

THREE RIVERS SCHOOL DISTRICT
8550 NEW HOPE ROAD
GRANTS PASS, OR 97527

Three Rivers School Board of Directors met for a regular session, Monday, June 21, 2010 at the Three Rivers District Administration Office, 8550 New Hope, Grants Pass, Josephine County, Oregon at 7:00 p.m.

PRESENT: Jim Weaver, Chairperson of the Board, Zone II
Leslie Meier, Vice-Chairperson of the Board, Zone III
Dave Strahan, Member of the Board, Zone IV
Ron Lengwin, Member of the Board, Zone V
Robert Litak, Member of the Board, Zone I
Dan Huber-Kantola, Superintendent-Clerk
Debbie Breckner, Director of Human Resources
Doug Ely, Director of Student Services
John George, Director of Secondary Education
Peter Maluk, Director of Elementary Education

PRESENT

Also Present: Lisa Cross/Accounting Manger, David Maranov, Michael McManus, Camelle McManus, Jackie Gray, Dave Bracken/ Aramark, Shawn Logue/Edgewater, Devon Dorn, Dave Marks, Lloyd Johnston, Jim Figoni, Jan Figoni, Aaron Ausland, Deborah Maranov, Nancy Johnston, Karen Schulberg, Dan Schulberg, Judith Franklin, Patti Richter/The Daily Courier, Judi Hill, Susan Schuefele, Jennifer Hurley, Richard Hurley, John Jensen, Margie LaTourrette, Chuck LaTourrette, Robyn Fugett, Stephen Fugett, Sr., Michelle Giacolini, Steve Tetz, Mary Jane Turnberg, Kelly Barros, Carol Tetz, Robyn Geren, Gordy Lee, Marcy Quist, Kelly Christensen/Fruitdale Principal, Marcia Hiltzheimer and Shelly Berry/Recording Secretary.

ALSO PRESENT

Chairperson Weaver called the meeting to order at 7:08 PM and announced the agenda will be rearranged to move the Applegate School Project (item 6H) and Edgewater Facility Use (Item 6A) to the top of the agenda, following the Community Comments. He then led the audience in the Pledge of Allegiance.

CALL TO ORDER

SUPERINTENDENT'S REPORT

Superintendent Huber-Kantola reported that he attended all of the high school graduations in our district and got to shake hands with approximately 400 graduates. Each school did an outstanding job with their graduation ceremonies. He then shared the success of 'Serve Grants Pass', held on Saturday, June 19th, a community project where some of the local churches got together and had people volunteer to do projects across the community. Nine of our schools were included in the project. At Applegate they did some painting; at Williams they painted the gym; at Madrona they painted all of the trim across the top of the buildings as well as the doors; at Fruitdale they put in a miniature baseball field; at Manzanita they did garden boxes; at Fleming they painted the band room; at Lincoln Savage they painted 14 classrooms as well as painting the outside of the building and some landscaping work; at North Valley High School they put in a walking trail, they finished the landscaping to put in wood chips in the front area of the school. At North Valley they also started to move some bleachers around to better facilitate the bleachers in the stadium, and Dan Kirkman

SUPERINTENDENT'S
REPORT (CONTINUED)

donated over \$2,000 work of his own time and materials and repainted all of the curbing and the lines in the parking lot. At Hidden Valley High School they repainted the entire gym and the hallways and a couple of classrooms. Superintendent Huber-Kantola will have pictures to present at the next board meeting. He thanked the community for doing all that they did. We, as a district, could not have done it on our own without substantial financial resources.

RECOGNITION OF
EXCELLENCE

Superintendent Huber-Kantola recognized Rob Saunders for his participation in the 'Ed Tech Cadre' as well as his work with the district staff to assist them with eSIS issues. Mr. Saunders has also worked with our staff in other areas such as Google Docs and the District Web Site. He has also assisted teachers in utilizing technology equipment to enhance their curriculum in the classroom.

Human Resources Director Debbie Breckner recognized Dr. Daniel Vidlak. Dr. Vidlak recently did a 'field trip' for five schools utilizing our video conference equipment. Dr. Vidlak led a field trip at Evergreen Elementary where students dissected cow eyes. That field trip was participated in by five different schools. Ms. Breckner commented that not only is Dr. Vidlak an outstanding eye doctor, but he is a natural teacher as well.

Student Services Director Doug Ely and Hidden Valley High School Principal Dennis Misner recognized Jim Figoni for his outstanding work with the multi-handicapped students at Hidden Valley High School. Mr. Misner commented how Mr. Figoni went from working as a football coach with our most able-bodied kids to working with least able kids. Mr. Figoni's compassionate work with the 18 special needs students was highly commendable. Director Ely commented that Mr. Figoni started out subbing in that position and ending up completing the year in the temporary position. Director Ely thanked Mr. Figoni for his gift of heart for our kids.

