



**Wharton County  
Junior College**

**Proposed Agenda Item  
Board of Trustees Meeting**

Date of Board Meeting: 05/16/2017      Date of This Proposal: 05/03/2017

**SUBJECT (item as it will appear on agenda):**  
HVAC/Electrical Course Fee

**RECOMMENDATION:**  
Add \$30.00 (Non –Refundable) EPA Testing fee to HART 1307 Refrigeration Principles

**BACKGROUND/RATIONALE:**  
Currently, students enrolled in HART 1307 Refrigeration Principles make a trip to the college Business Office during the semester to pay for required EPA testing. The testing is administered by program faculty to those students who have paid. We propose including the testing fee as a course fee to streamline the business process, eliminate extra registration steps for students, allow faculty to arrange testing directly, and open up the option for students to potentially apply available financial aid towards the cost of the testing fee.

**Estimated Cost and Budgetary Support (how will this be paid for?):**

Proposed fees will cover direct costs for testing expenses.

**RESOURCE PERSON(S)** Robert Sanchez HVAC/Electrical Program Director

**SIGNATURES:**

Megan Costanza  
Originator

5/3/17  
Date

Luc  
Cabinet-Level Supervisor

5-4-17  
Date

**PRESIDENT'S APPROVAL:**

Betty A. McNeal

5-4-17