

## Facilities Committee Meeting Minutes 11-8-19

Convene: 7:30am

In attendance: Jeff Hughes, Dan Cowan, Lynn Piascyk, Meghan Saunders, Vito Esparo, Jim Saisa, Al Pullo

Vito reviewed October's projects completed, highlighting several items contained in the Facilities Manager report, including heating changeover and replacement of chiller control panel and install panel enclosure. Vito also shared that we continue to experience problem areas throughout the building not hearing building announcement thorough some phones and/or building speakers. The issue has previously been discussed at various forums including BRS Safety & Security, Town staff and officials. Conversations to resolve this problem are ongoing.

Vito gave an update on the FY2020 capital projects approved by the Town. Finalizing quotes for exterior doors replacements (\$16K) expected next week. Unit ventilators (\$42K) plan on continuing obtaining final quotes to determine quantity that can be replaced under the current appropriation. F&O / Site needs assessment project (\$25K). Vito shared initial F&O report with landscape contractor to see if some of the recommendations can be incorporated with the planned trees & branch removals to occur during holiday break and focus primarily on the areas near the rotunda and south art room. Pool door replacement (\$7.4K) finalizing quotes and scope of work for project.

Update provided on Town lighting upgrade. Currently work slated for mid to end of December, with some of the work planned for weekends. Members noted that the M&V savings should not include savings resulting from the lighting upgrades as they were not contained in the BRS Building Project, with installation occurring after project was completed.

Training conducted by Betsy Yagla (Town) for Energy Star Portfolio Manager took place last week. Vito, Jim, and Al attended the session. Beecher information was recently added to the database. Amity and Town buildings migrated to Portfolio Manager previously. This will now allow automatic data capture for Beecher electricity and natural gas usage. Only the solar panel consumption will need to be added manually to maintain full energy usage for the building. In addition to internal tracking needs, this data will also be provided to Energy Systems Group (ESG) for their annual M&V analysis.

Adjourn: 8:27am