Minutes of Regular Meeting

The Board of Trustees
Pasadena Independent School District

A Regular Meeting of the Pasadena Independent School District Board of Trustees was held September 23, 2025, beginning at 5:30 p.m. in the board room of the Pasadena ISD Administration Building, 3920 Mickey Gilley Boulevard, Pasadena, Texas 77505.

I. Convene in a quorum and call to order; invocation and pledges of allegiance Board President Kenny Fernandez called the meeting to order at 5:30 p.m. Board members present were Kenny Fernandez, Casey Phelan, Marshall Kendrick, Nelda Sullivan, Joe Campos, and Paola Gonzalez. Crystal Davila was absent. Joe Campus gave the invocation and Paola Gonzalez led the pledges.

II. Public Comments according to Policy BED (LOCAL) - (30-minute allotment). Eryiel McGrew, a student at Sam Rayburn High School spoke about her experience in the HOSA program.

III. Policy Update Presentation ~ *Sandra Garcia-Huhn, General Counsel*

IV. Adjournment to closed session pursuant to Texas Government Code sections:

551.071 to consult with district attorneys concerning matters on which the attorney's duty to the district under the Code of Professional Responsibility clearly conflicts with the Texas Open Meetings Act; to seek the advice of its attorney about pending or contemplated litigation or a settlement offer; and/or to consider legal advice regarding items specifically listed on the agenda

551.072 for the purpose of discussing the purchase, exchange, lease or value of real property

551.074 for the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee, or to hear complaints of charges against a public officer or employee, unless the individual who is the subject of the deliberation or hearing requests a public hearing; concerning matters related to the superintendent's recommendation to hire administrative personnel; and/or the superintendent's recommendations related to renewals, non-renewals, and terminations of contracts for professional personnel

V. Reconvened in open session at 7:00 p.m.

VI. Special Recognition

Tanya Hagar, Executive Director of Career and Technical Education recognized an exceptional business partner, Donna Sandlin, Champion for CTE, and an outstanding educator, Kimberly Longstreet, Stand Out Business Teacher. Both were honored by the Career and Technical Association of Texas for their remarkable contributions. Amanda Khan, Advanced Academics

Specialist, recognized twenty-two (22) campuses that received the TEPSA Student Leadership Award, four (4) campuses, Sparks, Teague, and Burnett Elementary Schools, and Fred Roberts Middle School, who received the 2025 American Student Council Association School of Excellence Award, and two (2) sponsors receiving 2025 ASCA Exemplary Advisor Awards.

VII. Consent Agenda

1. Minutes 08 26 25
2. Informational Pages
3. Bid Items

A. Competitive Sealed Bids and/or Request for Competitive Sealed Proposals
- Computer Repair Parts, Supplies and Related Items and Services, RFP #26R-001LM
- Supplemental Food and Catering Services, RFP #26R-009LG

B. Contract Renewals
- Nutrition Services Food Processing Accessories, CSP #25P-005EZ

C. Information Summary of Purchase Orders over $10,000
- August 1, 2025, through August 31, 2025

4. Quarterly Investment Report for 06/01/2025 - 08/31/2025

Motion by Casey Phelan, seconded by Paola Gonzalez to approve the consent agenda.

AYES: Fernandez, Phelan, Marshall, Sullivan, Campos, Gonzalez
NOES: None
The motion passed unanimously by a 6 to 0 vote.

VIII. Personnel Section

1. Consideration and possible approval of administrative personnel. Motion by Nelda Sullivan, seconded by Paola Gonzalez to approve administrative personnel. Mrs. Sullivan announced Dedra Diaz and Kelly Gonzalez as Speech Language Pathologists for the Special Education Department.

AYES: Fernandez, Phelan, Marshall, Sullivan, Campos, Gonzalez
NOES: None
The motion passed unanimously by a 6 to 0 vote.

