

Browning Public Schools
Board Agenda Request
Meeting To Be Held: April 29, 2020



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☒ Resignations ☐ Hiring ☐ Contract Service Agreements
☐ Travel Out-of-State ☐ Travel In State ☐ Approvals
☐ Termination ☐ Legal Matters ☐ Other:
This action request pertains to ☒ Elementary (only) ☐ High School/District Wide

Date: April 22, 2020

To: Corrina Guardipee-Hall
Superintendent of Schools

From: John Salois
Title: Director of Human Resources

Subject: Resignation

Description: The following resignation has been approved by the Superintendent:

 Gaylene Henderson, Elementary Teacher, Browning Elementary School, Effective: 6/4/2020

Financial Impact: N/A

Attachment(s): Resignation Letter

Superintendent Action: ☐ Approved ☐ Denied ☐ Deferred Initial & date: _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: _____

Gaylene Henderson
P.O. Box 1032
Browning, MT 59417
March 31, 2020

Sheila Hall, Principal
CC:John Salois, Human Resource Director
129 1st Ave. SE
Browning, MT 59417

Dear Mrs. Hall;

It is with a heavy heart that I submit my resignation. The last 31 years have been a joy to me. However, it is time for me to retire, the Covid-19 has surely effected my decision to become permanent.

I am looking forward to spending the rest of my time with my children, grandchildren and great-granddaughter if and when this pandemic is over. They are my most precious part of my life.

My last day at BES will be June 4th, 2020 (or whatever is deemed by the school district over the circumstances of the pandemic).

I wish BES and School District #9 and employees health and success in the coming years.

Sincerely,

Gaylene Henderson
BES Teacher/Music

CH/Hall
4/21/2020