

TENTATIVE MINUTES OF A WORK MEETING
OF THE BOARD OF EDUCATION
BOX ELDER SCHOOL DISTRICT JANUARY 8, 2025

Work Session to Review Bond Survey Results, Box Elder School District, held Wednesday evening January 8, 2025 at 5:30 p.m. at Independent Life Skills Center.

Those in attendance at the meeting included Board President Wade Hyde, Julie Taylor, Danielle Wright, Bryan Smith, Karen Cronin, Stephanie DeFilippis, and Tiffani Summers. Also, present were Superintendent Steve Carlsen, Assistant Superintendents Keith Mecham and Heidi Jo West, Business Administrator Neil Stevens, Facilities Director Corey Thompson, and Accountant Sherri Harper.

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BOX ELDER SCHOOL DISTRICT
JANUARY 8, 2025

Tentative minutes of the Regular Session of the Board of Education, Box Elder School District, held Wednesday evening January 8, 2025 at 6:30 p.m. at the Independent Life Skills Center, Box Elder School District.

Those in attendance at the meeting included Board President Wade Hyde, Julie Taylor, Bryan Smith, Danielle Wright, Karen Cronin, Tiffani Summers, Stephanie DeFilippis, and Student Board Member Easton Johnson. Also present were Superintendent Steve Carlsen, Assistant Superintendents Heidi Jo West and Keith Mecham, IT Robert Gordon, Business Administrator Neil Stevens and Accountant Sherri Harper; members of the press, employees and patrons.

President Wade Hyde called the meeting to order, welcomed those in attendance and conducted the business of the meeting.

Reverence offered by Wade Hyde, Board President.

Flag Salute/Pledge of Allegiance by Julie Taylor, Board Member.

Recognitions

Julie Taylor, Board Member –

- Amelia Ward, 2nd Grade Teacher at Century Elementary

She goes above and beyond to make a difference for her students. She helps students with reading and gives them positive feedback. She also works with the parents and helps them feel that they are doing a good job.

- Catherine Runyan –LA and reading teacher at BRMS

She is being recognized for her compassion and dedication. She has a great outlook on her teaching. Great teacher and mentor in our District.

Approval of Agenda:

Karin Cronin made the motion to approve the agenda, second by Tiffani Summers. The motion passed unanimously.

Julie Taylor - Yes
Stephanie DeFilippis – Yes
Danielle Wright – Yes
Wade Hyde – Yes
Tiffani Summers – Yes
Bryan Smith – Yes
Karen Cronin – Yes

Administration of Oath of Office

Neil Stevens, Business Administrator - swearing in new Board Member

1. Stephanie DeFilippis, New School Board Member

Public Comment:

Laura Wheatley reports on the Reflections Program in the elementary schools. They had a big increase of participation. The winners were sent on to state. They sent about 7 or 8 on to state.

Action Items:

Elect New Board President and Vice President

It is a 2-year term and elections are every 2 years.

Nominations for President:

Tiffani Summers was nominated by Julie Taylor with Danielle Wright seconding the nomination.

Karin Cronin made the motion to close the nomination, seconded by Bryan Smith.

Julie Taylor – Tiffani Summers
Stephanie DeFilippis – Tiffani Summers
Danielle Wright– Tiffani Summers

Wade Hyde – Tiffani Summers
Tiffani Summers – Tiffani Summers
Bryan Smith- Tiffani Summers
Karin Cronin – Tiffani Summers

Tiffani Summers will be the President of the Board of Education

Nominations for Vice President

Bryan Smith nominated Karin Cronin and Julie Taylor nominated Danielle Wright.

Bryan Smith made the motion to close the nomination, seconded by Tiffani Summers.

Julie Taylor – Danielle Wright
Stephanie DeFilippis – Karen Cronin
Danielle Wright – Danielle Wright
Wade Hyde – Danielle Wright
Tiffani Summers – Danielle Wright
Bryan Smith- Karin Cronin
Karin Cronin – Karin Cronin

Danielle Wright will be the Vice President of the Board of Education.

Approval of 2025-26 District Calendar

Keith Mecham, Assistant Superintendent of Secondary Teaching & Learning

The vote from the survey concerning the 2025 fall break was in favor of Thursday and Friday, October 16th and 17th.

Bryan Smith made the motion to approve the 2025-26 District Calendar, second by Karen Cronin. The motion passed unanimously.

Julie Taylor - Yes
Stephanie DeFilippis – Yes
Danielle Wright – Yes
Wade Hyde – Yes
Tiffani Summers – Yes
Bryan Smith – Yes
Karen Cronin – Yes

Information Items:

BESD Foundation Report – Colleen Shaffer, BESD Foundation Board President

A yearly review: Guest conductors for band, orchestras and choral clinics, STEM camps, national robotics, and teacher projects are funded through the Foundation. This

year over \$20,000 was granted for teacher projects. The Foundation purchased food pantry cabinets and filled the cabinets with supplies with help from partnership organizations and donations. Over 33 scholarships are available for seniors. A social media campaign to help families choose healthy life behaviors was partially funded through the Student Health & Wellness goal.

Fundraisers consist of two golf tournaments, spring and fall; an ATV ride; and the Jubilee of Trees. The Jubilee of Trees profited around \$20,000.

