Request for Extended Travel		
NAME: Karen Gray		
DATE: January 11, 2012 DEP	T/BUILDING _Parkrose District Office	
PURPOSE: 46th AAIE Annual Con	ference - Building Cultures of Integrity: Ethic	cal school Leadership, Ethical Governance
and Ethical School Climates		
DISTRICT BENEFIT: Personal Bus	iness	
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2. DATES <u>: F</u>	ebruary 9-12, 2012	
ESTIMATED EXPENSES:	<u>DESCRIPTION</u>	COST
TRAVEL	Airline	\$373.80
MEALS	Per Diem - \$66.00 X 4 days	\$264.00
LODGING	The Westin Copley Place, Boston \$209.00 with tax X 3 nights (shared room)	\$313.50
REGIS/FEES	Registration Fee	\$315.00
SUBSTITUTE		\$0
OTHER	Taxi \$35.00 one way	\$70.00
TOTAL		\$ 0 – Karen is paying for the trip
BUDGET SOURCE(S): Dev	Sprally Dari	

1: GENERAL FUND: \$0 Superintendent is paying for the trip 2. WORKSHOP FUNDS: 3. CONTRACT REQUIREMENT:\_

steveand:from\_becky:Board:Board Meetings 2011-12:1.23.12:draft Travel Request Karen Gray 46th Annual AAIE Conference-February 8-12, 2012-Boston,MA paid by karen.doc

	Request for extended travel
4. OTHER:	
SUPERVISORS RECOMMENDATION AND COMMENTS:	
OF EXVISORS RECOMMENDATION AND COMMENTS.	
SUPERVISOR SIGNATURE	
SEND FORM TO SUPERINTENDENT/DESIGNEE:	
SUPERINTENDENT/DESIGNEE RECOMMENDATIONS/COM	MENTS:
BOARD ACTION:APPROVEDDISA	APPROVED DATE:
AGREE THAT ALL OF THE INFORMATION ON THIS FORM	S ACCURATE AND TRUE TO THE BEST OF MY

KNOWLEDGE.

EMPLOYEE SIGNATURE: Karen L. Day