COMMUNITY COMMENTS

Board Chair Weaver opened up the meeting for community comments, and there were none.

APPLEGATE SCHOOL
PROJECT MANAGEMENT

Superintendent Huber-Kantola stated that the district received a seismic rehabilitation grant to help reconstruct the old building at the Applegate school. The Applegate project is very difficult, precise work that needs to be done and nobody knows the project better than Ausland Construction. Superintendent Huber-Kantola recommends that the district hire Ausland Construction to be the project manager on this project for us. When McKinstry managed our energy projects for us in the past the rate to oversee the projects was 18%. Ausland Construction will manage this project for us at a reduced rate of 9% total, which would all come out of the grant. Superintendent Huber-Kantola commented there are many benefits for Ausland to handle the work. They do awesome work; they built some of our schools; Mr. Ausland and his group have done engineering analysis and helped us get through so many of the hurdles with the ARRA requirements. The project is 'free money' for the stimulus dollars, but there are so many hoops to jump through in order to get that money and truly Mr. Ausland understands that far greater than the district could begin to understand. Mr. Huber-Kantola made a recommendation that the district hire Mr. Ausland and his company contractually to oversee the construction at the Applegate seismic retrofit project. He reiterated it will not cost the district anything, it will come from the grant.

Member Litak asked if there were any legal requirements to put this out to bid. Superintendent Huber-Kantola responded that there were not. We have both ORS's and Board Policy that allows us to do service contracts with agencies for this type of work. It will be Mr. Ausland's responsibility to go out and get the bids required for the work that needs to be done.

Board Chair Weaver asked if Ausland Construction is allowed to bid on parts of this work? Superintendent Huber-Kantola stated that as long as they follow the same bidding process by submitting competitive bids, and are the lowest bidders.

APPLEGATE SCHOOL
PROJECT MANAGEMENT
(CONTINUED)

Member Meier moved to approve that Aaron Ausland/Ausland Construction serve as the project manager for the seismic renovation of Applegate School. Member Strahan seconded and the motion carried unanimously.

APPROVED

Federal Programs Director Peter Maluk stated that for the last five years Edgewater Christian Fellowship has used our facilities at Fruitdale. This is not on a 'lease' basis, they complete an *Application for Facility Use* form, as any other community group or organization would do per our Board policy, and pay the required feeds based on the portions of the building that they use on a weekly basis. Every year when this comes up, there is concern expressed on the impact the significant use has on the facility.

EDGEWATER FACILITY
USE

Shawn Logue with Edgewater Christian Fellowship explained that at this time last year the group had purchased property and moving forward with the building process ran into difficulties with the City. They sold the other land and now have a different piece of property in the Spaulding area. It took about 6-7 months to get the city to approve their plans and start on the permit process. They are currently building an office/youth facility, which is the facility that would be used on Wednesday nights for the youth activities. This would consolidate three different places in town that they temporarily use right now. That project will be done the end of this August. He estimates it will be two years to begin the next phase, which will be the big building to house everybody.

Superintendent Huber-Kantola commented that in the past he has been asked about the wear and tear on the building and are we doing anything to put aside money for wear and tear on the building? He stated that there has not been a whole lot greater wear and tear on Fruitdale than Lorna Byrne, it's sister school, due to the time it was built. The wear and tear would have come on things such as tables and furniture items. So, when they pay rent there is money put aside to cover those types of repairs or replacements. At this time there is \$60,000 in that fund to be used for those issues.

Principal Kelly Christensen commented that they have a great relationship and work very well together. If there is ever a question or concern, Mr. Logue is always immediately available to take care of the problem. He stated it has been a good partnership.

Member Strahan moved to approve the facility use for 2010-2011 school year. Member Meier seconded and the motion carried unanimously.

