

BOARD OF TRUSTEES AGENDA

<input type="checkbox"/> Workshop	<input type="checkbox"/> Regular	<input type="checkbox"/> Special
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- (A) Report Only Recognition

Presenter(s): ISMAEL MIJARES, DEPUTY SUPERINTENDENT FOR BUSINESS AND FINANCE
LUIS VELEZ, PURCHASING DIRECTOR

Briefly describe the subject of the report or recognition presentation.

REPORT ON MANAGEMENT FEES FOR STATE PURCHASE CONTRACTS, INTERLOCAL AGREEMENTS AND PURCHASING COOPERATIVES.

- (B) Action Item

Presenter(s):

Briefly describe the action required.

- (C) **Funding source: Identify the source of funds if any are required.**

- (D) **Clarification: Explain any question or issues that might be raised regarding this item.**

district attorney, a citizen of the county in which the school district is located, or any interested party may bring an action for an injunction. A party who prevails in an action brought under this subsection is entitled to reasonable attorney's fees as approved by the court.

Added by Acts 1995, 74th Leg., ch. 260, Sec. 1, eff. May 30, 1995. Amended by Acts 1999, 76th Leg., ch. 1225, Sec. 3, eff. Sept. 1, 1999.

Sec. 44.0331. MANAGEMENT FEES UNDER CERTAIN COOPERATIVE PURCHASING CONTRACTS. (a) A school district that enters into a purchasing contract valued at \$25,000 or more under Section 44.031(a)(5), under Subchapter F, Chapter 271, Local Government Code, or under any other cooperative purchasing program authorized for school districts by law shall document any contract-related fee, including any management fee, and the purpose of each fee under the contract.

(b) The amount, purpose, and disposition of any fee described by Subsection (a) must be presented in a written report and submitted annually in an open meeting of the board of trustees of the school district. The written report must appear as an agenda item.

(c) The commissioner may audit the written report described by Subsection (b).

Added by Acts 2007, 80th Leg., R.S., Ch. 449 (H.B. 273), Sec. 5, eff. June 16, 2007.

Sec. 44.034. NOTIFICATION OF CRIMINAL HISTORY OF CONTRACTOR. (a) A person or business entity that enters into a contract with a school district must give advance notice to the district if the person or an owner or operator of the business entity has been convicted of a felony. The notice must include a general description of the conduct resulting in the conviction of a felony.

(b) A school district may terminate a contract with a person or business entity if the district determines that the person or business entity failed to give notice as required by Subsection (a) or misrepresented the conduct resulting in the conviction. The district must compensate the person or business entity for services performed before the termination of the contract.

(c) This section does not apply to a publicly held corporation.

Added by Acts 1995, 74th Leg., ch. 260, Sec. 1, eff. May 30, 1995.

MANAGEMENT FEES REPORT - 2019-2020

<u>Description of fees paid by District</u>		<u>Fee collected:</u>
1	Interlocal Agreement - Houston-Galveston Area Council Cooperative (HGAC) No fee paid.	\$ -
2	Interlocal Agreement - Texas Department of Information Resources (DIR) No fee paid.	\$ -
3	Interlocal Agreement - The Cooperative Purchasing Network (TCPN) No fee paid.	\$ -
4	Interlocal Agreement - U.S. Communities Government Purchasing Alliance No fee paid.	\$ -
5	Interlocal Agreement - Purchasing Association of Cooperative Entities (PACE) No fee paid.	\$ -
6	Interlocal Agreement - The Interlocal Purchasing System (TIPS) No fee paid.	\$ -
7	Interlocal Agreement - Education Service Center Region 20 The fee compensates the cooperative for the services and functions performed under the cooperative.	\$ 1,648.00
8	Interlocal Agreement - TASB Local Government Purchasing Cooperative (Buyboard) The fee enables the cooperative to pay the administrative, endorsement, licensing, marketing, and other expenses involved in operating the cooperative program.	\$ 78,243.29
9	Interlocal Agreement - Texas Association of School Boards – Energy Cooperative The fee compensates the cooperative for the services and functions performed under the interlocal participation agreement and enable the cooperative to pay the administrative, endorsement, licensing, marketing, and other expenses involved in operating the cooperative program. The cooperative fee is approximately \$0.0009/kWh.	\$ 24,334.97
10	State of Texas Cooperative Purchasing Program Membership fee of \$100.00 to the State of Texas Cooperative Purchasing Program covers governmental costs associated with the cooperative program.	\$ 100.00
Total management fees collected by Purchasing Cooperatives:		\$ 104,326.26

