



# Board of Trustees Agenda Item Information Form

Date Submitted: October 2, 2025

**Meeting Type**

- ☐ Regular Meeting  
☒ Special Meeting/Workshop

**Agenda Placement**

- ☐ Public Hearing  
☐ Executive Session  
☐ Recognition  
☐ Program Spotlight  
☐ Community Input

**Code**

PH  
ES  
R  
PS  
CI

**Agenda Placement**

- ☐ Administrative Report  
☐ Consent Agenda  
☒ Action Item  
☐ Information/Discussion

**Code**

AR  
CA  
AI  
ID

Meeting Date: October 13, 2025

**District Strategies (Check all that apply):**

- ☐ Students and staff will thrive in a secure environment, build connections and community, and become resilient leaders.  
☐ Each student will engage in world-class learning experiences that foster curiosity, develop talents, guide exploration, and fuel achievement.  
☒ We will cultivate innovation through strategic collaboration and responsive organizational stewardship.

**Subject:**

Consider Approval of Resolution of the Clear Creek ISD Board of Trustees Nominating a Candidate(s) to be Placed on the Ballot for an Appointed Position on the Board of Directors of the Harris Central Appraisal District.

**Background:**

As the governing body of a voting taxing unit, the CCISD Board of Trustees may nominate up to two members to the Board of Directors of the Harris Central Appraisal District (HCAD). The terms of two of the appointed members, Martina Lemond Dixon and Melissa Noriega, expire on December 31, 2025. If one or more candidates are nominated, their names, addresses and phone numbers must be provided to HCAD, along with a signed resolution, before October 15, 2025.

**Fiscal Impact Statement**

**Cost:** \$0.00

- ☐ Recurring  
☐ One-Time

**Funding Source:**

- ☐ General Fund  
☐ Grant Fund  
☐ Other Funds (specify)

Fiscal Year: N/A

Amendment Required: N/A

☐ Bond Funds (program year): N/A

**Superintendent's Recommendation:**

If the Board nominates one or more candidates to the HCAD Board of Directors, it is the recommendation to approve the Resolution of the Clear Creek ISD Board of Trustees Nominating a Candidate(s) to be Placed on the Ballot for an Appointed Position on the Board of Directors of the Harris Central Appraisal District.

**Department Submitting Form:** Policy and Legal Affairs

**Cabinet Member's Approval:** Leila Sarmecanic