2. Certified personnel for the 2025-2026 school year - *For Information Only*

3. Support personnel for the 2025-2026 school year - *For Information Only*

IX. Educational Section

1. Summer School Spotlight Presentation - *Becky Benner and Daniel Hoppie, Executive Directors Academic Achievement, and Traci Powell, Executive Director Innovation and Development*

2. Summer School Enrichment Spotlight Presentation - *Tom Le, Director Advanced Academics*

3. Consideration and possible approval of an interlocal agreement between Pasadena Independent School District and Texas Woman's University for internship and externship with no financial implication. Motion by Marshall Kendrick, seconded by Nelda Sullivan to approve an interlocal agreement between Pasadena Independent School District and Texas Woman's University for internship and externship with no financial implication.

AYES: Fernandez, Phelan, Marshall, Sullivan, Campos, Gonzalez
NOES: None
The motion passed unanimously by a 6 to 0 vote.

4. Consideration and possible approval of Advise TX Contract and MOU Agreement for 2025-2026 in the amount of $75,000 from federal funds. Motion by Nelda Sullivan, seconded by Casey Phelan to approve the Advise TX Contract and MOU Agreement for 2025-2026 in the amount of $75,000 from federal funds.

AYES: Fernandez, Phelan, Marshall, Sullivan, Campos, Gonzalez
NOES: None
The motion passed unanimously by a 6 to 0 vote.

5. Consideration and possible approval of 2025-2026 high school graduation dates, times, locations, and authorization to schedule summer high school graduation on a date to be determined based on the updated end-of-year district schedule. Motion by Nelda Sullivan, seconded by Paola Gonzalez to approve the 2025-2026 high school graduation dates, times, locations, and authorization to schedule summer high school graduation on a date to be determined based on the updated end-of-year district schedule.

AYES: Fernandez, Phelan, Marshall, Sullivan, Campos, Gonzalez
NOES: None
The motion passed unanimously by a 6 to 0 vote.

6. Consideration and possible approval of the lease agreement with Fertitta Center at the University of Houston for the 2026 Pasadena Independent School District High School graduations in the amount of $225,320. Motion by Nelda Sullivan, seconded by Marshall Kendrick to approve the lease agreement with Fertitta Center at the University of Houston for the 2026 Pasadena Independent School District High School graduations in the amount of $225,320.

AYES: Fernandez, Phelan, Marshall, Sullivan, Campos, Gonzalez
NOES: None
The motion passed unanimously by a 6 to 0 vote.

7. Consideration and possible approval of the Memorandum of Understanding (MOU) with Port Houston in an amount not to exceed $10,000 for a Community Resource Fair at Pasadena High School on December 6, 2025. Motion by Marshall Kendrick, seconded by Nelda Sullivan to approve the Memorandum of Understanding (MOU) with Port Houston in an amount not to exceed $10,000 for a Community Resource Fair at Pasadena High School on December 6, 2025.

AYES: Fernandez, Phelan, Marshall, Sullivan, Campos, Gonzalez

NOES: None
The motion passed unanimously by a 6 to 0 vote.

8. Consideration and possible approval of the annual renewal of the Board Resolution to adopt a good cause exception for armed security. Motion by Casey Phelan, seconded by Nelda Sullivan to approve the annual renewal of the Board Resolution to adopt a good cause exception for armed security.

AYES: Fernandez, Phelan, Marshall, Sullivan, Campos, Gonzalez
NOES: None
The motion passed unanimously by a 6 to 0 vote.

9. Consideration and possible approval of an affiliation agreement between Texas Southern University and Pasadena Independent School District to facilitate the placement of social work interns at designated at campuses with high needs. Motion by Nelda Sullivan, seconded by Marshall Kendrick to approve an affiliation agreement between Texas Southern University and Pasadena Independent School District to facilitate the placement of social work interns at designated at campuses with high needs.

AYES: Fernandez, Phelan, Marshall, Sullivan, Campos, Gonzalez
NOES: None
The motion passed unanimously by a 6 to 0 vote.

10. Consideration and possible approval of multiple 2025 Dollar General Literacy Foundation grant awards in the amount of $9,000. Motion by Casey Phelan, seconded by Nelda Sullivan to approve of multiple 2025 Dollar General Literacy Foundation grant awards in the amount of $9,000.

