

# **Pana Education Foundation Meeting Minutes**

**Monthly Board Meeting  
March 15, 2023**

## **Call to Order**

Becky Carter-Beeson called the meeting to order at 7:02am in the Pana School District Office.

## **Roll Call**

Members present were Becky Carter-Beeson, Mike Cothorn, Josh Ishmael and Eric Kingery. Mark Beyers (school board member) was also present for the meeting. Absent: Sarah Burris and Jason Bauer (Superintendent).

## **Approval of Minutes**

Josh made a motion to approve the minutes of the February 2023 PEF Board Meeting, subject to a revision in Paragraph 7 on Page 2 to change “John” to “Josh”, motion seconded by Eric. Unanimous vote in favor.

## **Treasurer’s Report**

Mike reported that the February check account balance was \$\_\_\_\_\_. The CD balance is currently \$\_\_\_\_\_. Two bills were presented for payment: (1) Pana News-Palladium in the amount of \$500 for annual newsletter campaign, and (2) First National Bank of Pana in the amount of \$26.39 for new checks. Mike also requested that line items for the license plate, spring dinner and scoring for education fundraisers from last year as well as the Dudra scholarship line item be moved to the General Fund. A motion to approve was made by Josh, and seconded by Eric. Unanimous vote in favor.

## **Committee Reports**

- **Scholarship Committee.** Tabled; No Discussion.
- **Courtyard Committee.** Tabled; No Discussion.
- **Mini-Grant Committee.** Tabled; No Discussion.
- **Publicity.** Tabled; No Discussion.
- **Social Media.** Tabled; No Discussion.

## **Old Business**

The Board discussed the license plate fundraiser; deadline for the community to purchase their plates will be approximately April 30; also discussed that the License

plate design will have to change a little due to state guidelines. Becky will talk to Amanda Skinner about the new design.

The Board discussed several projects including the 1:1 Chromebook Program, the Mini-Grant program and the PEF Scholarships, but no action was taken.

### **New Business**

The Wall of Fame project was discussed. The event occurs every two years, and is scheduled to be held in 2023. The Board approved a motion to push the event to 2023—2024 school year due to some coordination logistics. Eric made the motion, with a second from Josh. Unanimous vote in favor.

Becky reminded fellow board members that the Spring Showcase will be held at the High School on May 5, 2023. She encouraged all to attend.

Mike asked for a resolution approving the use of FNB's online banking tools. Eric made a motion to approve, with a second from Josh. Unanimous vote in favor.

Mike asked for permission to apply for a business credit card with rewards to help with some of the PEF purchases/expenses. Josh made a motion to approve, subject to the creation of a policy and procedures for obtaining, using and reviewing the credit card activity, with a second from Eric. Unanimous vote in favor.

### **Date of Next Meeting: April 19, 2023 @ 7AM**

Motion to Adjourn made by Becky, with a second from Mike. Motion passed.

Meeting adjourned at 7:51AM