



**ROSEVILLE AREA SCHOOLS**

# *Cardiac Emergency Response Plan*

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**May 12, 2026**

# Roseville Area Schools CERP

Roseville Area Schools  
Cardiac Emergency Response Plan

July 2026

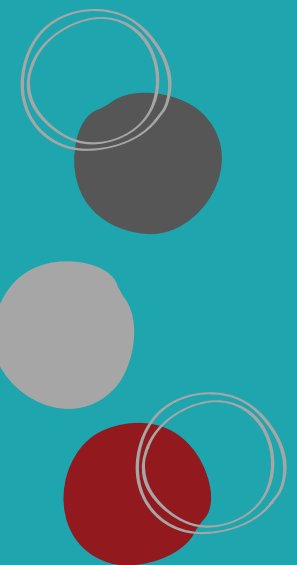


Roseville  
Area Schools

*Excellence, Innovation & Equity in All We Do*

## **Cardiac Emergency Response Plan**

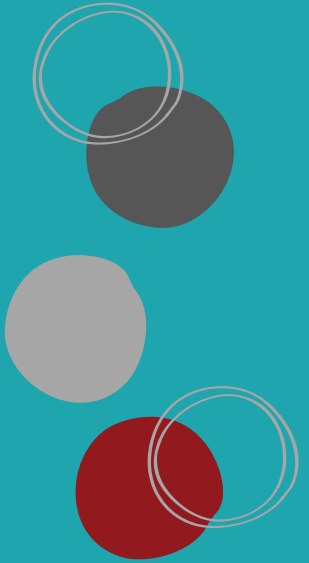
Date adopted by School Board:  
Date of Last Revision:





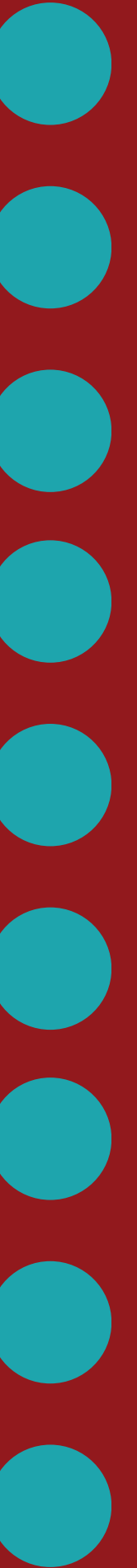
# Roseville Area Schools

## CERP Review

- Introduction
  - Responsibilities & Team Formation
  - AED Placement, Maintenance, and Registry
  - Communication Plan
  - Training and Practice Drills
  - Response Protocol & Post-Event Procedures
  - Annual Review & Legal References
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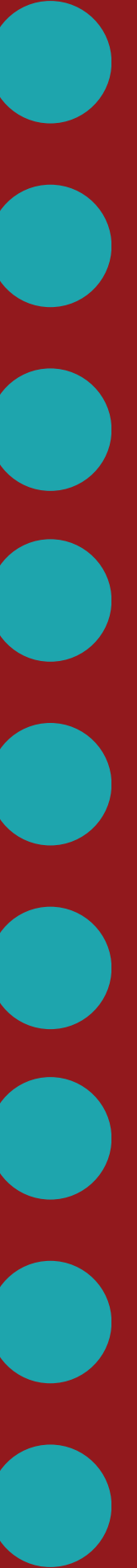
# CERP Introduction

- The Cardiac Emergency Response Plan (CERP) is now required by law.
  - [MN Statute 121A.241](#)
- The CERP provides a comprehensive strategy for responding to sudden cardiac arrest (SCA) on school grounds.
- Beginning in the 2026-2027 school year, Roseville Area Schools must develop a CERP consistent with the MDE model plan for cardiac emergencies that occur on school property.



# CERP Requirements (1-4)

1. Must be consistent with the MDE model policy
2. Establish a school cardiac emergency response team (per school) and plan of activation (during the event of sudden cardiac arrest)
3. Provide for placement of automated external defibrillators (AEDs) on school grounds following nationally recognized cardiovascular care organization guidelines
4. Provide for routine maintenance of AEDs



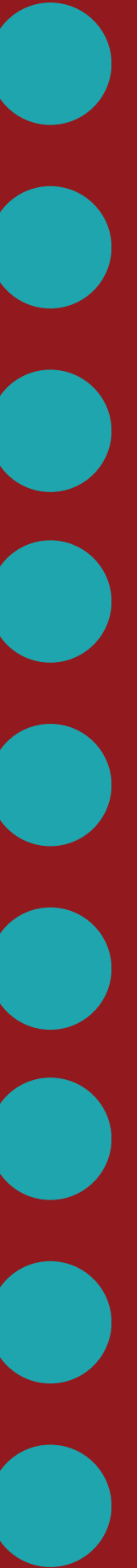
# CERP Requirements (5-8)