AYES: Fernandez, Phelan, Marshall, Sullivan, Campos, Gonzalez
NOES: None
The motion passed unanimously by a 6 to 0 vote.

11. Consideration and possible approval of the 2025-2026 21st Century Community Learning Centers, Cycle 12, Year 3 continuation grant award in the amount of $2,000,000. Motion by Marshall Kendrick, seconded by Nelda Sullivan to approve the 2025-2026 21st Century Community Learning Centers, Cycle 12, Year 3 continuation grant award in the amount of $2,000,000.

AYES: Fernandez, Phelan, Marshall, Sullivan, Campos, Gonzalez
NOES: None
The motion passed unanimously by a 6 to 0 vote.

12. Consideration and possible approval for Pasadena Memorial Audio Video Production, Commercial Photography, and Graphic Design students to travel to and take classes in Los Angeles, February 26, through March 1, 2026, in the approximate amount of $2,100 per student. Motion by Joe Campos, seconded by Nelda Sullivan to approve for Pasadena Memorial Audio Video Production, Commercial Photography, and Graphic Design students to travel to and take

classes in Los Angeles, February 26, through March 1, 2026, in the approximate amount of $2,100 per student.

AYES: Fernandez, Phelan, Marshall, Sullivan, Campos, Gonzalez
NOES: None
The motion passed unanimously by a 6 to 0 vote.

13. Consideration and possible approval for J. Frank Dobie High School JROTC team members to travel to Oklahoma City, Oklahoma to participate in the Oklahoma Color Guard Tournament October 31, through November 2, 2025, in an amount not to exceed $1,500. Motion by Casey Phelan, seconded by Nelda Sullivan to approve for J. Frank Dobie High School JROTC team members to travel to Oklahoma City, Oklahoma to participate in the Oklahoma Color Guard Tournament October 31, through November 2, 2025, in an amount not to exceed $1,500 [per cadet].

AYES: Fernandez, Phelan, Marshall, Sullivan, Campos, Gonzalez
NOES: None
The motion passed unanimously by a 6 to 0 vote.

14. Consideration and approval of the Junior Reserve Officers' Training Corps (JROTC) Raiders female team at Sam Rayburn High School to compete at Fort Knox, Kentucky, October 22-27, 2025. Motion by Casey Phelan, seconded by Nelda Sullivan to approve the Junior Reserve Officers' Training Corps (JROTC) Raiders female team at Sam Rayburn High School to compete at Fort Knox, Kentucky, October 22-27, 2025.

AYES: Fernandez, Phelan, Marshall, Sullivan, Campos, Gonzalez
NOES: None
The motion passed unanimously by a 6 to 0 vote.

15. Consideration and possible approval of seniors in the Maritime and Criminal Justice programs of study at the Dr. Kirk Lewis Career and Technical High School to participate in a hands-on cruise experience aboard a Carnival Cruise January 15-19, 2026, for a cost of approximately $500 per student. Motion by Marshall Kendrick, seconded by Nelda Sullivan to approve for seniors in the Maritime and Criminal Justice programs of study at the Dr. Kirk Lewis Career and Technical High School to participate in a hands-on cruise experience aboard a Carnival Cruise January 15-19, 2026, for a cost of approximately $500 per student.

AYES: Fernandez, Phelan, Marshall, Sullivan, Campos, Gonzalez
NOES: None
The motion passed unanimously by a 6 to 0 vote.

16. Consideration and possible approval of the Sam Rayburn High School Texan Band to travel to Sulphur, Louisiana to perform in the Sulphur High School Marching Band Competition on November 1, 2025, for a cost of $8,275. Motion by Nelda Sullivan, seconded by Joe Campos to approve for the Sam Rayburn High School Texan Band to travel to Sulphur, Louisiana to perform in the Sulphur High School Marching Band Competition on November 1, 2025, for a cost of $8,275.

AYES: Fernandez, Phelan, Marshall, Sullivan, Campos, Gonzalez
NOES: None
The motion passed unanimously by a 6 to 0 vote.