APPROVED

Mr. Maluk stated that in mid-April the board approved the development of the Sunny Wolf Charter School (SWCS). For the last two months the district and the charter committee have been negotiating an agreement that is being presented tonight. When it was approved in April, it was with the stipulation that it be a K-5 program. During negotiations the length of the contract was an issue for a while. They wanted a five year contract, and we went with what is a standard three year contract. They also talked about the addition of grades. It was agreed by the school board in April that it be a K-5 and that it would be a gradual addition for grades. So, in the agreement it's adding sixth grade the second year and seventh grade in the third year. The charter wanted to get a commitment to add additional grades beyond that, but we didn't go along with that. Mr. Maluk felt that after seventh grade we'll see where we are at. If the school is successful, and the board is amenable then that might be something that could happen. They also talked about the funding. There are two ways to handle it. The district could have given the charter 100% of the ADM and they would pay us back for administrative services up to 20%. We have

SUNNY WOLF
CHARTER SCHOOL

SUNNY WOLF CHARTER
SCHOOL (CONTINUED)

the right as a school district to hold 20% and give them 80% so that was a part of this agreement. There was also some discussion about Special Education services. That was ironed out pretty well as to who provides it. Our attorney, Andrea Hungerford was very valuable through this process. She is not only an attorney, but she also founded a charter school in the state. We tried to be supportive of this community venture, but at the same time have an impact on the district that is as small as possible financially. The one other area was transportation. We are not going to provide transportation other than existing routes that go through that area. If they can schedule their start times and end times and get on the routes that we have established they are welcome to utilize our busing. Any additional routes they would have to develop on their own. We also consulted with our insurance on the lease. We are recommending it based on the agreement we had in April.

Member Litak asked in regards to transportation. On the existing routes, if we are not having to add any routes, we're not charging them anything for that? Mr. Maluk responded that we are not, just as if we had student in private schools that live on one of our routes, they can make those arrangements.

Member Meier asked a question in regards to adding the sixth and seventh grades. We talked about it when we approved the charter school, that we wanted to start out as a K-5 and see how that went. The concerns were: educationally, what it would take to educate our middle school students and proving that starting off smaller then moving on to the middle school grades. Also, to ease the financial impact in the beginning and we would know how bad our finances would be. Member Meier stated she didn't have a problem potentially adding sixth and seventh grades in the future, but didn't want it to be automatic and don't think that was what was originally agreed upon. The language in the contract, Section 4(a)(4) reads that even if we deny approval, it still goes ahead.

Member Strahan stated he recalled that we were moving forward with grades K-5, then revisiting the addition of adding more grades in the future.

Member Litak stated that was his recollection as well.

Director Maluk responded that they went back and forth on the subject. There was significant discussion by the Board, Superintendent and charter representatives on the subject. It was determined that the language was unclear and it was requested that Director Maluk re-write the language so that it covers the intent.

Member Litak asked for clarification regarding Section 5(c)(2) 'Enrollment Numbers'. The contract states that in the first year they are allowed 35 students from Three Rivers School District (TRSD), the second year and additional five students will be added, and after year two no limits to enrollment will be in place. A discussion was held, and it was agreed the language would be changed to allow an additional 5 students in the third year and "any adjustments to further increases of district students will be reviewed annually by the TRSD and SWCS".

Member Meier asked in regards 'Student Performance/Corrective Action' Section 7(b)(2) asked if there was a plan in place if the students are performing at a substandard level as stated in the contract? Director Maluk responded that we have many plans and procedures that could be followed should we get to the point where it was needed. It was determined that would be covered by the statement in the contract where it states action could take place if the school is not successful.

Member Meier then asked if all of the charter school employees are mandatory

reporters? Director Maluk responded that they are all mandatory reporters and will have mandated training.

SUNNY WOLF CHARTER
SCHOOL (CONTINUED)

This item was tabled and the meeting moved on to other agenda items while Director Maluk briefly left to re-write the wording for the contract to bring back to the board.

Accounting Manager Lisa Cross presented a proposal requesting the board to approve Hays Oil as the district's supplier of heating and unleaded fuel for an additional year. They won the bid last year and we have been very happy with their service and in the initial RFP it allowed us to renew their contract for this year.

FUEL CONTRACT
RENEWAL

Member Litak moved to approve the contract renewal. Member Meier seconded and the motion carried unanimously.

APPROVED

Ms. Cross presented a resolution (#16) for the annual carryover from the discretionary funds. An estimate is done on June 5th, and that is the most that would be carried over. After the last pay day and the current year purchase orders have been closed an exact amount of discretionary dollars that can be carried over in to the schools savings fund. Approving this resolution allows her to transfer the funds from one account to another.

RESOLUTION (#16) TO
TRANSFER FUNDS FROM
GENERAL TO CARRY-
OVER FUND

Member Litak asked how some of the balances could be negative. Ms. Cross explained that they have over-spent in one area and under-spent in another area. If by some chance a school overspends their discretionary fund this year we will take it out of last year's savings account.

Strahan moved to approve the resolution. Member Meier seconded and the motion carried unanimously.

APPROVED

Ms. Cross brought forward the budget that was approved at the Budget Hearing held prior to the regular session for approval.

RESOLUTION (#17) TO
ADOPT BUDGET

Member Strahan moved to approve. Member Meier seconded and the motion carried unanimously.

