

## Memorandum

To: Eden Prairie School Board

From: Dr. Josh Swanson

Date: July 28, 2025

Subject: Summary - District Policies

District policies are reviewed annually. Most changes occur following the legislative session, as updates to state law often require revisions to ensure compliance. The proposed updates primarily reflect those statutory changes.

Throughout the year, additional policy updates may be made based on changes in law, updates from the Minnesota School Boards Association, and guidance from our legal counsel. Under Policy Governance, the superintendent is responsible for the oversight and management of district policy, but outside entities require board approval via consent agenda.

I recommend the board approve the policies listed below as presented. A brief summary of changes is provided in the table below, and the full policies are included in Appendix A of the board packet.

Policy #	Policy Name	Notes for the Board
103	Complaints - Students, Employees, Parents, Other Persons	Language updates recommended by district legal counsel to direct complaints most appropriately for clarity and resolution.
414	Mandated Reporting of Child Neglect or Physical or Sexual Abuse	Language updated to reflect statutory language changes and definitions to “threatened injury” while aligning with MSBA recommendations.
418	Drug Free Workplace	Updates to align with statutory changes regarding registry program participant protections.
501	School Weapons Policy	Language updates to comply with statutory changes of reporting an active shooter incident and aligns with MSBA recommendations.

503	Student Attendance	Updates to excused absence procedures to align with Be@School, statute updates and align with MSBA recommendations.
515	Protection and Privacy of Pupil Records	Statute has redefined and limited directory information, which includes parent contact information, student health information, and census data. The updates to the policy align with the new requirements with consultation of MSBA and our district legal counsel.
516	Student Medication and Telehealth	Statutory language change that updates “auto injector” to “delivery system” is reflected to remain in compliance and align with MSBA recommendations.
534	School Meal Policy	New provisions that reflect changes in statutory language around second breakfast or lunch purchases are included. These changes are already aligned with our current practice.
602	Organization of School Calendar and School Day	Updated to simplify, align with state and federal requirements, and reflect our current and ongoing practice.
621	Literacy and the Read Act	Reflects statutory changes to the use of literacy aid and aligns with MSBA recommendations.
707	Transportation of Public School Students	Students with Disabilities language removed to reflect statutory update and align with MSBA recommendations.
709	Student Transportation Safety Policy	Student safety training dates deleted to reflect statutory change and align with MSBA recommendations.
802	Disposition of Obsolete Equipment and Material	Updates to surplus book disposal to reflect statutory changes and align with MSBA recommendations.
806	Crisis Management Policy	Changes to violence prevention reporting to reflect statutory changes and align with MSBA recommendations..