

BID #	DESCRIPTION	AMOUNT
	CONTRACT RENEWALS	
3558	RENEWAL OF ANNUAL CONTRACT FOR PRINTING OF STUDENT HANDBOOK Supreme Printing Dallas, TX	\$40,000.00 (not to exceed)

TO: The Board of Trustees

FROM: President Cary Israel

DATE: May 27, 2014

SUBJECT: Recommendation for Renewal of Bid 3558 - Annual Contract for Printing of the Student Handbook.

SCOPE: First renewal of the annual contract for printing of the Student Handbook. The initial term of contract was for one (1) year with an option to renew two (2) additional consecutive years upon mutual agreement and Board approval. Term of contract: 06/01/2014 through 05/31/2015

RECOMMENDATION: Supreme Printing Company \$40,000.00
Dallas, TX (not to exceed)

JUSTIFICATION: Supreme Printing Company has provided excellent service and they are holding their prices firm for an additional year. Their original bid prices were over \$3,000 less than the next lowest bidder and over \$18,000 less than the highest bidder. Five (5) total bids were received.