APPROVED

Superintendent Huber-Kantola recommended the 2010-2011 Sodexo Contract be approved as presented with a couple of minor changes. One change would be that we are not going to have 5000 students and it does not look like we are going to have 172 school days. We would need to change those numbers in the contract. It is proposed that we change the number of student to 4900 and change the language for days to 'up to 172 days'.

SODEXO CONTRACT

Human resources Director Breckner commented that we have discussed the issue with John Stone and Michael Morris (Sodexo) and they understand that we cannot have a guaranteed contract where we have to provide food service on a day where we have no students. Ms. Breckner also commented that this is the first year that the Food Service department/Sodexo is in the black. They have done an outstanding job.

Member Litak moved to approve the contract as amended. Member Lengwin seconded and the motion carried unanimously.

APPROVED

Director Breckner presented the 2010-2011 revised calendar for approval. The calendar revision is due to the change in the revenue picture. The district is recommending that we delay the start of school by a week and have the students start September 7th, the day after Labor Day to allow us some time to wait and see. It also represents a change to

2010-2011 REVISED
CALENDAR

2010-2011 REVISED
CALENDAR (CONTINUED)

the in-service week for teachers. Three days at the beginning of the year instead of five and two additional days at the end of the year. This calendar represents a full teaching year. The district has shared that we do not have the resources to fund a full school teaching year. You can look forward to another revision as more information becomes known.

APPROVED

Member Meier moved to approve the revised calendar. Member Strahan seconded and the motion carried unanimously.

K-12 MATH AND SCIENCE
TEXTBOOK ADOPTION
POSTPONEMENT

Secondary Education Director John George presented the recommendation for the postponement of K-12 Science and Mathematics textbook adoptions. We currently do not have the resources to purchase the new textbooks on cycle. We have to do an analysis of our existing textbooks and show how they meet or do not meet current requirements. We are 'skimpy' in certain areas in terms of math. Director Maluk has completed our postponement plans for that and if we do not have the money in the budget next year for those books we will have to fill out the paperwork again. Director George explained that in terms of both math and science, this year we have gone through an intensive review in terms of the standards and aligning the standards K-12 with our math program. It is our approach that to utilize the resources that we have and provide supplementary resources out of our ARRA and other title funding to help the teachers gain a better understanding of what it's going to take to teach to those new standards and move forward in that. We will be doing the same thing in science. Holding off on both math and science at this time is going to be beneficial because it is going to give our staff a better opportunity to understand what kind of materials, in terms of a textbook, we are going to need in the future.

APPROVED

Member Strahan moved to approve the postponement of the adoption of new math and science textbooks at this time. Member Litak seconded and the motion carried unanimously.

MOU'S—CONFIDENTIAL
AND ADMINISTRATIVE
GROUPS

Superintendent Huber-Kantola stated the SAFR committee met a while back and we knew that there was going to be a shortfall in the budget for next year. The SAFR committee's recommendation was to go to the employee groups and ask if they would be willing to take some days this year. We approached all of the employee groups and asked them about the possibility of taking some days this year. Both the Confidential staff and Administrative staff said yes, and that it would certainly be more prudent to take some days this year and fewer days next year. The Classified wrestled with that question after the teachers said no, they did not think that was a good idea. The Classified wrestled with it because it would have made some of their groups unable to take days off because they needed to be there when school was going on. Some of their group, such as maintenance, could take days off when kids aren't there, so they elected to keep their group whole and did not take any days. Had the teachers taken days, the Classified group also would have taken days. As a group, they were in favor of that but they did not want to divide their group.

Superintendent Huber-Kantola brought forward the Memorandums of Understanding (MOU) for both the Confidential and Administrative groups that are basically identical which state that they would take five days this year and for instance if there are thirteen days cut next year that they would only be required to take eight; if there are fifteen they take ten and so on. If there is three the district will figure out a way to reinstate two of the days.

APPROVED

Member Meier moved to approve the Confidential and Administrative MOU's and member Litak seconded. Member Meier commented that she was grateful to those groups for their willingness to work with the District and lessen the impact a little bit for

next year. A vote was taken, and the motion carried unanimously.

Director George presented a number of Planned Course Statements from Illinois Valley High School. One of the dilemmas we get in to in terms of reductions in staffing, or movement within the district is that we get teachers in buildings with different qualifications in terms of their credentials and being Highly Qualified in an area. One of the things Ms. Bethany and her staff need to be commended for is their creativity in terms of evaluating not only what their staff can do and teach but also their willingness to provide new opportunities to their students.

