

Browning Public Schools
Board Agenda Request
Meeting To Be Held: September 27, 2018



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignations Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide

Date: September 17, 2018

To: Corrina Guardipee-Hall
 Superintendent of Schools

From: Emorie Davis Bird
Title: Director of Human Resources

Subject: Hiring: Teacher Assistant-Babb Elementary

Description: Kari McKay, Babb Elementary Principal, is recommending the following hire:

✚ Jacky Makes Cold Weather, Teacher Assistant, Babb Elementary School, (L2/SP), \$14.54/hr.

Financial Impact: 2018-2021 Classified Labor Agreement

Attachment(s): Hiring Selection Report

Superintendent Action: Approved Denied Deferred Initial & date: _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to:



Browning Public Schools Hiring Selection Report

Position Teacher Assistant		Applicant Recommended Jacky Makes Cold Weather	
Department/Location Babb Elementary School		Supervisor Kari McKay	
Type of Position Classified	Starting Date 10/1/2018	Term 2018-2019 school year	

Recruiting	Date Posted: 8/15/2018	Closing Date: Open Until Filled
-------------------	-------------------------------	--

Comments:

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Gopher, Geraldine	8/23/2018	Yes	9/13/18
	Johnson, Chyana	9/5/2018	Yes	9/13/18
	Makes Cold Weather, Jacky	9/5/2018	Yes	9/13/18
	McClintock, Gretchen	9/5/2018	Yes	9/13/18
	Powell, Cassie	9/4/2018	Yes	Declined
	Whitford, Katelyn	9/5/2018	No	N/A

Interview Committee	Title	Name	Title
Kari McKay	Babb Principal		
Mary Suzanne Weekes	Babb Teacher		
Maryann Flamand	Babb Custodian		

Recommendation: Jackie is the best candidate for the position because of her previous and current experience working with students and within the BPS system. She will make an excellent team member to Babb Elementary school.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	On file	yes	Ok
State & Federal Criminal background check	On file	yes	Ok
Tribal Background check	N/A	No	N/A
TB documentation	On file	yes	Ok

Salary: \$14.54/hr.	Placement: <u>L2/SP</u>	Contract Days: 189
----------------------------	-------------------------	---------------------------

Prepared by: Sherie Blue Date 09/18/2018 Approved by: _____ Date: _____