

Browning Public Schools  
**Board Agenda Request**  
Meeting to Be Held: 3-7-23



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**Recognition:**    Students                       Staff                       Parents  
**Information:**    Building Report                       Old Business                       Superintendent's Report  
**Action:**    Resignation                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State                       Travel In State                       Approvals  
                     Termination                       Legal Matters                       Other: \_\_\_\_\_  
This action request pertains to  Elementary (only)                       High School/District Wide

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**Date:**   February 28, 2023

**To:**   Corrina Guardipee-Hall  
            Superintendent

**From:**   Jennifer Wagner  
**Title:**   Browning High School Principal

**Subject:**   **CSA: Golden Triangle Gym, Self-Defense Training 2022-2023**

**Description:**   Request approval of Contract Service Agreement for self-defense training from Golden Triangle Gym for April 21, 2023.

**Financial Impact:**   \$360.00

**Funding Source (Budget/grant, etc.):**   **226.60.150.2225.320**

**Attachment(s):**   CSA/Agenda

**Approval:**   Superintendent's Office/Finance/Personnel as applicable (Initial) \_\_\_\_\_

**Comments:**   \_\_\_\_\_

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**Board Action:**    N/A (Info)    Approved    Denied    Tabled to: \_\_\_\_\_

Browning Public Schools  
**CONTRACT SERVICE AGREEMENT**  
(406) 338-2715 • (406) 338-3200

**Date:** 2/28/2023

**Board Approval:** 3/7/23

**Contractor:** Golden Triangle Gym (Vendor 9472)

Phone: \_\_\_\_\_

**Address:** 901 9th Street North Great Falls MT 59417  
P.O. Box or Street Address City State Zip

**Type of Project/Service** (be specific): Students will be given steps to protect themselves from violence by exploring the psychology of violence, what to do in imminent violence, threat recognition, and defense tactics/techniques. (Please see attached)

**Contracted Dates:** April 21st 9AM-2PM

Rate per hour/per day: \$60.00 per hour x 6 hours = \$360.00

Per Diem/per day: \_\_\_\_\_ x \_\_\_\_\_ # of Days = N/A

Mileage: \_\_\_\_\_ miles @ \_\_\_\_\_ per mile = N/A

Other costs (explain): Not to exceed total \$ amount = N/A

**Total Project Cost** = **\$360.00**

**Contract to be paid from:**

[226.60.150.2225.320](https://www.browningpublicschools.org/226.60.150.2225.320)

**Independent Contractor:**

Submit invoice on completion

Other \_\_\_\_\_

**Employee:**

Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

\_\_\_\_\_  
**Contractor's Signature**

Jennifer LaFromboise-Wagner  
**Principal/Supervisor**

\_\_\_\_\_  
**SSN/Federal ID Number/EIN**

\_\_\_\_\_  
**Superintendent**

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

White – Contractor

Yellow – Business Office