homeowner's insurance. The SEV on the home is \$51,400, and there are no liens or mortgages on the home.

Per the program's procedural guidelines, all projects exceeding \$15,000 qualify for a 0%-interest, deferred loan, and create future spending for this Program. The estimated cost of the project is \$17,500, and the project will be funded with both Program Income and HPG Funds. Estimated administrative fees to be collected on this project are \$2,900.

I hereby ask that this project be approved.

Respectfully Submitted,

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Michigan Relay System Text Telephone
1-800-649-3777

