



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT 304**  
**FROM THE OFFICE OF HUMAN RESOURCES**

TO: Dr. Kent Mutchler  
FROM: Adam Law Ed.D.  
RE: January 14, 2019 Personnel Report  
DATE: January 10, 2019

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I request that the Board of Education approve the following personnel recommendations:

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**CERTIFIED STAFF**

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**I. FTE Adjustment - Certified Staff**

Start Date	Name	School	Subject/Grade	Current FTE	New FTE
1/22/19	Thill, Jennifer	GHS	Math	1.0	1.20 2nd Semester only

Due to our inability to retain a teacher who is willing to teach one Math class a day, I am recommending that Jennifer Thill, who already teaches Math at GHS, assume the teaching responsibility for one additional class during the second semester in the 2018-2019 school year.

**II. Long-Term Substitutes**

Length of Assignment	Name	School	Subject/Grade	FTE
1/14/19 - 3/22/19	Fordonski, Pat	WAS	Student Assistance Coordinator	.50

**III. Family and Medical Leave**

Name	School	Subject/Grade	Approximate Dates	FTE
Baron, Katie	GHS	Social Worker	3/21/19 - 5/3/19	1.0

**SUPPORT STAFF**

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**I. New Hires**

Start Date	Name	School	Position	School Year
1/3/19	Ferguson, Bryonna	GMSN	2nd Shift Custodian	12 month
1/7/19	Adkins, Raymond	CO	Safety/Security Coordinator	12 month
1/9/19	Gonzalez, Serge	Garage	Bus Driver	9 month

**II. Resignations**

Name	School	Position	Effective Date	School Year
O'Brien, Ruth	WAS	Library Assistant 10 hrs week	12/21/18	9 month
Hamilton, Alyssa	GMSS	Special Education Assistant 35 hrs week	12/21/18	9 month
Walker, Beth	GHS	Library Assistant 37.5 hrs week	12/21/18	9 month

**III. Reappointments/Reclassifications**

Effective Date	Name	Position
1/2/19	Rossell, Jacob	From Security GHS 12 hrs week to Grounds 8 hrs a day 12 month
1/14/19	Bridges, Audrey	From Campus Manager GHS to Building Services Coordinator-Nights

**IV. Family and Medical Leave**

Name	School	Position	Approximate Dates	School Year
Temple, Tracy	FES	Special Education Assistant	11/27/18 - 12/17/18	9 month
Corrigan, James	All	Floater Custodian	1/11/19 - 1/21/19	12 month

**V. Long Term Substitute**

Name	School	Position	Approximate Dates	School Year
Cieslikowski, Lisa	MCS	Special Education Assistant (Amy Sheehan)	12/17/18 - March	9 month

**VI. Retirement**

Start Date	Retirement Date	Name	School	Position	School Year
8/15/11	1/4/19	James Derek Jones	GMSN	2nd Shift Custodian	12 month