<u>Description of refunds received by District</u>		<u>Refund received:</u>
1	Interlocal Agreement - TASB Local Government Purchasing Cooperative (Buyboard) By participating in the TASB Buyboard cooperative, Eagle Pass I.S.D. is eligible to receive a rebate on annual purchases made through this cooperative.	\$ 50,142.00
2	Interlocal Agreement - The Interlocal Purchasing System (TIPS) By participating in The Interlocal Purchasing System (TIPS), Eagle Pass I.S.D. is eligible to receive a rebate on annual purchases made through this cooperative.	\$ 153.69
Total refunds received under cooperatives:		\$ 50,295.69

Total management fees paid:	\$ 104,326.26
Total refunds received under cooperatives:	\$ (50,295.69)
Net expense to EPISD:	\$ 54,030.57

Eagle Pass ISD

Contracts or Purchase Orders at \$25,000 or more

Vendor Name	PO Number	PO Amount	Vendor Fees
Audio Visual Aids	314934	\$56,870.50	\$1,137.41
Caldwell Country Chevrolet, LLC	314242	\$64,145.00	\$400.00
Caldwell Country Chevrolet, LLC	315343	\$27,310.00	\$400.00
Dumas Hardware Company	315647	\$32,700.00	\$654.00
Dumas Hardware Company	315648	\$27,950.00	\$559.00
Dumas Hardware Company	315649	\$27,950.00	\$559.00
Dumas Hardware Company	315650	\$29,620.00	\$592.40
Dumas Hardware Company	315643	\$28,890.00	\$577.80
Dumas Hardware Company	315644	\$29,970.00	\$599.40
Dumas Hardware Company	315651	\$29,870.00	\$597.40
Dumas Hardware Company	315652	\$27,950.00	\$559.00
Dumas Hardware Company	315653	\$27,950.00	\$559.00
Dumas Hardware Company	315655	\$30,675.00	\$613.50
Dumas Hardware Company	315654	\$30,100.00	\$602.00
Dumas Hardware Company	317421	\$27,700.00	\$554.00
Dumas Hardware Company	317439	\$28,329.00	\$566.58
Dumas Hardware Company	317443	\$28,329.00	\$566.58
Edgenuity Inc.	312912	\$37,525.00	\$750.50
FireFly Computers	316254	\$181,368.00	\$3,627.36
FireFly Computers	316257	\$90,684.00	\$1,813.68
FireFly Computers	316256	\$90,684.00	\$1,813.68
FireFly Computers	316255	\$181,368.00	\$3,627.36
Holt Texas, Ltd	312718	\$30,950.00	\$619.00
Imagine Learning, Inc.	313211	\$90,000.00	\$1,800.00
Jeans Restaurant Supply	310550	\$32,927.70	\$658.55
Jeans Restaurant Supply	311159	\$55,197.16	\$1,103.94
Jeans Restaurant Supply	314432	\$65,851.99	\$1,317.04
Lakeshore Learning Materials	311481	\$99,910.11	\$1,998.20
Lakeshore Learning Materials	311391	\$131,451.40	\$2,629.03
National Business Furniture	312645	\$29,112.00	\$582.24
Nearpod Inc., a Delaware corp	312688	\$61,500.00	\$1,230.00
Quality Hardwood Floors, Inc.	310827	\$31,000.00	\$620.00
Savvas Learning Company LLC (formerly Pearson Education)	311463	\$52,367.50	\$1,047.35