Colleen recognized Board Member Tiffani Summers for serving on the Foundation Board and the Jubilee of Trees Committee and Marci Hatch for serving as Foundation Secretary.

AAPPL Data – Jeff Morris Assessment Director

DLI testing results were shared. Spanish and Chinese classes are scoring above National averages in multiple areas.

Progress Monitoring – Jeff Morris Assessment Director

100% of our schools met the goal of progress monitoring expectations and about 61% of the schools District wide have made huge improvements to achieve above 90%.

Qualtrics Surveys – Marci Hatch

Marci reviewed the process to create and send out Qualtrics surveys. When links for surveys are sent out, the survey is anonymous. Identifying information such as name or email address is not available in the survey results unless specifically asked for as a question in the survey.

Review of Policies:

- 1034 Board of Education Code of Conduct
- 1035 Board Member Ethics
- 1036 Conflict of Interest (and complete Conflict of Interest Form)

Monthly Financial Report – Neil Stevens, Business Administrator

The December finances are in alignment with what they should be at this time of year.

Board Committee Reports: None

Student Board Member Report: Easton Johnson

Both high schools had great success on fundraising. They raised \$20,000 for Make-a-Wish Foundation. Tucker and Eloise were the recipients. Both high schools are working on kindness and gratitude week.

Policy Review

Policy to Delete:

Policy 4036 Kindergarten Assessment (no longer used)

First Reading:

Policy 1210 School Closures and Boundary Changes – **put back on 1st reading**

Policy 4068 Special Programs: Alternative Language Program

Policy 4107 Testing Procedures and Standards

Policy 4130 Participation in Online Education

Policy 4170 Participation of Home School, Scholarship, and Private School Students in Statewide Assessments

Policy 5272 Transgender Students – **put back on 1st reading**

Policy 6002 Government Data Privacy

Policy 6060 Conduct on School Premises

Karen Cronin made the motion to delete the Policy 4036, table Policies 1210 and 5272, and approve the rest of the policies on First Reading, seconded by Bryan Smith. The motion passed unanimously.

Julie Taylor - Yes

Stephanie DeFilippis – Yes

Danielle Wright – Yes

Wade Hyde – Yes

Tiffani Summers – Yes

Bryan Smith – Yes

Karen Cronin – Yes

Second Reading:

Policy 1035 Board Member Commitments and Ethics

Policy 2182 School Safety

Policy 3035 Employee Criminal Background Checks and Arrest Disclosure Requirements

Policy 3308 Administrative: Contractual Agreement

Policy 4061 Curriculum: American Heritage

Policy 4105 Sex Education

Policy 4200 Term of Instruction: School Year & School Day

Policy 5000 Equal Educational Opportunity

Policy 5027 Foreign Exchange Students

Policy 5298 Student Courts

Policy 5310 Fundraising and Donations

Policy 5312 Non-School and Private Fundraising and Donations

Policy 6000 Public Records Access and Management
Policy 6015 School Community Councils

Julie Taylor made the motion to approve policies on Second Reading, seconded by Karin Cronin. The motion passed unanimously.

Julie Taylor - Yes
Stephanie DeFilippis – Yes
Danielle Wright – Yes
Wade Hyde – Yes
Tiffani Summers – Yes
Bryan Smith – Yes
Karen Cronin – Yes

Board Discussion Items:

Committee Assignments

Board Members will give Tiffani and Danielle their committee preferences and committees will be assigned. Committees should have a maximum of three Board Members. Each Board Member should have the same number of committees so members are not overburdened.

Review Bond Survey Results

Keith Mecham & Heidi Jo West, Assistant Superintendents of Curriculum reviewed the information received from the survey. This information will be sent out to employees and patrons.

Consent Items:

Approval of minutes of the work and regular meetings held on December 11, 2024.

Approval of Claim

08122024, 07122024, 05121024, 02121224, 00052285 - 00052567

Personnel Actions

See attachment to agenda.

Bryan Smith made the motion to approve consent items, seconded by Julie Taylor. The motion passed unanimously.

Julie Taylor - Yes
Stephanie DeFilippis – Yes
Danielle Wright – Yes
Wade Hyde – Yes

Tiffani Summers – Yes
Bryan Smith – Yes
Karen Cronin – Yes

Suggestions for Future Board Meetings:

Committee assignments
Bump fees to April - May Board Meeting

Upcoming Events

- USBA Conference – January 9-11, 2025.

Adjournment:

Danielle Wright made motion to adjourn, seconded by Tiffani Summers. The motion passed unanimously.

Julie Taylor - Yes
Stephanie DeFilippis – Yes
Danielle Wright – Yes
Wade Hyde – Yes
Tiffani Summers – Yes
Bryan Smith – Yes
Karen Cronin – Yes

President Wade Hyde adjourned the meeting at 8:45 p.m. with the announcement that the next meeting of the Board of Education will be held on Wednesday, February 12, 2025, with a Work Session at 5:30 and a Regular Session at 6:30 p.m., at the Independent Life Skills Center, 960 S Main St, Brigham City, Utah.

APPROVED: _____

ATTESTED: _____
School Business Administrator

President, Board of Education