

Browning Public Schools
Board Agenda Request
Meeting To Be Held: 10/8/24



Recognition:	<input type="checkbox"/> Students	<input type="checkbox"/> Staff	<input type="checkbox"/> Parents
Information:	<input type="checkbox"/> Building Report	<input type="checkbox"/> Old Business	<input type="checkbox"/> Superintendent's Report
Action:	<input type="checkbox"/> Resignation	<input type="checkbox"/> Hiring	<input type="checkbox"/> Contract Service Agreements
	<input checked="" type="checkbox"/> Travel Out-of-State	<input type="checkbox"/> Travel In State	<input type="checkbox"/> Approvals
	<input type="checkbox"/> Termination	<input type="checkbox"/> Legal Matters	<input type="checkbox"/> Other:
	This action request pertains to <input type="checkbox"/> Elementary (only)		<input checked="" type="checkbox"/> High School/District Wide

Date: 7/2/24

To: Board of Trustees

From: Rebecca Rappold
Title: Superintendent

Subject: **Out of State Travel: NIEA Conference 2024-2025**

Description: Request approval for Dana Bremner, Lea Whitford to use school related leave to attend the NIEA Conference in Palm Springs, California 10/7/24 – 10/12/24.

Financial Impact: None. School Related Leave Only

Funding Source (Budget/grant, etc.): None. School Related Leave Only

Attachment(s): Travel Request/Schedule

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____



Agenda At-A-Glance

Subject to Change

TUESDAY
October 8

Native Language Summit 2024 8:00 a.m.
 Tribal Leaders Breakfast (Tribal Leaders Only) 9:00 a.m.
 Pre-Convening Sessions

WEDNESDAY
October 9

Convention Registration
 Educator Day
 Pre-Convening Sessions
 Trade Show Exhibitor Move-In
 Culture Night 6:00 p.m.

THURSDAY
October 10

Convention Registration
 Student Day
 Research Symposium
 Opening General Assembly 8:30 a.m.
 Awards Luncheon 11:30 a.m.
 Workshop Session A 1:00 p.m.
 Workshop Session B 2:30 p.m.
 Workshop Session C 4:00 p.m.
 Trade Show





Agenda At-A-Glance

Subject to Change

FRIDAY
October 11

Student Day	
Research Symposium	
Workshop Session D	8:00 a.m.
Workshop Session E	9:30 a.m.
Workshop Session F	1:00 p.m.
Workshop Session G	2:30 p.m.
Workshop Session H	4:00 p.m.
Powwow	6:00 p.m.
Trade Show	

SATURDAY
October 12

Members Breakfast (NIEA Members Only)	8:00 a.m.
Workshop Session I	9:00 a.m.
Workshop Session J	10:30 a.m.
Closing General Assembly	12:00 p.m.
Trade Show & Breakdown	

**BROWNING PUBLIC SCHOOLS
Leave Report/Travel Request**

Employee Name Sample Request
Building Stamiksiitsiikin Elementary

Employee # _____
Substitute Name _____

LEAVE REPORT

<u>Date of Leave</u>	<u>Hours</u>	<u>Type of Leave</u>
<u>10/7/24-10/12/24</u>	<u>40 hrs</u>	<u>SR</u>
_____	_____	_____

Employee Signature _____ Date _____

Approved; Condition upon the specific leave being available for the specific employee **Not Approved**

Principal/Supervisor _____ Date _____

TYPE OF LEAVE

AN Annual	PL Personal Leave	ALWO Approved Leave W/O Pay
SL Sick Leave	JD Jury Duty (attach verification)	ULWO Unapproved Leave w/o Pay
*EX/SR Extra-Curricular/School Related	NG National Guard	SWP Suspended w/Pay
	FN Funeral _____	SWOP Suspended w/o Pay

(Master Contract Relationship)

***If taking School Related/Extra-Curricular Leave only, In or Out of District, you MUST list Conference Name/Location**

TRAVEL REQUEST (If receiving payment for EX/SR leave please fill out entire form completely)

Conference/Workshop National Indian Education Conference (Attach Brochure/Agenda)

Location Palm Springs, CA

Departure Date 10/7/24

Return Date 10/12/24

Departure Time 2:30PM.

Return Time 12:00AM

Transportation: Personal Vehicle

District Vehicle

Professional Development

Mileage _____ x .67 = \$ 0

Per Diem 1 day @ \$51 + \$20D = \$ 0

Registration PO# _____ = \$ 0

Hotel PO# _____ = \$ 0

Other PO# Airfare = \$ 0

Other PO# Luggage = \$ 0

Submit Receipts on return for Taxi/Shuttle/Parking/Luggage

Sub Total \$ 0

Budget (75 %) \$ 0

(25 %) \$ 0

Check Total \$ 0

Employee Signature _____ Date _____

Principal/Supervisor _____ Date _____

Superintendent Signature _____ Date _____