Eagle Pass ISD

Contracts or Purchase Orders at \$25,000 or more

Vendor Name	PO Number	PO Amount	Vendor Fees
Trane	309392	\$319,189.00	\$6,160.81
Trane	314664	\$377,928.10	\$7,558.56
Varsity Spirit Fashions/CDT	302769	\$35,268.07	\$705.36
Varsity Spirit Fashions/CDT	302711	\$26,301.69	\$526.03
VED Heritage Properties, LTD. (Volvo & Mack Trucks of Waco)	317246	\$473,693.16	\$400.00
Total for contracts at \$25,000 or more		\$3,050,585.38	\$50,685.76



Eagle Pass ISD

	PO Amount	Vendor Fees
Total for all other contracts or purchase orders	\$1,379,136.26	\$27,557.53
Total of all purchase orders processed	\$4,429,721.64	\$78,243.29
Rebate Paid		(\$50,142.00)
Net Amount of Fees Collected		\$28,101.29
Percentage of Vendor Service Fee Collected		0.63%

June 18, 2021

Eagle Pass ISD

RE: Report of TASB Energy Cooperative Fees September 1, 2019 – August 31, 2020

The TASB Energy Cooperative (the “Cooperative”) is providing the following report of fees received by the Cooperative-awarded vendors for products and services your district or entity procured through the Cooperative during the last fiscal year (“Cooperative Fees”). **THIS IS NOT A BILL OR AN INVOICE.** The Cooperative is providing this information on prior fees paid in accordance with your Interlocal Participation Agreement with the Cooperative and in order for your district to determine its compliance with Section 44.0331 of the Education Code, which states:

- (a) A school district that enters into a purchasing contract valued at \$25,000 or more under Section 44.031(a)(5), under Subchapter F, Chapter 271, Local Government Code, or under any other cooperative purchasing program authorized for school districts by law shall document any contract-related fee, including any management fee, and the purpose of each fee under the contract.
- (b) The amount, purpose, and disposition of any fee described by Subsection (a) must be presented in a written report and submitted annually in an open meeting of the board of trustees of the school district. The written report must appear as an agenda item.
- (c) The commissioner may audit the written report described by Subsection (b)

The Interlocal Participation Agreement executed by your district allows the Cooperative to collect, directly or indirectly, aggregation, administration, or service fees from energy services vendors. The fees are stated in the agreements associated with each service and compensate the Cooperative for the services and functions performed under the Interlocal Participation Agreement and enable the Cooperative to pay the expenses involved in successfully operating a cooperative program.

Electricity Program Fees: The Cooperative Fee is included in the energy price in your entity’s agreement with the Cooperative’s awarded retail electric provider (“REP”) and is determined annually based upon a review of total electricity usage generating from Cooperative members for the respective Cooperative fiscal year and other factors. The portion of the Cooperative Fee that was included in your entity’s energy price is listed below.

Fuel Program Fees: The Cooperative Fee is included in the price of the fuel and ranges from one-half cent (\$0.005) to five cents (\$0.05) per gallon, depending on (i) the type and volume of fuel purchased and (ii) whether fuel is purchased on a fixed or index/rack rate basis.

Eagle Pass ISD	- electricity	15,667,723	kWh	\$17,077.77
Eagle Pass ISD	- fuel	145,144	gallons	\$7257.20

FEE PAID SUMMARY FOR SEPTEMBER 2019 – AUGUST 2020

TOTAL COOPERATIVE FEES: \$24,334.97

If you have any questions, please call us at 800-580-8272. Thank you for past support of the Cooperative and we look forward to providing you continued service in the upcoming year.