5. Provide for distribution of the plan on school grounds and in coordination with local emergency medical services providers

6. Provide for annual cardiac emergency response plan drills for school staff and students

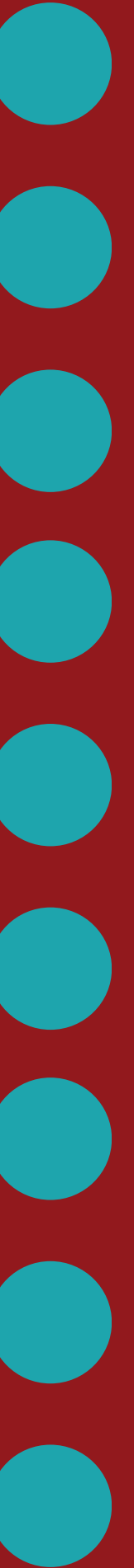
7. Require the school board to annually review and evaluate the effectiveness of the plan

8. Address how school staff must respond to cardiac emergencies at school-sponsored activities, including athletic events on or off school grounds



# CERP Responsibilities & Team Formation

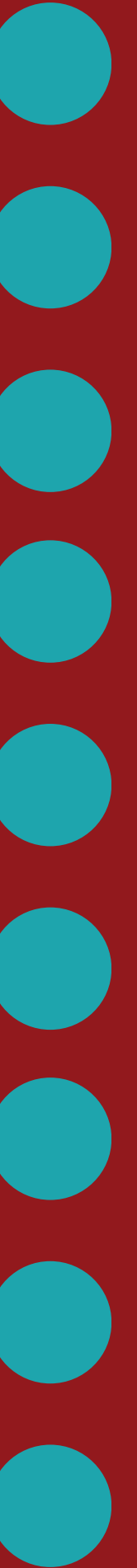
- Roseville Area Schools District Cardiac Emergency Response Team (CERT) Members:
  - Adrian Turner, Athletic Director
  - Alaina BohL, LSN Lead
  - Delon Smith, Associate Superintendent
  - Taylor Anderson, Assistant Director of Student Services
  - Todd Lieser, Building and Grounds Supervisor
- CERP Program Coordinators:
  - Alaina BohL, LSN Lead
  - Taylor Anderson, Assistant Director of Student Services
  - Todd Lieser, Building and Grounds Supervisor



# AED Placement, Maintenance, and Registry

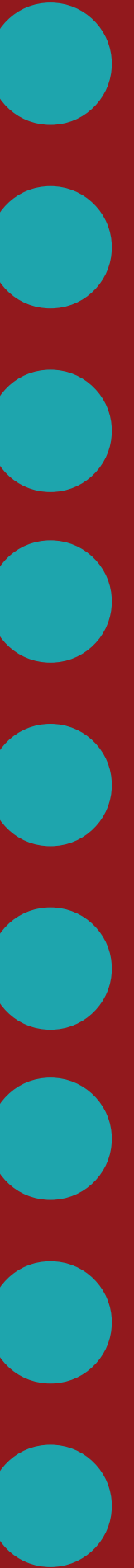
This policy establishes procedures for the placement, maintenance, and registration of Automated External Defibrillators (AEDs) in district schools and facilities to ensure rapid and effective response to cardiac emergencies. The policy aligns with MN Statutes 2025, section 121A.241, and section 403.5

- Placement
- Maintenance and Inspection
- AED Registry Compliance



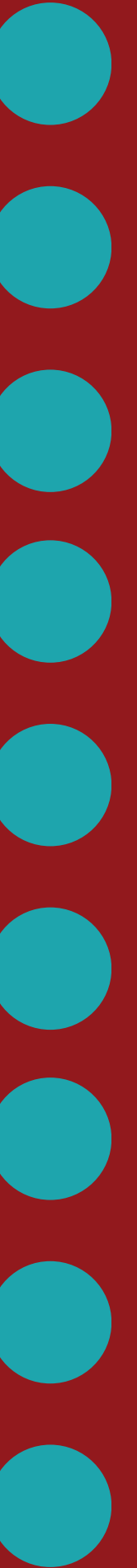
# Communication Plan

- Identify and discuss specific tasks within the emergency response team.
- CERT members will be prepared to assist in multiple roles if necessary to account for when staff are absent or unavailable at the time of the emergency response.
- CERTs will follow communication plan which includes two-way communication covering all areas of the school's campus, both inside and outside of the facility.



