



VICE PRESIDENT FOR ENROLLMENT

December 14, 2018

Mrs. Susannah O'Bara
Area Superintendent
Denton Independent School District
1307 N. Locust Street
Denton, TX 76201

Dear Mrs. O'Bara,

There was an error in the reported dates for UNT's spring break in 2020. The dates reported in error were March 16–22, 2020. The correct week for UNT's spring break is March 9-13, 2020. Please note that the correct dates are posted on UNT's website.

I apologize for this error and any impact it may have on you or your constituents. I can assure you we implemented immediate changes to our processes for updating and maintaining UNT's academic calendar to ensure its future accuracy.

Please let me know if you have any questions or would like to discuss this further. Again, my deepest apologies for any inconvenience this may have caused.

Sincerely,

A handwritten signature in black ink, appearing to read "S. Goodman", is written over a light blue horizontal line.

Shannon Goodman
Vice President for Enrollment

CC: Neal Smatresk
President, UNT

Bob Brown
Senior Vice President for Finance and Administration, UNT

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