PLANNED COURSE
STATEMENTS

Member Litak asked for an explanation of two courses: Intro to Writing II and Intro to Literature II. Director George explained that they are basically the same as our English II, and fulfill the English II requirement. If a student is having difficulty in writing, they would go from English II into Writing II the next term.

Member Litak moved to approve all ten Planned Course Statements presented. Member Strahan seconded and the motion carried unanimously.

APPROVED

Director Maluk returned and the meeting moved back to item 5B, the Sunny Wolf Charter School contract and lease.

SUNNY WOLF CHARTER
SCHOOL (CONTINUED)

The wording in Section 4(a) was re-written to require a review by February 1 of each year, and additional grades will be added at the district's discretion.

The wording in section 4(a)(4) was also re-written to state "Approval shall be deemed granted if the District Board fails to act on any proposal that complies with clauses (1) through (3) of this subsection within (90) days of SWCS submission of its plan for the additional grades".

Board Chair Weaver moved on to the discussion of the lease of the Wolf Creek school to SWCS.

Member Litak asked why we're going with a 30-year lease when they have a three-year charter? Superintendent Huber-Kantola responded that they are going to try to solicit grant funds for part of the improvements of the building and it's easier for them to get grants if they have a long-term investment in the building as opposed to a three-year investment in the building. A member of the SWCS responded that you don't get the cooperation to obtain grants without a long-term lease. Member Litak stated that if we are going to have a long lease, we should have some language in the lease to get the building back for TRSD purposes with some reasonable notice. As it states now, even if the charter is revoked, we will have leased this building out for ten dollars a year for the next thirty years. That would tie our building up for thirty years even if there is no charter school there.

Member Meier commented that if the charter is successful and thriving, we have no intention on taking the building back, but in the event the charter is no longer in operation, the building should be returned to the district.

After much discussion it was agreed the following language would be added (3.1.2) "Upon expiration of the SWCS or revocation of the SECS agreement, terms of this lease agreement shall be subject to review and renegotiation".

Member Meier moved to approve the Sunny Wolf Charter School charter and lease as amended. Member Strahan seconded and the motion carried unanimously.

APPROVED

FINANCIAL REPORT

Superintendent Huber-Kantola reported that with adding back days, our ending fund balance is expected to be \$1.6 million. Within the next two weeks the year end books should be closed out . The budget approved tonight is optimistic, which is fairly scary when the Governor cut 9% across the board for state services and the impact to TRSD for next year is slightly over \$2 million. Now our reality is along with the cuts that were in the budget, we have to figure out a way to decrease our spending by another \$2 million next year. Unfortunately 85% of our financial resources tied up in personnel. Director Breckner is in contract negotiations with all of our employee groups at this time. We may need to cut as many as 17 total days/15 school days. Other school districts are suffering as well. Medford will be reducing four days next year, but they reduced ten school days this year. Grants Pass is looking at cutting 3-1/2 days next year. This situation is devastating to the kids in Oregon and teachers and staff as well. Economically it impacts nearly 600 employees that we have in our district.

TECHNOLOGY REPORT

Director Breckner stated she had nothing to add to her written report. The Tech Department is busy working on their summer projects.

MAINTENANCE REPORT

Dave Bracken reported he had nothing to add to his written report. They are busy working on their summer projects as well.

Member Litak asked how the summer projects decided upon given the financial situation we are in. Are all of these necessary at this time—or are there some projects that can be deferred? Mr. Bracken responded that the first few items on the list are not a large financial impact other than labor. There are also situations where some equipment is costing us more to keep up and is cheaper to replace. Maintenance is having to decrease their budget by 10% next year as well.

FOOD SERVICE REPORT

Mr. Morris stated he had nothing to add to his written report. Board Chair Weaver congratulated Mr. Morris for keeping his food service program in the black.

CONSENT AGENDA

Board Chair Weaver requested the minutes be separated out the minutes from the Consent Agenda. Member Strahan moved to approve the amended Consent Agenda. Member Lengwin seconded, Member Meier abstained and the motion carried unanimously.

Member Strahan moved to approve the minutes and Member Litak seconded. Member Litak pointed out that on page 3 of the May 17th minutes, third paragraph the sentence needs to be corrected to read “Member Litak moved to approve the resolution . . . “

APPROVED

Member Strahan moved to approve the minutes. Member Litak seconded and Member Weaver and Meier abstained due to their absence. The motion carried.

ADJOURNED

Meeting adjourned at 9:40 p.m.

Jim Weaver
Chairperson of the Board
THREE RIVERS SCHOOL DISTRICT

Dan Huber-Kantola
Superintendent-Clerk
THREE RIVERS SCHOOL DISTRICT