Respectfully,

TASB Energy Cooperative



December 1, 2020

RE: Cooperative Rebate Check

Dear BuyBoard member:

We are pleased to present your organization with the enclosed rebate check.

Because of your participation and confidence in The Local Government Purchasing Cooperative d/b/a BuyBoard® (Cooperative), the program has continued to grow over the last few years. The purchasing volume exceeded \$1.25 billion for the 2019-20 fiscal years, and membership has grown to over 2,900 governmental throughout the state.

As a result of the continued growth, the Cooperative is sending rebate checks to eligible members. The rebate is reflective of the Cooperative collecting more in vendor service fees than it needed to cover its annual expenditures. As a result, the Cooperative Board approved a distribution of \$10.5 million to be rebated to 1,091 members, based on each entities contribution to the Cooperative's excess revenue. The enclosed check results from your participation in the Cooperative for the 2019-20 fiscal years.

Our goal is to continue to offer high-quality products at competitive prices from top-performing vendors so that you always find value in the Cooperative and BuyBoard.

Thank you for your participation in the Cooperative, and we look forward to serving you even better in the future.

Sincerely,

Ms. Marta Alvarez
Chair
The Local Government Purchasing Cooperative



Lou Mireles
Consultant
Business Services

Texas Association of School Boards

lupe.mireles@tasb.org
800.580.8272 • Cell: 210.218.3867
Fax: 800.211.5454

tasb.org P.O. Box 400, Austin, Texas 78767-0400
12007 Research Blvd., Austin, Texas 78759-2439

The Local Government Purchasing
Cooperative
P.O. Box 400
Austin, TX 78767-0400

Member Chase Bank, N.A., Dallas, TX

88-88/1418
20329
12/1/2020
Vendor No: 159901

FIFTY THOUSAND ONE HUNDRED FORTY TWO AND 00/100***

***50,142.00

VOID IF NOT CASHED IN 60 DAYS

PAY TO THE ORDER OF EAGLE PASS ISD
587 MADISON ST
EAGLE PASS, TX 78852



⑈00020329⑈ ⑆111300880⑆

734240047⑈

THE FACE OF THIS CHECK IS BROWN ON WHITE PAPER AND AN ARTIFICIAL WATERMARK APPEARS ON BACK OF CHECK.

The Local Government Purchasing
Cooperative
P.O. Box 400
Austin, TX 78767-0400

Net Amount: \$***50,142.00
Payee Name: EAGLE PASS ISD

20329
12/1/2020

Invoice Number	Invoice date	Description	Gross	Discount	Amount Paid
120120	12/1/2020	2019-20 COOP BUYBOARD REBATE	50,142.00	0.00	50,142.00
Total					50,142.00



THE INTERLOCAL PURCHASING SYSTEM

A Department of Education Service Center Region 8, 4845 US Highway 271 North, Pittsburg, Texas 75686, (866) 839-8477

September 30, 2020

Re: TIPS Member – Delivery of TIPS Rewards

Dear Valued TIPS Member:

Congratulations on earning the enclosed TIPS Rewards! TIPS strongly encourages you to cash this TIPS Reward Check as soon as possible but certainly no later than ninety (90) days to ensure immediate funding.

We want to thank you for choosing to utilize The Interlocal Purchasing System (“TIPS”) for your cooperative purchasing needs. We constantly strive to improve our processes and serve you, our valued TIPS Members, to the best of our ability. Nothing means more to us than to know that you continue to depend on and trust TIPS with your purchases. We know that this year has been anything but easy for our TIPS Members, which is why TIPS could not be more excited to be writing to deliver your TIPS Rewards!