# Training and Practice Drills

- Staff Training
- CERT Certification
- CPR and AED Instruction for Secondary Students
  - CERP will be added to the existing health curriculum in secondary health classes. MN Statute 120B.236
- Practice Drills
  - Each site must have 2 or more drills per school year



# Response Protocol & Post-Event Procedures

## Cardiac Emergency Response Protocol

Although most school staff do not have a background in the medical field, it is possible that a situation will arise that requires quick action from staff to successfully respond to a medical emergency. This protocol provides step-by-step guidance that all staff can follow in the event of a cardiac emergency.

**Scenario:** A person is found on the ground, not responding to verbal prompts or physical touch. The person is observed to have abnormal breathing (irregular breaths, gasping, or not breathing at all), and may begin to show seizure-like movements or convulsions. You need to take immediate action.

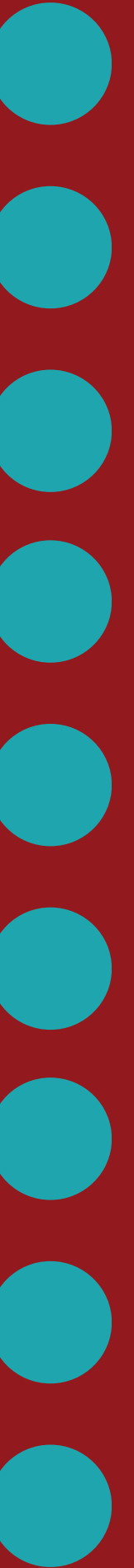
- 1. Recognize signs of SCA** (may include one or more of the following).
  - Not moving, unresponsive, or unconscious
  - Not breathing normally (e.g., irregular breathing patterns, gasping or gurgling, or may not be breathing at all)
  - Seizure or convulsion-like movements
- 2. Call 911:** Direct a specific person to call and stay on the line and answer dispatcher questions
  - Provide building address: **[insert school address]** and include closest entry point, if possible, (e.g., "Door A")
  - Explain the person's condition and symptoms
  - Listen carefully to the dispatcher for additional guidance
- 3. Activate CERT:** Use the internal communication plan to alert the team. *"There is a cardiac emergency in [specific location] and 911 has been called."*
  - Schools follow communication procedures within the crisis management plan for placing the school or area of the school in a **"hold"** for medical emergency.
- 4. Retrieve AED:** Designate a person to retrieve the nearest AED.
- 5. Start CPR:** Place the unresponsive person on their back, on a firm, flat surface and begin chest compressions (100-120 per minute).
  - Use 2-hands placing heel of one hand in the center of the chest, on the lower half of the breastbone, and the other hand directly on top, interlock fingers (use one hand for smaller adults and children).
  - If you are able and willing to provide rescue breaths, use a barrier mask and provide 2 breaths after 30 compressions.
  - Continue compressions until EMS arrives.
- 6. Turn on the AED:** Apply the pads and follow all audio/visual prompts.
- 7. Transfer Care:** Report the time found and CPR start time to EMS.
- 8. Document:** A designated CERT member must record all event timings and conditions.

# Annual Review & Legal References

The School Board and CERP Coordinators will review this plan annually to ensure it reflects current evidence-based best practices.

## Legal References

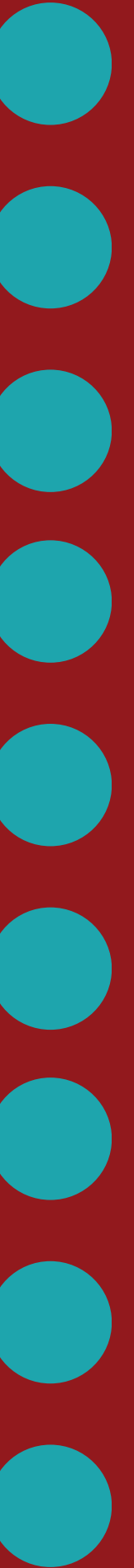
- Minnesota Statutes 2025, section 121A.241 Cardiac Emergency Response Plan
- Minnesota Statutes 2025, section 121A.035 Crisis Management Policy
- Minnesota Statutes 2025, section 120B.236 CPR and AED Instruction
- Minnesota Statutes 2025, section 403.51 Automatic External Defibrillation; Registration
- Minnesota Statutes 2025, section 604A.01 Good Samaritan Law



# CERP Assistance Grant - MDE



- Roseville Area Schools was awarded \$44,986.50!
- Over 70 school districts applied and only 31 applicants were selected.
- Funds will be allocated towards purchasing AED devices, training materials, and staff training.
- MDE created training opportunities for recipients of the grant.
- Partnering with Project Adam on our CERP and drills.





Questions?

Thank you!