

***Collin County Community College District Board of Trustees***

2024-09-9

September 24, 2024  
Resource: Dr. Bill King  
Executive Vice President

**AGENDA ITEM:**

Report Out of the Campus Facilities and Construction Committee and Consideration of Approval for the District President or His Designee to Negotiate and Execute a Contract with Skanska USA Building Inc. for Pre-Construction Services for the New Career and Technical Education Building at the Wylie Campus

**DISCUSSION:**

Over the past few months, District staff have engaged in a procurement process to select a Construction Manager at Risk (CMAR) firm for pre-construction and construction services for the construction of a new Career and Technical Education (CTE) building at the Wylie Campus.

To select the best value firm, a two-step procurement process was followed. The first step included posting a public advertisement for the project and collecting information from interested firms that submitted their qualifications to construct such a project. The qualifications were reviewed by a selection panel consisting of Collin College staff, and a shortlist of the most qualified firms was developed using a pre-established qualitative scoring process.

The second step involved the shortlisted firms submitting proposed costs for pre-construction services, overhead costs during the construction phase of the project, and a fee percentage based upon the budgeted cost of the project. The shortlisted firms were also invited for a formal interview with the selection panel and were scored using a pre-established interview scoring process. Upon completion of the interviews, the firm having the highest score from both steps was selected as offering the best overall value for the project.

**Recommended Firm:**

- FY2024-RFP-022 – Skanska USA Building Inc.
- Pre-construction services fee – not to exceed \$75,000

**DISTRICT PRESIDENT'S  
RECOMMENDATION:**

The District President recommends the selection of Skanska USA Building Inc., and recommends approval to negotiate and execute a contract with Skanska USA Building Inc. for pre-construction services for a new Career and Technical Education building at the Wylie Campus, and approves a budget amendment not to exceed \$75,000 from the Building Fund net position to affect the purchase.

**SUGGESTED MOTION:**

“Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves the selection of Skanska USA Building Inc., approves the District President or his designee to negotiate and execute a contract with Skanska USA Building Inc. for pre-construction services for a new Career and Technical Education building at the Wylie Campus, and approves a budget amendment not to exceed \$75,000 from the Building Fund net position to affect the purchase.”