17. Consideration and possible approval for Keller Middle School to travel to The Hobby Center to watch fine arts performances on February 4, 2026. Motion by Marshall Kendrick, seconded by Nelda Sullivan to approve for Keller Middle School to travel to The Hobby Center to watch fine arts performances on February 4, 2026.

AYES: Fernandez, Phelan, Marshall, Sullivan, Campos, Gonzalez
NOES: None
The motion passed unanimously by a 6 to 0 vote.

X. Policy Section

1. Consideration and possible revision of BDAA (LOCAL) Officers and Officials Duties and requirements of Board Officers. Motion by Marshall Kendrick, seconded by Nelda Sullivan to approve the revision of BDAA (LOCAL) Officers and Officials Duties and requirements of Board Officers.

AYES: Fernandez, Phelan, Marshall, Sullivan, Campos, Gonzalez
NOES: None
The motion passed unanimously by a 6 to 0 vote.

2. Consideration and possible revision of FDE (LOCAL) Admissions School Safety Transfers. Motion by Casey Phelan, seconded by Nelda Sullivan to approve the revision of FDE (LOCAL) Admissions School Safety Transfers.

AYES: Fernandez, Phelan, Marshall, Sullivan, Campos, Gonzalez
NOES: None
The motion passed unanimously by a 6 to 0 vote.

XI. Financial Section

1. Consideration and possible approval of budget amendments for August 2025. Motion by Nelda Sullivan, seconded by Paola Gonzalez to approve budget amendments for August 2025.

AYES: Fernandez, Phelan, Marshall, Sullivan, Campos, Gonzalez
NOES: None
The motion passed unanimously by a 6 to 0 vote.

2. Consideration and possible approval of board resolution adopting a tax rate for Maintenance and Operations (M&O) of $ .8322 and a tax rate for Interest and Sinking (I&S) of $ .3400, for a total tax rate of $1.1722. Motion by Joe Campos, seconded by Nelda Sullivan to approve the board

resolution adopting a tax rate for Maintenance and Operations (M&O) of $ .8322 and a tax rate for Interest and Sinking (I&S) of $ .3400, for a total tax rate of $1.1722.

AYES: Fernandez, Phelan, Marshall, Sullivan, Campos, Gonzalez
NOES: None
The motion passed unanimously by a 6 to 0 vote.

3. Consideration and possible approval of 2025 Appraisal Roll. Motion by Nelda Sullivan, seconded by Joe Campos to approve 2025 Appraisal Roll.

AYES: Fernandez, Phelan, Marshall, Sullivan, Campos, Gonzalez
NOES: None
The motion passed unanimously by a 6 to 0 vote.

XII. Operations Section

1. Consideration and possible approval of a Professional Services Agreement: Facility Condition Assessment to PBK Architects, Inc. in the amount of $409,500. Motion by Casey Phelan, seconded by Nelda Sullivan to approve a Professional Services Agreement: Facility Condition Assessment to PBK Architects, Inc. in the amount of $409,500.

AYES: Fernandez, Phelan, Marshall, Sullivan, Campos, Gonzalez
NOES: None
The motion passed unanimously by a 6 to 0 vote.

2. Consideration and possible approval of Blanket Electrical Service Easements to CenterPoint Energy Houston Electric, LLC for the New Bailey Elementary School Replacement Project in the amount of $1.00. Motion by Nelda Sullivan, seconded by Paola Gonzalez to approve Blanket Electrical Service Easements to CenterPoint Energy Houston Electric, LLC for the New Bailey Elementary School Replacement Project in the amount of $1.00.

AYES: Fernandez, Phelan, Marshall, Sullivan, Campos, Gonzalez
NOES: None
The motion passed unanimously by a 6 to 0 vote.

3. Consideration and possible approval of Allowance Expenditure Authorization (AEA) No. 12 for the 2022 Bond Domestic Piping Replacement at South Houston Intermediate School Project in the credit amount of $9,229.07. Motion by Marshall Kendrick, seconded by Nelda Sullivan to approve Allowance Expenditure Authorization (AEA) No. 12 for the 2022 Bond Domestic Piping Replacement at South Houston Intermediate School Project in the credit amount of $9,229.07.

