



Theisinger, Clayton <theisingerc@pcschoools535.org>

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## FOIA Request: Purchase Orders

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**Theisinger, Clayton** <theisingerc@pcschoools535.org>

Thu, Aug 21, 2025 at 1:54 PM

To: justinwenig@starbridgeapp.us

Dear Requester:

This letter serves as Putnam County CUSD #535 (the "District")'s timely response to your Illinois Freedom of Information Act ("FOIA") request sent on August 19th, 2025 for:

...public records detailing financial transactions made by Putnam County Community Unit School District 535, specifically:

A report (such as a check register, expenditure report, or purchase order history) reflecting all transactions from January 1, 2022 to present date, including but not limited to:

- Purchase date
- Vendor name
- Description of goods/services purchased
- Line item quantity
- Line item price/amount

In response to your request, the District is providing the attached responsive documents. Please be advised that FOIA does not require public bodies to prepare answers to questions seeking information or create new documents in response to a request. *See Kenyon v. Garrels*, 184 Ill. App. 3d 28, 31-32 (4th Dist. 1989).

Sincerely,

Dr. Clayton J. Theisinger

Superintendent

[Quoted text hidden]

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**Dr. Clayton J. Theisinger**

*Superintendent*

Putnam County CUSD #535

*-Providing foundations together, Cultivating individual growth-*



**Transactions by Vendor (January 2022 - Present).pdf**

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