As you may be aware, TIPS Rewards Dollars are awarded based on all of your annual (fiscal year) purchases reported to and processed through TIPS within 30 days of the issue date. A TIPS Rewards purchase is considered completed once TIPS has received full payment from the Vendor. **We welcome you to login into your TIPS Member Portal, update all of your current Member information, and view a report of all reported TIPS purchases which contributed to your TIPS Rewards for the fiscal year.** If you are interested in reporting your TIPS purchases via a specified TIPS spreadsheet rather than reporting each individual purchase order, please send an email to Karen.Walton@tips-usa.com for additional details and qualifying factors.

We hope that your TIPS Rewards include every intended TIPS purchase. However, we would like to take this opportunity to encourage review and utilization of the **TIPS Purchase Order Reporting Requirements** to ensure that you are maximizing your TIPS Rewards and receiving every TIPS Reward dollar that you deserve:

- Visit the TIPS website at: www.tips-usa.com and search “All Contracts” or “All Vendors” to locate a specific Vendor, service, or product.
- When completing a TIPS purchase, the TIPS Member must request a TIPS Quote from the TIPS Vendor with the TIPS Contract Number referenced on the quote. You can easily request a quote using the TIPS Member Portal.
- If the Member decides to proceed with the purchase, the Member must submit the TIPS Quote & PO (payable to the awarded TIPS Vendor) both referencing the TIPS Contract Number, to tipspo@tips-usa.com.

- Please note that all vendor instructions must be included on the PO as vendor instructions detailed in the body of the email to tipspo@tips-usa.com are not seen by the Vendor.
- A comprehensive list of “automated vendors” can be found at: www.tips-usa.com/automatedvendors.cfm. If the vendor is an “Automated Vendor” please send the TIPS Quote & PO directly to the vendor.
- Member payment will be made directly to the Vendor by the Member as agreed by the parties.
- In the event a Member submits PO directly to Vendor that is NOT an “Automated Vendor”, it must be immediately forwarded to TIPS marked as “confirmation only” within 30 days of the issue date. Please see the TIPS Reseller Procedure when using a Reseller of the primary TIPS Vendor.

Again, if you are interested in reporting your TIPS purchases via a specified TIPS spreadsheet rather than reporting each individual purchase order, please send an email to Karen.Walton@tips-usa.com for additional details and qualifying factors. For questions or concerns about your enclosed TIPS Rewards, please contact our Accounting Department at accounting@tips-usa.com or call 866-839-8477. For questions or concerns about your TIPS Member Portal, please call 866-839-8477 or email Reid.Williams@tips-usa.com. Thank you again for choosing TIPS and we look forward to serving and rewarding you in this new fiscal year!

Thank you,

Meredith Barton

Chief Operating Officer
4845 US Hwy 271 North
Pittsburg, TX. 75686
TOLL FREE: 866-839-8477
www.tips-usa.com

VENDOR COMPANY NAME		VENDOR NUMBER	VENDOR PHONE NO.	CHECK DATE	CHECK NO.
EAGLE PASS ISD		12665		09-29-2020	054782
INVOICE NUMBER	INVOICE DATE	PO/PA NUMBER	ACCOUNT CODE		PAYMENT AMOUNT
TIPS REWARD		015210	712-62-6499.21-212-199000		153.69
TOTAL					*****153.69

FOR SECURITY PURPOSES, THE FACE OF THIS DOCUMENT CONTAINS A COLORED BACKGROUND AND VOID PANTOGRAPH.

GUARANTY BOND BANK
MT. PLEASANT, TEXAS

REGION VIII EDUCATION SERVICE CENTER
P.O. BOX 1894 • MT. PLEASANT, TEXAS 75456-1894

54782

VENDOR NUMBER

12665

DATE

09-29-2020

CHECK NUMBER

054782

PAY *****153 DOLLARS AND *69*CENTS

AMOUNT

*****153.69

TO THE
ORDER
OF

EAGLE PASS ISD
1420 EIDSON ROAD
EAGLE PASS, TX 78852

BY

Dennis L. Howard MP
Certification

BY

Mickey Allen MP

⑈054782⑈ ⑆111915327⑆ 1900247⑈