AYES: Fernandez, Phelan, Marshall, Sullivan, Campos, Gonzalez
NOES: None
The motion passed unanimously by a 6 to 0 vote.

4. Consideration and possible approval of Final Change Order No. 001 for the 2022 Bond CTE Classroom and Lab Improvements Project at Sam Rayburn High School in the amount of

$12,174.77. Motion by Nelda Sullivan, seconded by Paola Gonzalez to approve Final Change Order No. 001 for the 2022 Bond CTE Classroom and Lab Improvements Project at Sam Rayburn High School in the amount of $12,174.77.

AYES: Fernandez, Phelan, Marshall, Sullivan, Campos, Gonzalez
NOES: None
The motion passed unanimously by a 6 to 0 vote.

5. Consideration and possible approval of Allowance Expenditure Authorization (AEA) No. 44 for the 2022 Bond Safety & Security Project in the amount of $37,783.61. Motion by Casey Phelan, seconded by Nelda Sullivan to approve Allowance Expenditure Authorization (AEA) No. 44 for the 2022 Bond Safety & Security Project in the amount of $37,783.61.

AYES: Fernandez, Phelan, Marshall, Sullivan, Campos, Gonzalez
NOES: None
The motion passed unanimously by a 6 to 0 vote.

6. Consideration and possible approval of Allowance Expenditure Authorization (AEA) No. 45 for the 2022 Bond Safety & Security Project in the amount of $47,125.80. Motion by Nelda Sullivan, seconded by Paola Gonzalez to approve Allowance Expenditure Authorization (AEA) No. 45 for the 2022 Bond Safety & Security Project in the amount of $47,125.80.

AYES: Fernandez, Phelan, Marshall, Sullivan, Campos, Gonzalez
NOES: None
The motion passed unanimously by a 6 to 0 vote.

7. Consideration and possible approval of Allowance Expenditure Authorization (AEA) No. 46 for the 2022 Bond Safety & Security Project in the amount of $45,435.25. Motion by Casey Phelan, seconded by Nelda Sullivan to approve Allowance Expenditure Authorization (AEA) No. 46 for the 2022 Bond Safety & Security Project in the amount of $45,435.25.

AYES: Fernandez, Phelan, Marshall, Sullivan, Campos, Gonzalez
NOES: None
The motion passed unanimously by a 6 to 0 vote.

8. Consideration and possible approval of Allowance Expenditure Authorization (AEA) No. 48 for the 2022 Bond Safety & Security Project in the amount of $38,930.86. Motion by Nelda Sullivan, seconded by Joe Campos to approve Allowance Expenditure Authorization (AEA) No. 48 for the 2022 Bond Safety & Security Project in the amount of $38,930.86.

AYES: Fernandez, Phelan, Marshall, Sullivan, Campos, Gonzalez
NOES: None
The motion passed unanimously by a 6 to 0 vote.

XIII. Miscellaneous Section

1. <u>Consideration and possible approval the Mediated Settlement Agreement in Pasadena Independent School District v. Khoury Family Partnership LP, Cause No. 1231753, Harris County Court at Law No. 1.</u> Motion by Casey Phelan, seconded by Marshall Kendrick to approve the Mediated Settlement Agreement in Pasadena Independent School District v. Khoury Family Partnership LP, Cause No. 1231753, Harris County Court at Law No. 1.

AYES: Fernandez, Phelan, Marshall, Sullivan, Campos, Gonzalez
NOES: None
The motion passed unanimously by a 6 to 0 vote.

2. <u>Set date for next regular meeting on Tuesday, October 21, 2025.</u> Motion by Paola Gonzalez, seconded by Casey Phelan to approve Tuesday, October 21, 2025, as the date of the next regular meeting.

AYES: Fernandez, Phelan, Marshall, Sullivan, Campos, Gonzalez
NOES: None
The motion passed unanimously by a 6 to 0 vote.

XIV. Adjournment

Board president, Kenny Fernandez, adjourned the meeting at 7:52 p.m.

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President/Vice President, Board of Trustees

____
Secretary/Assistant Secretary, Board of Trustees

____
Date Approved