

Livonia Public Schools

Business Services Office

Date: February 24, 2015

To: Randy Liepa, PhD., Superintendent

From: Lisa Abbey, Director of Business Services

Re: Discussion of Bids for Move Management Services

As part of the 2013 bond issue, we have submitted a Request for Proposal (RFP) for Move Management Services. We would like to discuss this bid for Move Management Services at the next Building and Site Committee meeting on Monday, March 2, 2015.

The RFP for Move Management Services was made available on February 6, 2015. Our Owner's Representative Plante Moran Cresa conducted a pre-bid conference on February 17, 2015. The bid responses are due today, February 24, 2015. We received 3 responses and Cresa is currently reviewing the information. The process for evaluation will be in accordance with the criteria that were established previously.

The bid responses will be available in the Business Office conference room for any Board member that would like to look at the documents provided by the various firms. We will have two weeks between the committee and the regular meeting to answer any questions you may have.

On Monday, March 2, 2015 at the Building and Site Committee meeting Plante Moran Cresa will present the results of their evaluation to the Board of Education and provide recommendations for next steps in the process of selecting the vendors to provide the Phase II move management services.

LA/kp